

**Minutes of the Special Board Meeting of the  
Scotia Community Services District**  
Thursday, December 17, 2015 - 5:30 P.M.  
122 Main Street, Scotia, CA 95565

**A. CALL TO ORDER/ ROLL CALL/PLEDGE OF ALLEGIANCE**

The regular meeting of the Board of Directors of the Scotia Community Services District convened at 5:31 pm with the following directors in attendance:

Diane Bristol	Director - present
John Broadstock	Director - present
Gayle McKnight	Director – absent
Susan Pryor	Director – present
Rick Walsh	President - present

Staff: T. Boobar, S. Davidson, L. Marshall, S. Tyler

**B. SETTING OF AGENDA**

Additions/revisions to the agenda: none

**C. CONSENT CALENDAR**

**C1. Approval of Minutes from Previous Meetings**

November 19, 2015

December 3, 2015

**Motion: Motion to adopt consent calendar**

**Motion:** Broadstock                      **Second:** Pryor

**Motion Vote:** Ayes - 4      Opposed – 0                      Absent - 1      Abstain - 0

**D. PUBLIC COMMENTS & WRITTEN COMMUNICATIONS**

Renee Abrams asked for the location of the posted minutes on the SCSD website. Board Clerk described, and set aside time after the meeting to show Mrs. Abrams the location of the posted minutes.

**E. PUBLIC HEARING- None**

**F. BUSINESS**

**F1. New Business –**

**a. Swearing in of Appointed Board Members**

Introduced by Board President Walsh. Directors Bristol and Pryor recited their oaths aloud, and signed Elections paperwork after the meeting was adjourned.

**b. Election of Board Officers per GC §61043(a)**

Current President Rick Walsh and Vice President Gayle McKnight will remain in their officer positions for the next term of office.

**Motion:** Motion to leave current positions to remain the same

**Motion:** Pryor                      **Second:** Bristol

**Motion Vote:** Ayes - 3      Opposed – 0                      Absent - 1      Abstain – 1

**c. Consider adoption of Resolution 2015-11: A Resolution of the Board of Directors of the Scotia Community Services District to Adopt the Scotia Community Services District Bylaws**

Introduced by President Walsh.

**Motion:** Motion to adopt 2015-11 by title only

**Motion:** Pryor                      **Second:** Broadstock

**Motion Vote:** Ayes - 4      Opposed - 0                      Absent - 1      Abstain - 0

**Motion:** Motion to adopt Resolution 2015-11: A Resolution of the Board of Directors of the Scotia Community Services District to Adopt the Scotia Community Services District Bylaws

**Motion:** Bristol                      **Second:** Pryor

**Motion Vote:** Ayes - 4      Opposed - 0                      Absent - 1      Abstain - 0

**d. Consider adoption of Resolution 2015-12: A Letter of Intent between Scotia Community Services District and Town of Scotia, LLC. To accept assets and infrastructure conveyed by Covenant and Agreement (signed by the Town of Scotia LLC on February 5, 2014) to Dedicate Property and Convey Other Assets to the Scotia Community Services District**

Introduction by President Walsh. S. Tyler suggested that the Board table the item, or direct staff to meet with Mr. Bacik to adapt a more comprehensive letter with TOS. Board tabled the item and directed staff to meet with Mr. Bacik. Public Comment by R. Abrams clarifying a spelling error.

**Motion:** Motion to table Resolution 2015-12: A Letter of Intent between Scotia Community Services District and Town of Scotia, LLC. Until the next scheduled meeting.

**Motion:** Broadstock                      **Second:** Pryor

**Motion Vote:** Ayes - 4      Opposed - 0                      Absent - 1      Abstain - 0

**e. Board Training and Approval- January 2016**

Board Clerk introduced, Board discussed.

**F2. Old Business**

**a. DCI Builders Update**

Board clerk introduced, Board discussed.

**G. REPORTS**

**1. President's Report:** None

**2. Board Director Reports:** None

**3. Interim Manager's Report:** wished everyone Happy Holidays

**4. Special Counsel's Report:** Legal Counsel reported that setting time/date/place of meetings requires no resolution because by Board input there are no changes; Personnel Policies update: on the way; reported on attending the Eel River groundwater sustainability working group.

**5. Engineer's Report:** Received the updated Detailed Engineering Analysis from TOS and SHN. The update to the water and wastewater sections was more intensive than staff was expecting. Gave brief overview of changes.

**6. Fire Chief's Status Report:** received Fire Chief's Report handout from Chief Broadstock. Chief Broadstock gave verbal report. The department is receiving more calls, with less volunteers to respond. The Department was successful in obtaining Measure Z funds.

**7. Board Clerk Report:** None

**H. ADJOURNMENT**

Meeting adjourned at 6:25pm by Board President Rick Walsh.

These minutes were approved by the Board of Directors of the Scotia Community Services District on January 21, 2016 at its duly-noticed regular meeting in Scotia, CA.

APPROVED:

  
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Rick Walsh, President  
Board of Directors  
Scotia Community Services District

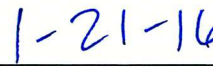
  
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Date

ATTEST:

  
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Leslie Marshall, Board Clerk  
Scotia Community Services District

  
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Date