

**RESOLUTION NO. 2016-1**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE SCOTIA COMMUNITY SERVICES DISTRICT  
TO ADOPT THE SCOTIA COMMUNITY SERVICES DISTRICT  
PERSONNEL POLICIES AND PROCEDURES**

**WHEREAS**, the Scotia Community Services District (“Scotia CSD”) is organized and operates pursuant to the California Government Code Section 61000, *et seq.*; and

**WHEREAS**, California Government Code Section 61045(g) requires the Board to adopt administrative policies, including personnel policies, for the operation of the Scotia Community Services District; and

**WHEREAS**, to provide direction on all personnel issues in the Scotia CSD, and to ensure the consistent application of all federal, state, local and District rules and regulations regarding District employees, it is necessary to adopt a personnel policy.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Scotia Community Service District as follows:

Section 1: The Recitals set forth above are incorporated herein and made an operative part of this Resolution.

Section 2: The Scotia Community Services District Personnel Policies and Procedures, dated January 21, 2016, attached hereto as Exhibit “A” and by this reference made a part hereof, is hereby adopted as the official personnel policy of this District.

This resolution shall be effective upon its adoption.

Dated: 1-21, 2016

APPROVED:

  
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Rick Walsh, Board President, Scotia CSD

ATTEST:

  
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Board Clerk, Scotia CSD

CLERK'S CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of Resolution No. 2016-1, passed and adopted at a regular meeting of the Board of Directors of the Scotia Community Service District, County of Humboldt, State of California, held on the 21<sup>st</sup> day of January, 2016, by the following vote:

AYES: Bristol, Broadstock, McKnight, Pryor, Walsh

NOES: ∅

ABSENT: ∅

ABSTENTIONS: ∅

  
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Board Clerk, Scotia CSD