

Minutes of the REGULAR Board Meeting for the
Scotia Community Services District
Thursday, November 16, 2017 at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE

The regular meeting of the Board of Directors of the Scotia Community Services District convened at 5:30 pm with the following directors in attendance:

Diane Bristol	Director - present
Gayle McKnight	Director – present – resigned from Board during pub. comment and left meeting at 5:41
Paul Newmaker	Director – present
Susan Pryor	Director – present
Rick Walsh	President – present

Staff: S. Tyler, L. Marshall

B. SETTING OF AGENDA

Table F1a – personnel policies until December

C. CONSENT CALENDAR

1. Approval of Minutes from Previous Meetings

October 19, 2017

November 9, 2017

2. Approval of October 1, 2017 – October 31, 2017 Check Registers

Motion: Motion to approve Consent Calendar

Motion: Pryor **Second:** Newmaker

Motion Vote: **Ayes -** Bristol, McKnight, Newmaker, Pryor, Walsh

Opposed – 0

Absent - 0

Abstain - 0

D. PUBLIC COMMENT & WRITTEN COMMUNICATION

Board Director asked about Gas bill for the theater?

State Water Resources Control Board sent e-mail regarding Administrative Extension of the NPDES Order No. R1-2012-0065 Permit Renewal and Transfer. Projected for late spring 2018.

Director McKnight submitted a letter of resignation, due to moving out of District, effective November 20th, 2017.

She suggested John Penny as a prospective Board Member.

2 volunteers left at Scotia VFD, due to residents moving out of town.

HRC tree lighting project in progress.

No public comment.

E. PUBLIC HEARING – NONE

F. BUSINESS

1. New Business –

- a. Consider Adopting Resolution 2017-12 Amending Personnel Policies and Procedures of the Scotia Community Services District.**

Tabled until December 2017 regular meeting.

- b. Consider Approval of New Job Descriptions**

1) Water/Wastewater Lead Plant Operator, and

2) Treatment Plant Operator I/II

S. Tyler introduced. The Board reviewed. No public comment.

Motion: Motion to approve new job descriptions.

Motion: Newmaker

Second: Walsh

Motion Vote: Ayes – Bristol, Newmaker, Pryor, Walsh **Opposed – 0**

Absent – 0

Abstain – 0

c. Consider Moving Regular December Meeting to December 14th, No Special Meeting December 7th.

President Walsh introduced. No public comment.

Motion: Motion to move the December regular meeting to December 14, 2017 at 5:30pm.

Motion: Bristol

Second: Newmaker

Motion Vote: Ayes – Bristol, Newmaker, Pryor, Walsh **Opposed – 0**

Absent – 0

Abstain – 0

2. Old Business – NONE.

D. REPORTS

No specific action is required on these items, but the Board may briefly discuss any particular item raised.

1. President's Report: None.

2. Board Director Reports: Water complaints on Facebook. Consider making a post via Diane written by operations staff.

3. Interim Manager's Report: Fire Pump motor, non-operable (TOS's pump), being diagnosed by Industrial Electric in Arcata. USDA loan/grant meeting (prop 1 & 84), will be applying soon. Negotiations for property next Tuesday at 1:30pm. SHN Annual holiday open house December 6 at 4:30-7:30 pm. Wastewater plant fencing: store the remaining fencing at the carpenter shop? 9 garages the SCSD now owns on the WWTP and Community forest parcel: agendize for December meeting.

4. Special Counsel's Report: None.

5. Engineer's Report: None.

6. Fire Chief's Status Report: None.


7. Board Clerk Report: Board vacancy, will agendize for December. Draft letter for next month's meeting for Board to sign to SWRCB requesting accounting for fines to date. Locomotive, still working on procedures.

H. ADJOURNMENT

Meeting adjourned at 6:29 pm by Board President Rick Walsh.

These minutes were approved by the Board of Directors of the Scotia Community Services District on December 14, 2017 at its duly-noticed regular meeting in Scotia, CA.

APPROVED:



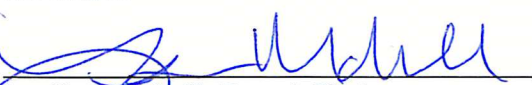
Rick Walsh, President

Board of Directors

Scotia Community Services District

12/14/2017
Date

ATTEST:



Leslie Marshall, Board Clerk

Scotia Community Services District

12/14/17
Date