

Minutes of the Special Board Meeting of the
Scotia Community Services District
Thursday, April 21, 2016
Regular Meeting at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE

The regular meeting of the Board of Directors of the Scotia Community Services District convened at 5:31 pm with the following directors in attendance:

Diane Bristol	Director - present
Gayle McKnight	Director – late, arrived at 5:37pm
Susan Pryor	Director – present
Rick Walsh	President – present
Vacant	Director – n/a

Staff: T. Boobar, L. Marshall, C. Metz, S. Tyler

B. SETTING OF AGENDA

Additions/revisions to the agenda: none

C. CONSENT CALENDAR

C1. Approval of Minutes from Previous Meetings

March 17, 2016

April 7, 2016

Motion: Motion to approve the Consent Calendar

Motion: Pryor **Second:** Bristol

Motion Vote: Ayes - 3 Opposed – 0 Absent - 1 Abstain - 0

D. PUBLIC COMMENTS & WRITTEN COMMUNICATIONS

S. Tyler introduced a map from SHN

No other public comment

E. PUBLIC HEARING- None

F. BUSINESS

F1. New Business –

a. Preliminary Approval of:

- Water User Rates Analysis and Recommendations,
- Wastewater User Rates Analysis and Recommendations,
- Fire Protection Engineer's Reports for Assessment of Benefits,
- Parks and Recreation Engineer's Reports for Assessment of Benefits,
- Streets and Street Lighting Engineer's Reports for Assessment of Benefits,
- Storm Drainage Engineer's Reports for Assessment of Benefits; and
- Combined User Fee and Benefit Assessment Reports Summary

Board discussed with staff the final documents, and potential minor changes.

Board directed staff to ask TOS for a draft transition agreement. Closed session in May for Property Negotiation Discussion related to the Transition Agreement.

Public Comment: R. Abrams asked for clarification on what residents will be charged by TOS. SCSD will be charging TOS approximately \$231 per household depending on usage. Also asked for clarification of option for higher rate to include capital costs. Board President discussed. R. Abrams asked who will pay for industrial user testing. Staff replied that it will depend, and the Board will decide in the fee schedule. No public comment on assessments.

Motion: Motion to accept Water User Rates Analysis and Recommendations, Wastewater User Rates Analysis and Recommendations, Fire Protection Engineer's Reports for Assessment of Benefits, Parks and Recreation Engineer's Reports for Assessment of Benefits, Streets and Street Lighting Engineer's Reports for Assessment of Benefits, Storm Drainage Engineer's Reports for Assessment of Benefits; and Combined User Fee and Benefit Assessment Reports Summary

Motion: Bristol **Second:** Pryor

Motion Vote: Ayes - 4 Opposed – 0 Absent - 0 Abstain - 0

<Break 6:45-6:58pm>

b. Consider adoption of Resolution 2016-4 Scotia Community Services District Board of Directors Calling for a Mail Ballot Assessment Proceeding

T. Boobar introduced

Motion: Motion to adopt Resolution 2016-4 Scotia Community Services District Board of Directors Calling for a Mail Ballot Assessment Proceeding

Motion: McKnight **Second:** Pryor

Motion Vote: Ayes - 4 Opposed – 0 Absent - 0 Abstain - 0

c. Initiating 218 Proceedings:

○ **Consider adoption of Resolution 2016-5: A Resolution of the Scotia Community Services District Board of Directors Adopting Proposition 218 Procedures for Assessment Ballot Proceedings**

T. Boobar introduced and read through.

Motion: Motion to adopt Resolution 2016-5: A Resolution of the Scotia Community Services District Board of Directors Adopting Proposition 218 Procedures for Assessment Ballot Proceedings

Motion: Bristol **Second:** McKnight

Motion Vote: Ayes - 4 Opposed – 0 Absent - 0 Abstain - 0

○ **Consider adoption of Resolution 2016-6: A Resolution of the Scotia Community Services District Board of Directors Adopting Proposition 218 Procedures for User Fee Ballot Proceedings**

T. Boobar introduced and read through.

Motion: Motion to adopt Resolution 2016-6: A Resolution of the Scotia Community Services District Board of Directors Adopting Proposition 218 Procedures for User Fee Ballot Proceedings

Motion: McKnight **Second:** Pryor

Motion Vote: Ayes - 4 Opposed – 0 Absent - 0 Abstain - 0

○ **Finalize Draft 218 Ballots and Direct staff to send to landowners**

Change title of "Wastewater Notice" (says water now)

d. FY 2016-2017 Budget Workshop – approve Draft Final Budget and direct staff to notice budget

S. Tyler introduced. Board and staff discussed the draft budget layout and staffing estimates. Board approved and directed staff to notice the Budget.

e. SCSB Board Vacancy – Application deadline May 2, 2016 by 2:00pm, Appointment of Board Vacancy or Call for an Election on May 12, 2016 at 5:30pm

March 17, 2016 a seat became vacant on the Board of directors. Renee A. asked that the vacancy notice reflect the new office hours.

f. LAFCo Election- Vote for Candidate and Direct staff to return ballot

Board Discussed and voted, directed staff to return ballot.

F2. Old Business – NONE

G. REPORTS

1. **President's Report:** Spoke on future negotiations. President Walsh will be gone June 29th – July 14th.
2. **Board Director Reports:** None.
3. **Interim Manager's Report:** Recommended closed session for negotiations. Consider second special meeting on June 23 to possibly cover the final budget and transition agreement. Closed session on May 19th meeting.
4. **Special Counsel's Report:** None.
5. **Engineer's Report:** None.
6. **Fire Chief's Status Report:** Submitted handout for Fire Chief's Report.
7. **Board Clerk Report:** CSDA Training in McKinleyville: Board and Staff Relations - \$25 CSDA Members, \$50 for non-members, Insurance Update.


Eel River Groundwater Meeting April 25, 2016

H. ADJOURNMENT

Meeting adjourned at 8:16 pm by Board President Rick Walsh.

These minutes were approved by the Board of Directors of the Scotia Community Services District on May 25, 2016 at its duly-noticed special meeting in Scotia, CA.

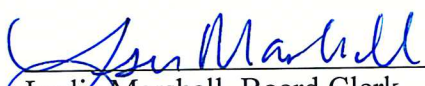
APPROVED:



Rick Walsh, President
Board of Directors
Scotia Community Services District

Date 5-25-2016

ATTEST:



Leslie Marshall, Board Clerk
Scotia Community Services District

Date 5/25/16

The first part of the document discusses the importance of maintaining accurate records. It emphasizes that proper documentation is essential for ensuring the integrity and reliability of the data collected. This section also outlines the various methods used to gather information, including direct observation, interviews, and the use of standardized forms.

In the second section, the focus shifts to the analysis and interpretation of the data. It describes how the collected information is organized and categorized to identify patterns and trends. The author notes that while the data is extensive, it is not yet fully analyzed, and further work is required to draw meaningful conclusions.

The final part of the document provides a summary of the findings and offers recommendations for future research. It suggests that continued monitoring and data collection are necessary to fully understand the phenomena being studied. The author concludes by expressing confidence in the value of the current study and its potential contributions to the field.