

**Minutes of the Regular Board Meeting of
Scotia Community Services District
Thursday, September 17, 2015- 5:30 P.M.
122 Main Street, Scotia, CA**

A. CALL TO ORDER/ ROLL CALL

The regular meeting of the Board of Directors of the Scotia Community Services District convened at 5:30 pm with the following directors in attendance:

Diane Bristol	Director – present
John Broadstock	Director – present
Gayle McKnight	Director – present
Susan Pryor	Director – present
Rick Walsh	President – present

Staff: T. Boobar, S. Davidson, L. Marshall, S. Tyler

B. SETTING OF AGENDA

Additions/revisions to the agenda: move F1b before F1a

C. CONSENT CALENDAR

C1. Approval/Disapproval of Minutes from Previous Meetings

August 20, 2015

Motion: Motion to approve consent calendar with amendments.

Motion: Pryor Second: Bristol

Motion Vote: Ayes - 5 Opposed – 0

D. PUBLIC COMMENTS & WRITTEN COMMUNICATIONS

T. Boobar spoke about a free funding fair opportunity on September 23rd, with webcasts available through the Water Board.

E. PUBLIC HEARING- NONE

F. NEW AND OLD BUSINESS

F1. New Business –

a. Consider adoption of Resolution 2015-10: A Resolution of the Board of Directors of the Scotia Community Services District to Adopt the Scotia Community Services District Purchasing and Procurement Policy

S. Tyler introduced the purchasing and procurement policy. Questions asked regarding: Section II.3- Definition of Contracts, Gas Card- Renner specifically, Issuance of checks & signatures, \$25k limit. Staff addressed.

Motion: Motion to adopt Resolution 2015-10: A Resolution of the Board of Directors of the Scotia Community Services District to Adopt the Scotia Community Services District Purchasing and Procurement Policy.

Motion: Pryor Second: Bristol

Motion Vote: Ayes – Bristol, Broadstock, McKnight, Pryor, Walsh Opposed – 0

b. Presentation of the Draft Forest Management Plan for Scotia CSD Lot 247 by Baldwin, Blomstrom Wilkinson and Associates

Steve Tyler presented staff report and introduced guest speaker, Greg Blomstrom. Mr. Blomstrom presented the Forest Management Plan with management recommendations for Lot 247 (Community Forest). District asked for a revised report including Natural Diversity Database information, change recommendation slightly to NTMP, information on growth and yield, and revenue for converting cottonwood to redwood, to be brought to the Board on October 15, 2015.

c. Report on Existing Building Surveys, Condition Drawings and ADA Accessibility Upgrades & Schematic Design Drawings for the Winema Theater, Scotia Museum and Day Care Buildings in the Town of Scotia

S. Tyler introduced. Cleek Co. began on Wednesday the 16th. Board asked that Ballfield restrooms, as well as the HVAC systems on the buildings and Fire Hall be included in assessment. Public commented on ADA requirements for outdoor areas and facilities (ballfield stands, picnic tables, parks).

F2. Old Business – None

G. REPORTS

1. **President's Report:** CSDA Presentation de-brief
2. **Board Director Reports:** None
3. **Interim Manager's Report:** working on new insurance quote, staff working on last policy, 218 schedule (waiting on info from TOS), October 1st special meeting.
4. **Special Counsel's Report:** Transition Agreement Update- projected for next regular meeting 10/15, Attendance at North Coast Environmental Law Conference.
5. **Engineer's Report:** User Fee and Benefit Assessment Analysis Update- waiting on updates DEA, Planwest hiring Bruce Gehrke under current contract to consult and independently analyze old DEA; Insurance Update; Water Quality Update- public comment about geese in Scotia, and broken pipe by fish display.
6. **Fire Chief's Status Report:** None
7. **Board Clerk Report:** Election Update, Working Group Report, CSDA Board Clerk Conference

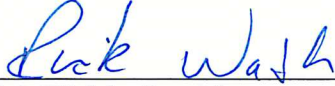
J. ADJOURNMENT

With no further business to come before the Board, the September 17, 2015 Regular Board Meeting was adjourned at 7:24 pm by Board President Rick Walsh.

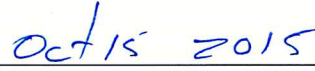
Respectfully submitted,
Leslie Marshall, Board Clerk

These minutes were approved by the Board of Directors of the Scotia Community Services District on October 15, 2015 at its duly-noticed regular meeting in Scotia, CA.

APPROVED:



Rick Walsh, President
Board of Directors
Scotia Community Services District

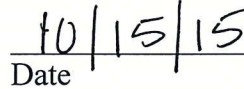


Date

ATTEST:



Leslie Marshall, Board Clerk
Scotia Community Services District



Date

