

Minutes of the SPECIAL Board Meeting for the
Scotia Community Services District
Thursday, July 20, 2017 at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL

The regular meeting of the Board of Directors of the Scotia Community Services District convened at 5:30 pm with the following directors in attendance:

Diane Bristol	Director - present
Gayle McKnight	Director – absent – arrived at 5:40pm (Fee Sched)
Paul Newmaker	Director – absent
Susan Pryor	Director – present
Rick Walsh	President – present

Staff: S. Tyler, L. Marshall, T. Cannon

B. SETTING OF AGENDA

F1c move to front, F1a make first reading

C. CONSENT CALENDAR

1. Approval of Minutes from Previous Meetings

June 15, 2017

June 29, 2017

~~**2. Approval of June 1, 2017 – June 30, 2017 Check Register pulled for next meeting**~~

Motion: Approve Consent Calendar

Motion: Walsh **Second:** Pryor

Motion Vote: Ayes - 3 Opposed - 0 Absent - 2 Abstain - 0

D. PUBLIC COMMENT & WRITTEN COMMUNICATION

TOS Letter to Humboldt County Re: HRC Demolition project – moved to manager’s report

E. PUBLIC HEARING – NONE

F. BUSINESS

1. New Business –

a. ~~Consider adoption~~ First Reading of Resolution 2017-11: A Resolution of the Board of Directors of the Scotia Community Services District to Adopt FY 2017-2018 Fee Schedule

Consider Section 1-5 Water Hauler, prices for raw/treated. Raw Water Fee – meter fee? Meter size?
Section 3-2 clean-up language. Ask District Engineer and Gregory to come to next meeting.

b. SDRMA Board Election Ballot

Motion: Motion to not complete ballot

Motion: Pryor **Second:** McKnight

Motion Vote: Ayes - 4 Opposed - 0 Absent - 1 Abstain - 1

c. Meet New SCSD Employee: Traci Cannon

Board met new Office Assistant Traci Cannon.

d. FY 2016-2017 Annual Audit

GM introduced. With minimal transactions in May and June, Staff recommend Board Direct FY 16/17 Audit to combine with 17/18 Audit. Board Verbal Vote 4 Ayes, 1 absent.

e. Museum Lease-back Agreement with TOS

SCT introduced. Board discussed briefly.

Motion: Authorize President to sign Museum Lease-back Agreement with TOS

Motion: Bristol **Second:** Pryor

Motion Vote: Ayes -4 **Opposed** - 0 **Absent** - 1 **Abstain** - 0

2. Old Business –

a. Update on lead and asbestos testing for Engine #9 and associated equipment

Board Clerk introduced. Board and GM discussed. No Action Taken.

G. REPORTS

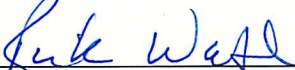
- 1. **President’s Report:** None.
- 2. **Board Director Reports:** None.
- 3. **Interim Manager’s Report:** Appraisals, update. Next Thursday HRC visit, hardhats and vests required. 10:30am. HRC demo project update.
- 4. **Special Counsel’s Report:** None.
- 5. **Engineer’s Report:** None.
- 6. **Fire Chief’s Status Report:** Januray – June 2017 report. There was a Natural Gas incident on Tuesday 7/18/17 at 2p.m. PG&E notified, showed up at 3pm, gas not shut off til 5:30pm
- 7. **Board Clerk Report:** Elections Office Reminder – filing for candidacy from July 17- August 11, recommend Special Meeting to welcome community members to Scotia CSD, meet the Board, Q&A, etc. for December (after new Board members take seat), possibly December 7, 2017.

H. ADJOURNMENT

Meeting adjourned at 6:49 pm by Board President Rick Walsh.

These minutes were approved by the Board of Directors of the Scotia Community Services District on July 20, 2017 at its duly-noticed regular meeting in Scotia, CA.

APPROVED:


 Rick Walsh, President
 Board of Directors
 Scotia Community Services District

8/24/17
 Date

ATTEST:


 Leslie Marshall, Board Clerk
 Scotia Community Services District

8/24/17
 Date