

Minutes of the Regular Board Meeting of the
Scotia Community Services District
Thursday, October 20, 2016
Regular Meeting at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE

The regular meeting of the Board of Directors of the Scotia Community Services District convened at 5:31 pm with the following directors in attendance:

Diane Bristol	Director - present
Gayle McKnight	Director – present
Paul Newmaker	Director – absent
Susan Pryor	Director – present
Rick Walsh	President – absent

Staff: T. Boobar, S. Tyler, S. Davidson, L. Marshall

B. SETTING OF AGENDA – No Changes

C. CONSENT CALENDAR

C1. Approval of Minutes from Previous Meetings

September 22, 2016

October 6, 2016

Motion: Motion to approve the consent calendar

Motion: Pryor **Second:** Bristol

Motion Vote: Ayes - 3 Opposed - 0 Absent - 2 Abstain - 0

D. PUBLIC COMMENT & WRITTEN COMMUNICATION

Chief Broadstock presented on a structure fire at HRC on October 16th at approximately 9:10pm. Cause was an electrical shortage in the crane section of the building, 30' up, no ground fire. Hose reels weren't working and the sprinkler system did not activate. Risers were shut off., and were not flagged as out of service. Chief Broadstock sent HRC a list of suggestions/recommendations to HRC fire prevention person, and has not received any response. TOS will be following up with a letter to HRC regarding the fire. SCSD Board directs staff to draft a letter to HRC and the CA State Fire Marshal.

The Board received a Proposition 218 legal opinion from Russ Gans, legal counsel for TOS, as written communication.

Board received reminder from the Humboldt County Elections Office to update the Conflict of Interest Policy.

Board received word that the Draft Transition Agreement between SCSD and TOS had been received by staff, and that staff is working on it.

Director Bristol submitted an informational pamphlet from a paintball company interested in using the Soccer Park as a location for their paintball park.

E. PUBLIC HEARING – NONE

F. BUSINESS

F1. New Business –

a. Draft Financial Management Policy

This draft policy is a fusion of three polices. Steve D. comments are not yet input. Board discussed limits for signatories, and how many signatories. Staff directed Clerk to look for original table.

F2. Old Business – None

a. Draft Parks and Recreation Ordinance

Staff introduced. Board briefly discussed. November will be the first reading, on for adoption in December. Legal Counsel presented new enforcement section, explained how it allows legal enforcement of the ordinance.

b. Insurance ACWA and SDRMA Quotes

Steff Presented. Board commented. No Action was taken.

G. REPORTS

1. President's Report: Absent

2. Board Director Reports: None

3. Interim Manager's Report: County Update – Board of Supervisors tentatively set to hear Scotia Subdivision Phase 1 on November 8, 2016, Transition Agreement Update – emailed to staff today, CAO Meeting Report – staff and Board President met with CAO and Public Works Director to discuss property taxes in Scotia.

4. Special Counsel's Report: None.

5. Engineer's Report: Pase 2 construction is proceeding. SHN reinforcing bridge to keep it from settling after recent sewer construction.

6. Fire Chief's Status Report: None - Quarterly Report next month

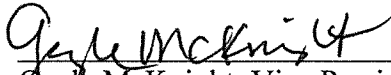
7. Board Clerk Report: Clerk gone next month November 14-16, possibly 17th. Move Regular Meeting to November 10th - Yes at 5:30

G. ADJOURNMENT

Meeting adjourned at 6:51 pm by Vice President Gayle McKnight.

These minutes were approved by the Board of Directors of the Scotia Community Services District on November 10, 2016 at its duly-noticed regular meeting in Scotia, CA.

APPROVED:



Gayle McKnight, Vice President
Board of Directors
Scotia Community Services District

11/10/2016

Date

ATTEST:



Leslie Marshall, Board Clerk
Scotia Community Services District

11/10/2016

Date

