

Minutes of the Regular Board Meeting for the
Scotia Community Services District
Thursday, March 16, 2017 at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE

The regular meeting of the Board of Directors of the Scotia Community Services District convened at 5:30 pm with the following directors in attendance:

| | |
|----------------|---------------------|
| Diane Bristol | Director - present |
| Gayle McKnight | Director – present |
| Paul Newmaker | Director – present |
| Susan Pryor | Director – present |
| Rick Walsh | President – present |

Staff: T. Boobar, L. Marshall, S. Tyler

B. SETTING OF AGENDA - No Changes

C. CONSENT CALENDAR

C1. Approval of Minutes from Previous Meetings

February 16, 2017

Motion: Motion to approve the Consent Calendar.

Motion: McKnight **Second:** Bristol

Motion Vote: Ayes - Bristol, McKnight, Newmaker, Pryor, Walsh **Opposed – 0**
Absent - 0 Abstain - 0

D. PUBLIC COMMENT & WRITTEN COMMUNICATION

Written communication from Elections. No other Public Comment.

E. PUBLIC HEARING – NONE

F. BUSINESS

F1. New Business –

a. Utility Corridor Project presentation from Gregory Hufford with SHN

Gregory Hufford from SHN gave update on Utility Corridor. Project to begin after Phase 2. Construction includes new water, raw water and storm drain lines; replacing river pumps, etc.

New backwash system is being installed, as well as a new auto-dialer alarm system set to call multiple people. The New alarm system includes a level indicator for the 1 million gallon tank. SHN is getting quotes for additional monitoring points.

No action was taken.

b. Planwest Staffing Contract

S. Tyler introduced. New staffing contract includes 2 new positions for Bruce Gehrke as Operations Superintendent, and Steve Davidson as District Engineer. L. Marshall and S. Tyler will begin staffing in Scotia on Tuesdays and Thursdays. Planwest's costs are the SCSD's responsibility after the transfer of assets. No public comment was received.

Motion: Motion to authorize the Board President to sign Planwest Staffing Agreement

Motion: McKnight **Second:** Bristol

Motion Vote: Ayes - Bristol, McKnight, Newmaker, Pryor, Walsh
Absent - 0 Abstain - 0

Opposed – 0

c. TOS/SCSD Staffing Agreement

Staff introduced concept of TOS/SCSD Staffing Agreement for water and wastewater operations, including trades-people for general maintenance. A draft is projected for next Wednesday from TOS. This staffing agreement would allow enough time for the District to build reserves for full-time, benefitted staff. No Action was taken.

d. Lease Agreement with TOS for SCSD Parks and Theater Facilities

Introduced by S. Tyler. Parks and Theater Facilities would be leased-back to (and insured by) TOS, which would allow facilities to be open to the public until SCSD can perform ADA upgrades. Frank Bacik also spoke on the agreement.

No action was taken.

e. ACWA Insurance Quote

L. Marshall introduced staff report and explained insurance and membership quotes for ACWA. There is a potential for a gap time between when assets are transferred and when SCSD will acquire ACWA insurance, so TOS is considering insuring all assets for the limited time, until the CSD acquires insurance. Board directed staff to move forward with acquiring insurance.

f. Elections Legislation

Covered in Written Communication.

g. Water Ordinance 2015-2 Amendment for Cross Connection Control Plan

T. Boobar introduced the need for a Water Ordinance 2015-2 Amendment to include a Cross Connection Control Plan. This amendment will come to the Board in April or May.

F2. Old Business – NONE

G. REPORTS

No specific action is required on these items, but the Board may briefly discuss any particular item raised.

1. President's Report: None.

2. Board Director Reports: Board had questions regarding the Scotia Inn. Frank Bacik addressed. Gallagher's left the Scotia Inn, and as a result the Inn itself is closed. Miguel's is operating independently out of the Inn. The Inn is on the market to be sold, as are all of the commercial and industrial properties. Hoby's is in escrow.

3. Interim Manager's Report: Special Meeting March 30, 2017 was set/confirmed. Meeting will cover agreements with TOS and insurance.

4. Special Counsel's Report: Board will consider for approval a Nancy Diamond Agreement with SCSD directly (after transition). Counsel said to expect a stricter budget, consistent with the adopted budgeted line-item for Legal Counsel.

5. Engineer's Report: None.

6. Fire Chief's Status Report: None, (April for 1st Quarter)

7. Board Clerk Report: SDRMA Insurance Quote -No. Pursue ACWA insurance, and keep CSDA membership – confirm previous costs with TOS.

H. ADJOURN TO CLOSED SESSION – 7:05pm

1. Call to Order – 7:18pm

| | | |
|---------------|----------------|---------------------|
| 2. Roll Call: | Diane Bristol | Director - present |
| | Gayle McKnight | Director – present |
| | Paul Newmaker | Director – present |
| | Susan Pryor | Director – present |
| | Rick Walsh | President – present |

3. Government Code §54956.8 Real Property Negotiations. Agency Negotiators: Stephen C Tyler, Tracy M Boobar, & President Rick Walsh. Negotiating Parties: Scotia Community Services District & Town of Scotia Company LLC.

4. Closed Session Discussion

I. **ADJOURN TO OPEN SESSION – 7:58pm**


1. Report out of Closed Session – No Report

J. **ADJOURNMENT**

Meeting adjourned at 7:59 pm by Board President Rick Walsh.

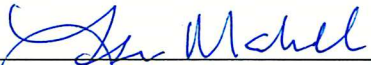
These minutes were approved by the Board of Directors of the Scotia Community Services District on April 20, 2017 at its duly-noticed regular meeting in Scotia, CA.

APPROVED:


Rick Walsh, President
Board of Directors
Scotia Community Services District

4/27/2017
Date

ATTEST:


Leslie Marshall, Board Clerk
Scotia Community Services District

4/20/2017
Date