

**Minutes of the Regular Board Meeting of the
Scotia Community Services District
Thursday, January 21, 2016 - 5:30 P.M.
122 Main Street, Scotia, CA 95565**

A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE

The regular meeting of the Board of Directors of the Scotia Community Services District convened at 5:30 pm with the following directors in attendance:

Diane Bristol	Director - present
John Broadstock	Director - present
Gayle McKnight	Director – present
Susan Pryor	Director – present
Rick Walsh	President – present

Staff: S. Davidson, S. Tyler, L. Marshall

B. SETTING OF AGENDA

Additions/revisions to the agenda: table agenda item F1b

Motion: Motion to table agenda item F1b until the February 18, 2016 meeting

Motion: McKnight **Second:** Bristol

Motion Vote: Ayes - 5 **Opposed** – 0 **Absent** - 0 **Abstain** - 0

C. CONSENT CALENDAR

C1. Approval of Minutes from Previous Meetings

December 17, 2015

Motion: Motion to approve the consent calendar

Motion: Broadstock **Second:** Pryor

Motion Vote: Ayes - 5 **Opposed** - 0 **Absent** - 0 **Abstain** - 0

D. PUBLIC COMMENTS & WRITTEN COMMUNICATIONS

R. Abrams asked for an explanation of Plan C.

E. PUBLIC HEARING- None

F. BUSINESS

F1. New Business –

a. Consider adoption of Resolution 2016-1: A Resolution of the Board of Directors of the Scotia Community Services District to Adopt the Scotia Community Services District Personnel Policies

Staff introduced the item, and stated that benefits and wages will be set by the Board in the future. Board discussed. No public comment.

Motion: Motion to adopt by title only

Motion: Pryor **Second:** McKnight

Motion Vote: Ayes - 5 **Opposed** – 0 **Absent** - 0 **Abstain** - 0

Motion: Motion to adopt Resolution 2016-1: A Resolution of the Board of Directors of the Scotia Community Services District to Adopt the Scotia Community Services District Personnel Policies

Motion: Pryor **Second:** McKnight
Motion Vote: Ayes - 5 **Opposed** – 0 **Absent** - 0 **Abstain** - 0

b. Consider adoption of Resolution 2016-2: A Resolution of the Board of Directors of the Scotia Community Services District to Adopt the Scotia Community Services District Conflict of Interest Code

Tabled

c. Consider adoption of Resolution 2016-3: A Resolution of the Board of Directors of the Scotia Community Services District to Adopt a Letter of Intent to Accept All Dedicated Facilities and Properties from the Town of Scotia and Provide Utility and Other Services

Introduced by Board President. Detailed by Interim General Manager. Board discussed- actual monthly rate, still variable and will change before the rate is set. Plan C- on hold until Plan A vs. Plan B decided. Public comment included clarifications from R. Abrams pertaining to government code references, and Prop 218 process. Staff noted requested changes, and will continue to work to clarify the process outline.

Motion: Motion to adopt by title only

Motion: Pryor **Second:** Bristol
Motion Vote: Ayes - 5 **Opposed** – 0 **Absent** - 0 **Abstain** - 0

Motion: Motion to adopt Resolution 2016-3: A Resolution of the Board of Directors of the Scotia Community Services District to Adopt a Letter of Intent to Accept All Dedicated Facilities and Properties from the Town of Scotia and Provide Utility and Other Services

Motion: Walsh **Second:** McKnight
Motion Vote: Ayes - 5 **Opposed** – 0 **Absent** - 0 **Abstain** - 0

[Recess 6:40 pm – 6:45 pm]

d. Proposition 218 Introduction of balloting process, scope, and timeline for User Fee and Benefit Assessment

Discussed. No action taken.

e. Board Calendar FY 2016-17

Discussed. No action taken.

f. Board Training Opportunities – CSDA Free Ethics Training

Board requested e-mail be forwarded.

F2. Old Business - NONE

G. REPORTS

No specific action is required on these items, but the Board may briefly discuss any particular item raised.

1. President's Report: LAFCo Special District Board Member position opening. No interest by SCSD Board at this time.

2. Board Director Reports: Pryor submitted to staff an ad for grants for diesel fire equipment.

3. Interim Manager's Report: None

4. Special Counsel's Report: None

5. Engineer's Report: Rate Study Update; TOS wrapping up Phase 1, starting non-county phase 2 (sewer/storm drain).

6. **Fire Chief's Status Report:** None

7. **Board Clerk Report:** Board Photo, Form 700

Form 700 Annual Statements *due by March 1, 2016* for

- Elected State Officers
- Judges and Court Commissioners
- State Board and Commission Members listed in Government Code Section 87200

H. ADJOURNMENT

Meeting adjourned at 7:06 pm by Board President Rick Walsh.

These minutes were approved by the Board of Directors of the Scotia Community Services District on February 18, 2016 at its duly-noticed regular meeting in Scotia, CA.

APPROVED:

Rick Walsh

Rick Walsh, President
Board of Directors
Scotia Community Services District

2-18-2016

Date

ATTEST:

Leslie Marshall, Board Clerk
Scotia Community Services District

Date