



SCOTIA COMMUNITY SERVICES DISTRICT
NOTICE IS HEREBY GIVEN THAT A
SPECIAL MEETING
OF THE BOARD OF DIRECTORS

WILL BE HELD AT:
122 MAIN STREET
SCOTIA, CALIFORNIA

Thursday, May 12, 2016
Special Meeting at 5:30 P.M

AGENDA

- A. CALL TO ORDER/ ROLL CALL** The Presiding officer will call the meeting to order and call the roll of members to determine the presence of a quorum.
- PLEDGE OF ALLEGIANCE**
- B. SETTING OF AGENDA** The Board may adopt/ revise the order of the agenda as presented.
- C. PUBLIC HEARING – NONE**
- D. BUSINESS**
- D1. Scotia CSD Board Vacancy Appointment –OR– Call for Election pursuant to the California Elections Code and District Notice of Board Vacancy**
- Review of submitted Vacancy Applications
 - Interviews
 - Board Appointment
 - Consider adoption of Resolution 2016-7 A Resolution of the Scotia Community Services District Board of Directors Filling the Vacancy on the Board of Directors
 - Oath of Office/ Swearing In
- E. ADJOURNMENT**

Next Regular Meeting of the SCSD will be May 19, 2016 at 5:30 PM.
A Special meeting may be held prior to that.

Notice regarding the Americans with Disabilities Act: The District adheres to the [Americans with Disabilities Act](#). Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the SCSD Board of Directors have the right to have the decision reviewed by a State Court. The District has adopted [Section 1094.6](#) of the [Code of Civil Procedure](#) which generally limits the time within which the decision may be judicially challenged to 90 days.

Scotia Community Services District Staff Report

DATE: May 12, 2016
TO: Scotia CSD Board of Directors
FROM: Tracy M. Boobar
SUBJECT: Director Appointment Process

- The appointment process is transparent and conducted in an open and public meeting.
- At the beginning of the meeting, if there is more than one Applicant, the Applicants not being interviewed will be asked to wait outside of the Board meeting so that no Applicant has an advantage of hearing the questions from the Board during the other Applicant's interview.
- The order of the Applicants shall be picked randomly.
- Each Applicant shall have 5 minutes to address the Board followed by the Board member questions.
- Upon completion of interviews, the Board
- When an Applicant has been chosen, the Board will consider adoption of Resolution 2016-7 Filling Vacancy on the Board of Directors.
- Once the Resolution is passed, Board Clerk Leslie Marshall will administer the Oath of Office for the new Director.

Scotia



Community Services District

DISTRICT: Scotia DATE: 4/12/16
NAME: Paul Newmaker AGE (optional): 56
RESIDENCE ADDRESS: 430 Church Street
BUSINESS OR MAILING ADDRESS: PO Box 489 Scotia
PHONE (DAYTIME): 764-4354 -OFFICE PHONE (EVENING): 764-1719
E-MAIL: PNewmaker@hncchc.com

Education			
Institution	Major	Degree	Year
<u>Fortuna Union H.S.</u>			<u>12th</u>

Work/Volunteer Experience				
Organization	City	Position	From	To
<u>Pacific Lumber</u>	<u>Scotia</u>	<u>Purchasing</u>	<u>1979</u>	<u>2006</u>
<u>Timberland Chev</u>	<u>Fortuna</u>	<u>Manager</u>	<u>2007</u>	<u>2012</u>
<u>Humboldt Redwood Co</u>	<u>Scotia</u>	<u>Purchasing-buyer</u>	<u>2012</u>	<u>Present</u>

STATEMENT OF QUALIFICATIONS:

Please briefly describe your qualifications and why you are interested in serving on the Board of Directors.

I have worked/lived in Scotia for over 20 years, and I'm interested in keeping Scotia the best community it can be.

CERTIFICATION:

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.

Paul Newmaker
Signature

4/12/2016
Date

Resolution No. 2016-7

A Resolution of the Scotia Community Services

District Board of Directors

Filling Vacancy on the Board of Directors

WHEREAS, a vacancy exists on the Board of Directors of the Scotia Community Services District for the office formerly held by John Broadstock; and

WHEREAS, pursuant to Government Code §1780, the Board of Directors may appoint a Director to fill the vacancy; and

WHEREAS,; and

NOW, THEREFORE, the Scotia Community Services District Board of Directors does hereby resolve as follows:

SECTION 1: Pursuant to §1780 of the Government Code, the Board of Directors of the Scotia Community Services District hereby appoints _____ to serve on the Board of Directors until the general election to be held on November __, 20__.

SECTION 2: The Board Clerk of the Scotia Community Services District is hereby directed to deliver forthwith one (1) certified copy of this resolution to the Clerk of the Board of Supervisors of the County of Humboldt.

SECTION 3: This Resolution shall become effective upon adoption.

PASSED AND ADOPTED this _____ day of _____, 20__ by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____

Board Clerk