

Minutes of the REGULAR Board Meeting for the  
Scotia Community Services District  
Thursday, June 15, 2017 at 5:30 P.M.

**A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE**

The regular meeting of the Board of Directors of the Scotia Community Services District convened at 5:35 pm with the following directors in attendance:

|                |                     |
|----------------|---------------------|
| Diane Bristol  | Director - present  |
| Gayle McKnight | Director – present  |
| Paul Newmaker  | Director – present  |
| Susan Pryor    | Director – present  |
| Rick Walsh     | President – present |

Staff: T. Boobar, S. Tyler, L. Marshall

**B. SETTING OF AGENDA**

No Changes

**C. CONSENT CALENDAR**

**1. Approval of Minutes from Previous Meetings**

**May 18, 2017**

**2. Approval of May 23, 2017 - May 31, 2017 Check Register**

**Motion:** Motion to approve the Consent Calendar

**Motion:** McKnight                      **Second:** Newmaker

**Motion Vote:** Ayes - Bristol, McKnight, Newmaker, Pryor, Walsh                      **Opposed – 0**

**Absent - 0      Abstain - 0**

**D. PUBLIC COMMENT & WRITTEN COMMUNICATION**

Tracy O'Connell, Rio Dell-Scotia chamber introduced herself, would like to do a press release in the next Chamber newsletter on Scotia CSD.

**E. PUBLIC HEARING – NONE**

**F. BUSINESS**

**H1. New Business –**

**a. Consider adoption of Resolution 2017-7: A Resolution of the Scotia Community Services District Board of Directors Opting Out of Even Year Elections**

L. Marshall/T. Boobar introduced, Board discussed. No public comment.

**Motion:** Motion to adopt Resolution 2017-7: A Resolution of the Scotia Community Services District Board of Directors Opting Out of Even Year Elections

**Motion:** Bristol                      **Second:** Pryor

**Motion Vote:** Ayes - Bristol, McKnight, Newmaker, Pryor, Walsh                      **Opposed – 0**

**Absent - 0      Abstain - 0**

**b. Consider adoption of Resolution 2017-8: A Resolution of the Scotia Community Services District Board of Directors adopting rate for Board Stipend**

T. Boobar introduced. Board discussed. No public comment.

**Motion:** Motion to adopt Resolution 2017-8: A Resolution of the Scotia Community Services District Board of Directors adopting rate for Board Stipend

**Motion:** Newmaker                      **Second:** Bristol

**Motion Vote:** **Ayes -** Bristol, McKnight, Newmaker, Pryor, Walsh                      **Opposed -** 0  
**Absent -** 0                      **Abstain -** 0

**c. Second Reading and consideration of adoption of Ordinance 2017-3: Scotia Community Services District Board of Directors Cross Connection Control Ordinance**

President Walsh introduced. Board discussed. Asked about District Engineer- how to contact with questions. Are Cross Connection Controls in new homes – yes.

**Motion:** Motion to read by title only

**Motion:** Walsh                      **Second:** McKnight

**Motion Vote:** **Ayes -** Bristol, McKnight, Newmaker, Pryor, Walsh                      **Opposed -** 0  
**Absent -** 0                      **Abstain -** 0

**Motion:** Motion to adopt Ordinance 2017-3: Scotia Community Services District Board of Directors Cross Connection Control Ordinance

**Motion:** Walsh                      **Second:** Newmaker

**Motion Vote:** **Ayes -** Bristol, McKnight, Newmaker, Pryor, Walsh                      **Opposed -** 0  
**Absent -** 0                      **Abstain -** 0

**Recess 5:55p.m. – 6:02p.m.**

**d. Consider adoption of Nancy Diamond Law Contract Extension**

T. Boobar introduced. Rates still the same, possibility of T. Boobar going on her own apart from Nancy Diamond Law offices.

