

**Minutes of the Regular Board Meeting of the
Scotia Community Services District**
Thursday, November 19, 2015 at 5:30 P.M.
122 Main Street, Scotia, CA 95565

A. CALL TO ORDER/ ROLL CALL

The regular meeting of the Board of Directors of the Scotia Community Services District convened at 5:30 pm with the following directors in attendance:

Diane Bristol	Director - present
John Broadstock	Director - present
Gayle McKnight	Director – present
Susan Pryor	Director – present
Rick Walsh	President – present

Staff: Tracy Boobar, Steve Davidson, Leslie Marshall, Steve Tyler

B. SETTING OF AGENDA

Additions/revisions to the agenda:

Motion: Motion to table Agenda Item F1a

Motion: Pryor **Second:** Bristol

Motion Vote: Ayes - 5 Opposed - 0 Abstain - 0

Motion: Motion to Amend H3 and H5 to include negotiators “Tracy M. Boobar, President Rick Walsh, and Town of Scotia Company LLC.”

Motion: Bristol **Second:** Pryor

Motion Vote: Ayes - 5 Opposed - 0 Abstain - 0

C. CONSENT CALENDAR

C1. Approval of Minutes from Previous Meetings

October 15, 2015

Motion: Motion to approve Consent Calendar

Motion: Broadstock **Second:** McKnight

Motion Vote: Ayes - 5 Opposed - 0 Abstain - 0

D. PUBLIC COMMENTS & WRITTEN COMMUNICATIONS

Renee Abrams spoke of concern regarding Closed Session compliance with Brown Act. Legal Counsel provided clarification on definition of price, terms, and conditions.

Mary Sanderson spoke on concern regarding alleyway lighting for alleyway behind 122 Main Street, between homes and hospital.

E. PUBLIC HEARING- None

F. BUSINESS

F1. New Business –

- a. Consider adoption of Resolution 2015-11: A Resolution of the Board of Directors of the Scotia Community Services District to Adopt the Scotia Community Services District Personnel Policies & Procedures**

Agenda Item Tabled

b. Consider adoption of Ordinance No. 2015-2: An Ordinance of the Board of Directors of the Scotia Community Services District Adopting Title II- Water Service

Interim General Manager introduced the Ordinance. District Engineer introduced the staff report, and explained that a fee schedule will be adopted separately by resolution at a later date. Legal Counsel suggested that the Ordinance be read by title only.

Motion: Motion to read Ordinance by title only

Motion: Bristol **Second:** Pryor

Motion Vote: Ayes - 5 Opposed - 0 Abstain - 0

Motion: Motion to adopt Ordinance No. 2015-2: An Ordinance of the Board of Directors of the Scotia Community Services District Adopting Title II- Water Service

Motion: Pryor **Second:** Bristol

Motion Vote: Ayes - 5 Opposed - 0 Abstain - 0

c. Consider adoption of Ordinance No. 2015-3: An Ordinance of the Board of Directors of the Scotia Community Services District Adopting Title III- Wastewater Service

District Engineer introduced the staff report, and explained that a fee schedule will be adopted separately by resolution at a later date, to be reviewed annually with a Consumer Price Index increase. President Walsh elaborated on the Ordinance. Legal Counsel suggested that the Ordinance be read by title only.

Motion: Motion to read Ordinance by title only

Motion: Broadstock **Second:** McKnight

Motion Vote: Ayes - 5 Opposed - 0 Abstain - 0

Motion: Motion to adopt Ordinance No. 2015-3: An Ordinance of the Board of Directors of the Scotia Community Services District Adopting Title III- Wastewater Service

Motion: Pryor **Second:** Bristol

Motion Vote: Ayes - 0 Opposed - 0 Abstain - 0

F2. Old Business – NONE

G. REPORTS

- 1. President's Report:** Discussed Chamber of Commerce Meeting from previous month
- 2. Board Director Reports:** None
- 3. Interim Manager's Report:** handed out Bruce Gehrke's WWTP report, reported on meeting with Humboldt County regarding Stormwater
- 4. Special Counsel's Report:** discussed e-mail and phone policy
- 5. Engineer's Report:** reported on meeting with Humboldt County regarding Stormwater
- 6. Fire Chief's Status Report:** none- next report in December
- 7. Board Clerk Report:** reported on Board Clerk/Secretary Conference, oral working group report, swearing in board members for December meeting, January board training, SCSD office closures for holidays, planning 2016 meeting date/time/place.

H. ADJOURN TO CLOSED SESSION – 6:47pm

H1. Call to Order – 7:08pm

H2. Roll Call – all present

H3. Government Code §54956.8 Real Property Negotiations relating to price and terms re: Scotia Wastewater Treatment Plant. Negotiators: Tracy M Boobar & President Rick Walsh

Update by Motion (see setting of the agenda)

H4. Closed Session Discussion

H5. Government Code §54956.8 Real Property Negotiations relating to price and terms re: Scotia Water Treatment Plant. Negotiators: Tracy M Boobar & President Rick Walsh

Update by Motion (see setting of the agenda)

H6. Closed Session Discussion

I. ADJOURN TO OPEN SESSION


II. Report out of Closed Session – adjourned closed session to December 3, 2015 special meeting at 5:30pm.

J. ADJOURNMENT

Meeting adjourned at 8:50 pm by Board President Rick Walsh.

These minutes were approved by the Board of Directors of the Scotia Community Services District on December 17, 2015 at its duly-noticed regular meeting in Scotia, CA.

APPROVED:



Rick Walsh, President
Board of Directors
Scotia Community Services District

Dec 17, 2015
Date

ATTEST:



Leslie Marshall, Board Clerk
Scotia Community Services District

Dec. 17, 2015
Date