

**PROPOSED
SCOTIA COMMUNITY SERVICES DISTRICT
FY 2016/17 MASTER FEE SCHEDULE**

SECTION 1. WATER SYSTEM

The following water system fees are applicable to the Scotia Community Services District (District).

1. **Existing Water Service Connection.** Where the Developer has installed the new water service line and the District will merely be installing a new meter, the fee shall be as follows:

New Meter Fees	
5/8 Inch (meter set only)	\$201.35
3/4 Inch (meter set only)	\$266.04
1 Inch (meter set only)	\$305.82
Greater Than 1 Inch	Special Quote

2. **Splitting/Relocating Water Service.** The charge for splitting an existing water service shall be the actual charge for material, labor, and equipment not to exceed the charges for a new service. The charge for relocating an existing service shall be actual costs for materials, labor, and equipment not to exceed charges for a new service less credit for existing meter.
3. **Private Fire Protection Service Charges.** The monthly rate for said service shall be computed by multiplying \$3.00 times the diameter in inches of the service line provided to the fire system.
4. **Backflow Prevention Device Charges.** Maintenance and testing of these devices is the responsibility of the customer and shall be tested by a certified backflow tester.. The customer shall submit a copy of the test results annually.
5. **Water Hauler Fees and Charges.** \$20.15 shall be imposed for each load under 4,000 gallons that is removed from unmetered District facilities. Charges for loads greater than 4,000 gallons shall be determined on the actual size of the load at a rate of \$5.05 per 1,000 gallons.
 - A. **Emergency Water Hauler Fees and Charges.** During a water shortage or drought emergency: \$20.00 shall be imposed for each load under 600 gallons that is removed from unmetered District facilities. Charges for loads greater than 600 gallons shall be determined on the actual size of the load at a rate of \$0.03/gallon.

6. **Temporary Construction Meters.** A \$40.00 meter setting fee will be charged for the installation of this meter. There shall be imposed a monthly rate of \$92.95 for the temporary service and a charge for the quantity of water used at the rate of \$2.95 per one hundred cubic feet.
7. **Meter Tests – Deposit.** If a customer desires to have the meter serving their premises tested, they shall first deposit Thirty-Five Dollars (\$35.00) and pay the actual cost to test the meter.
8. **Monthly Water Service Rates.** There shall be imposed a monthly rate for water service provided by the District, which rate shall be the total of the following items:
- A. **Monthly Water Base Rate.** The monthly base rate shall be determined by size of water meter and location of service as follows:

Monthly Water Base Rate FY 2016-2017	
Meter Size (inches)	Monthly Base Rate
5/8"	\$47.69
3/4"	\$71.54
1"	\$119.23
1 1/2"	\$238.46
2"	\$381.54
3"	\$715.38
4"	\$1,192.30
6"	\$2,384.60
8"	\$3,815.36

- B. **Monthly Consumption Charge:** The monthly quantity charge rate is \$2.63 per 100 cubic-feet (HCF) of water used.
- C. **Monthly Raw Water Charge:** The Raw (non-potable) Water Rate is \$0.22 per 100 HCF of water used.

SECTION 2. SEWER SYSTEM FEES

The following sewer system fees are applicable to the Scotia Community Services District.

1. **Monthly Sewer Service Rates.** The rates and minimum sewer service charges billed monthly to customers within the service area of the District shall be as follows:

Monthly Wastewater Rates FY 2016-2017	
Base Rate (per EDU)	\$75.00
Monthly Flow Rate	
Flow Rate (per 100 cf used)	\$2.26
Monthly Strength Rate	
BOD (per lb)	\$0.3338
TSS (per lb)	\$0.5201

2. **Special Sewer Discharge Permit.** A \$250.00 fee shall be collected on each special sewer discharge permit that is processed and issued. There will be an additional charge for actual gallons discharged to the public sewer system based on strength of discharged wastewater.

SECTION 3. DEPOSITS AND MISCELLANEOUS CHARGES

1. **Security Deposits** The following deposits shall be collected if a customer fails to meet the District's guidelines for creditworthiness:

Security Deposits		
<u>Type of Service</u>	<u>Base Deposit</u>	<u>Max. Deposit</u>
Single Family Residential		
Water & Sewer	\$100.00	\$150.00
Water only	\$ 50.00	\$ 75.00
Sewer only	\$ 50.00	\$ 75.00
Multi-family Units		
Water only/1 st Unit	\$ 35.00	\$150.00
Additional Units	\$ 20.00	\$100.00
Water & sewer/1 st Unit	\$ 50.00	\$ 75.00
Additional	\$ 40.00	\$ 60.00
Commercial		
Water & Sewer	2.5 times the Monthly Base Rate	
Water Only	2.5 times the Monthly Base Rate	
Sewer Only	2.5 times the Monthly Base Rate	

2. **Guidelines for Creditworthiness.** A customer must meet one of the following criteria in order to meet the District’s guideline for creditworthiness when considering collection of a security deposit:
 - A. Prior service within the District showing timely payments within the previous two (2) years, or
 - B. Produce a letter of credit from PG&E, or other recognized utility showing timely payments for a period of one (1) year, or
 - C. Produce a positive rating report from a recognized credit reporting agency.

3. **Account Initiation Charge.** There shall be an initiation charge of Ten Dollars (\$10.00) to set up an account for a new customer or change a location for a current customer.

4. **Reconnection Charge.** A reconnection charge of Forty Dollars (\$40.00) for the first reconnection and Sixty Five Dollars (\$65.00) thereafter plus penalties will be made and collected prior to renewing service following a discontinuance.

5. **Returned Checks.** If a check tendered as payment for any rate or charge is returned to the District uncollected, there shall thereupon become due an additional charge of Twenty Dollars (\$20.00).

6. **Broken Lock Fee.** If a service is locked and the lock is broken, a charge of Twenty-Five Dollars (\$25.00) shall be assessed to the customer in addition to any other fees or penalties.

SECTION 4. Fines and Penalties During a Water Shortage Emergency

1. **Fines and Penalties.** Except as otherwise provided by Board action, violations of any provision of the District Code shall be fined as follows:

Fines and Penalties		
<u>Violation</u>	<u>Classification</u>	<u>Penalty</u>
First violation	Infraction	\$ 10.00
Second violation	Infraction	\$ 30.00
Third violation and subsequent violations within a 6-month period	Misdemeanor	\$100.00

SECTION 5. Charges for Photocopying, Mailing of Printed Material, Maps, Documents and Reports

The following charges are hereby established for the photocopying and mailing of printed material (not applicable to news media and not applicable to allied agencies in case of police reports for investigative purposes):

1. Photocopies.

- A. Per 8 1/2" x 11" and legal size page:
 - Per 1-side page..... \$0.10
 - Per 2-side page..... \$0.20

- B. Per 11" x 17" page:
 - Per 1-side page..... \$0.20
 - Per 2-side page..... \$0.40

- C. Per 24' x 36" page: Per 1-side page..... \$3.00

- D. Conversion of Documents to Electronic Image: \$2.00 plus \$0.10/page

2. Copies of Video Tapes, Audio Tapes, CDs, DVDs. \$3.00/each, plus actual cost for duplication

3. Mailing. \$2.00/each, plus actual postage cost