**Motion:** Motion to adopt Nancy Diamond Law Contract Extension

**Motion:** McKnight                      **Second:** Pryor

**Motion Vote:** **Ayes -** Bristol, McKnight, Newmaker, Pryor, Walsh                      **Opposed -** 0  
**Absent -** 0                      **Abstain -** 0

**e. Consider adoption of Planwest Partners Professional Services Agreement**

S. Tyler introduced. T. Boobar asked about possibility of conflict of interest with S. Davidson, District Engineer with SCSD and TOS work.

L. Marshall introduced additional staffing needs.

**Motion:** Motion to adopt Planwest Partners Professional Services Agreement

**Motion:** Bristol                      **Second:** McKnight

**Motion Vote:** **Ayes -** Bristol, McKnight, Newmaker, Pryor, Walsh                      **Opposed -** 0  
**Absent -** 0                      **Abstain -** 0

**f. Museum vs. Daycare Discussion Item**

T. Boobar introduced the possibility of this discussion item becoming a negotiation, so this item will be a general conversation, no specifics. SCT presented the initial numbers for general costs to upgrade ADA and fire safety exceed costs anticipated. Discussed pros and cons. Board directed staff to pursue Day care facility.

**g. Name negotiators for Daycare facilities and associated properties**



**Motion:** Motion to name Stephen C. Tyler, Leslie Marshall, Tracy Boobar, and Susan Pryor as negotiators for the Daycare facilities and associated properties

**Motion:** Walsh                      **Second:** Newmaker

**Motion Vote:** Ayes - Bristol, McKnight, Newmaker, Pryor, Walsh                      **Opposed – 0**  
Absent - 0                      Abstain - 0

#### **h. Review Engine #9 and associated equipment**

S. Tyler introduced as both General Manager and Risk Manager. Liabilities associated with the equipment includes: lead paint, asbestos, and trip and fall hazards. District will be posting signage by the end of the month, and fenced completely with construction fencing (chain-link). Staff will research options to keep and remediate the equipment, or to dispose of through a public bid, or sealed bid process.

Representatives of Friends of Mt. Tamalpais spoke about Engine #9 and its significance to the Mt. Tam area. They've researched costs of remediation and transport, and have reached out to the Sacramento Rail Museum.

Public comment: When is the fence going up? Staff replied as soon as possible.

**Motion:** Motion to put up temporary fencing and signage, look into wrapping fire boxes on equipment.

**Motion:** Walsh                      **Second:** McKnight

**Motion Vote:** Ayes - Bristol, McKnight, Newmaker, Walsh                      **Opposed – 0**  
Absent - 0                      Abstain - Pryor

#### **H2. Old Business –**

#### **G. REPORTS**

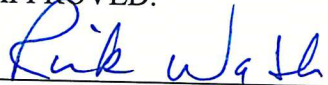
- 1. President's Report:** None.
- 2. Board Director Reports:** None.
- 3. Interim Manager's Report:** Special meeting scheduled for June 29<sup>th</sup>, 2017 @ 5:30pm to cover Budget, Appropriations Limit, SHN Staffing Agreement, possibly grants.
- 4. Special Counsel's Report:** None.
- 5. Engineer's Report:** None.
- 6. Fire Chief's Status Report:** None.
- 7. Board Clerk Report:** Final Budget and Appropriations Limit on for June 29<sup>th</sup> special meeting, Escrow Update, Office Set-up Update, Redwood Capital Bank Update, SCSD Mixer Discussion Item for July meeting.

#### **H. ADJOURNMENT**

Meeting adjourned at 7:22 pm by Board President Rick Walsh.


These minutes were approved by the Board of Directors of the Scotia Community Services District on July 20, 2017 at its duly-noticed regular meeting in Scotia, CA.

APPROVED:

  
\_\_\_\_\_  
Rick Walsh, President  
Board of Directors  
Scotia Community Services District

7/20/17  
Date

ATTEST:

  
\_\_\_\_\_  
Leslie Marshall, Board Clerk  
Scotia Community Services District

7/20/17  
Date