

RESOLUTION NO. 2016-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SCOTIA COMMUNITY SERVICES DISTRICT
TO ADOPT THE SCOTIA COMMUNITY SERVICES DISTRICT
FINANCIAL MANAGEMENT POLICY

WHEREAS, the Scotia Community Services District (“Scotia CSD”) is organized and operates pursuant to the California Government Code Section 61000, *et seq.*; and

WHEREAS, California Government Code Section 61045(g) requires the Board to adopt administrative policies for the operation of the Scotia Community Services District; and

WHEREAS, on September 17, 2015 the Scotia CSD adopted a Purchasing and Procurement Policy to ensure the appropriate safeguards against loss, that transactions are executed and recorded properly, and to control purchases before the Scotia CSD is obligated to pay; and

WHEREAS, the Scotia CSD intends to assume control and management of the water and waste water treatment plants in the community of Scotia after transitioning from the Town of Scotia; and

WHEREAS, the State Water Resources Control Board requires a more complete and extensive financial management policy than the Purchasing and Procurement Policy established in 2015.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Scotia Community Service District as follows:

Section 1: The Recitals set forth above are incorporated herein and made an operative part of this Resolution.

Section 2: The Scotia Community Services District Purchasing and Procurement Policy, dated September 17, 2015, attached hereto as Exhibit “A” and by this reference made a part hereof, is hereby redacted and subsumed by the Financial Management Policy as the official purchasing and procurement policy of this District.

Section 3: The Scotia Community Services District Financial Management Policy, dated November 10, 2016, attached hereto as Exhibit “B” and by this reference made a part hereof, is hereby adopted as the official financial management, purchasing and procurement policy of this District.

This resolution shall be effective upon its adoption.

Dated: November 10, 2016

APPROVED:

Rick Walsh
Rick Walsh, Board President, Scotia CSD

ATTEST:

Ann McNeill
Board Clerk, Scotia CSD

CLERK'S CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of Resolution No. 2016-20, passed and adopted at a regular meeting of the Board of Directors of the Scotia Community Service District, County of Humboldt, State of California, held on the tenth day of November, 2016, by the following vote:

AYES: Bristol, Newmaker, Walsh

NOES: ∅

ABSENT: McKnight, Pryor

ABSTENTIONS: ∅

Ann McNeill
Board Clerk, Scotia CSD