

**Minutes of the Regular Board Meeting of
Scotia Community Services District
Thursday, June 18, 2015 - 6:30 P.M.
122 Main Street, Scotia, CA**

A. CALL TO ORDER/ ROLL CALL

The regular meeting of the Board of Directors of the Scotia Community Services District convened at 6:30 pm with the following directors in attendance:

Rick Walsh	President - present
John Broadstock	Director - present
Gayle McKnight	Director – present
Diane Bristol	Director - present
Susan Pryor	Director – present

Staff: L. Marshall, S. Tyler, S. Davidson

B. SETTING OF AGENDA

Additions/revisions to the agenda: None

C. CONSENT CALENDAR

C1. Approval/Disapproval of Minutes from Previous Meetings

May 28, 2015- approved with changes- Direction- no motion and vote.

June 11, 2015- approved with changes- Direction- no motion and vote.

D. PUBLIC COMMENTS & WRITTEN COMMUNICATIONS

D1. Precision Intermedia Service Agreement

Push to July 16th regular board meeting

D2. Changing Regular Meeting Time from 6:30 p.m. to 5:30 p.m.

Put on June 26th special board meeting

Renee Abrams- spoke on concern of possible Brown Act violation regarding agenda not being posted at the CSD office. Language of the Brown Act states that posting to the website only is not sufficient. Also spoke on possibility for confusion in budget public notice because of office staffing hours, and the mailing address vs. physical address. Staff and board discussed after public comment was made.

Frank Bacik- presented Senate Bill 88 (and Assembly Bill 115), regarding Water Board powers. Information from CSDA. Produced two handouts (sample letter and CSDA talking points), and urged the SCSD to write letters to legislators.

E. PUBLIC HEARING

No public hearing.

F. NEW AND OLD BUSINESS

F1. New Business –

a. Board Review of Scotia CSD User Fee and Benefit Assessment Analysis

Introduced by Steve Tyler followed by presentation of User Fee and Benefit Assessment Analysis by Ron Stillmaker of SHN. Board asked questions, and Ron Stillmaker, Steve Tyler, and Frank Bacik answered.

Topics discussed include: High Strength User fee and incorporating language specific to those users in the Water Ordinance, Recommended Cost of Living Increase- factor in local Bureau of Labor Statistics- Consumer Price Index, Consider Rates with escalator fees, and Consider effects of the Power Plant and raw water usage.

Discussed Next Steps: Adopt the first year budget (preliminary/final), prepare individual report for fees and assessments for engineer and board certification

‘Personal’ Services vs. ‘Personnel’ Services

Steve Tyler closed discussion by suggesting sending questions and comments to board clerk, and checking with legal to find out procedure of accepting/adopting/etc. the User Fee and Benefit Assessment Analysis.

F2. Old Business –

a. Consider adoption of the Scotia CSD FY 2015-2016 Draft Preliminary Budget

Steve Tyler introduced, and recommended holding off on adopting, presented as discussion/informational item only. President Walsh asked Working Group/Budget questions. Steve Tyler responded.

Public Comment: Renee Abrams asked why we have to follow the current budget timeline, and if we have to adopt the preliminary budget now? Board and IDM discussed.

b. Review Draft Scotia CSD Board Policies Manual - Discussion

Presented by Steve Tyler, no discussion followed.

Clerk checked in with board on SDRMA insurance quote questionnaire additions.

G. REPORTS

Board and Staff Reports

- 1. President’s Report:** none
- 2. Interim Manager’s Report:** Administrative staff is working on the Purchasing and Procurement Policy. Two more policies are proposed for presentation to board in July. Hoping all policies will be finished by August, if they meet board approval, all to be adopted by resolution. Asked Board to consider holding second meeting in July.
- 3. Special Counsel’s Report:** none
- 4. Engineer’s Report:** reminded Board that if they have any questions/comments on User Fee and Benefit Assessment Analysis to direct to staff. Also think about any scenarios Board would like to run through SHN model for rates.

5. Fire Chief's Status Report: none

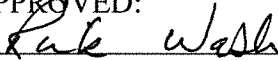
H. ADJOURNMENT

With no further business to come before the Board, the June 18, 2015 Regular Board Meeting was adjourned at 8:18 PM by Board President Rick Walsh.

Respectfully submitted,
Leslie Marshall, Board Clerk

These minutes were approved by the Board of Directors of the Scotia Community Services District on July 16, 2015 at its duly-noticed regular meeting in Scotia, CA.

APPROVED:




Rick Walsh, President
Board of Directors
Scotia Community Services District

7-16-15

Date

ATTEST:



Leslie Marshall, Board Clerk
Scotia Community Services District

7-16-15

Date

