



**SCOTIA COMMUNITY SERVICE
DISTRICT**

**NOTICE IS HEREBY GIVEN THAT A
REGULARLY SCHEDULED MEETING OF
THE *BOARD OF DIRECTORS***

WILL BE HELD AT:

122 MAIN STREET

SCOTIA, CALIFORNIA

THURSDAY, June 19, 2014

5:30 P.M.

Board Meeting Packet



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**THURSDAY, June 19, 2014
5:30 P.M.**

AGENDA

A. CALL TO ORDER

The Presiding officer will call the meeting to order and call the roll of members to determine the presence of a quorum.

ROLL CALL (DIRECTORS IN ATTENDANCE)

PLEDGE OF ALLEGIANCE

ADDITIONS TO THE AGENDA

Items may be added to the agenda in accordance with Section 54954.2(b)(t) of the Government Code (Brown Act). Items will be added to the agenda only on the basis that *there is a need to take immediate action* and that the *need for action came to the attention* of the Scotia Community Services District Board of Directors *after the agenda was posted*. All documentation supporting this agenda is available for public review in the District office during normal business hours.

B. SETTING OF AGENDA

The Board may adopt/revise the agenda as presented.

C. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

1. APPROVAL/DISAPPROVAL OF MINUTES FROM PREVIOUS MEETING(s)

May 15, 2014

SCSD Board Meeting Minutes

D. PUBLIC COMMENTS & WRITTEN COMMUNICATIONS

Regularly scheduled meetings will provide an opportunity for members of the public to directly address the SCSD Board Members-Elect on any action item that has been described in the agenda for the meeting, before or during consideration of that item, or on matters not identified on the agenda within the Board-elect's jurisdiction. Comments are not generally taken on non-action items such as reports or information.

CORRESPONDENCE

The Board will review recent District correspondence

Written correspondence is always welcome and should be used for complex issues.

E. PUBLIC HEARING

1. The Board shall consider adoption, by resolution No. 3, Proposed District By-Laws, as initially reviewed by the Board of Directors on May 8, 2014.

Review and reading of Proposed District By-Laws:

*" Bylaws for the Regulation,
Except as Otherwise Provided by Statute,
of Scotia Community Services District"*

F. REPORTS

No specific action is required on these items, but the Board may discuss any particular item as required.

Board and Staff Reports

Committee Reports/Information Review, update on staff/consultant reports.

Members of the Board may report on their respective committees.

1. Interim General Manager's Report:

The Interim General Manager may update the Board on current District projects, concerns and accomplishments.

2. Fire Chief's Status Report:

The Fire Chief may update the Board quarterly.

3. Town of Scotia Company, LLC:

The TOS may update from time to time the status of common interest and transition process issues.

G. CONTINUED AND NEW BUSINESS

1. NEW BUSINESS

G1a. Consider Local Agency Formation Commission (LAFCo) Election for Special District Representative

Attachment 1 - LAFCo Election Information, Candidate Qualifications & Election Ballot.

2. CONTINUED BUSINESS

H. ADJOURNMENT

Notice regarding the Americans with Disabilities Act: The District adheres to the [Americans with Disabilities Act](#). Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the SCSD Board of Directors have the right to have the decision reviewed by a State Court. The District has adopted [Section 1094.6](#) of the [Code of Civil Procedure](#) which generally limits the time within which the decision may be judicially challenged to 90 days.

Board Minutes

Draft Minutes of Regular Meeting of May 15, 2014

DRAFT

**Minutes of the Regular Meeting of
The Scotia Community Service District**

Thursday, May 15, 2014,
at 6:30 PM

122 Main Street, Scotia, CA

Agenda Item A - Call to Order, Roll Call, Additions to the Agenda

The regular meeting of the Board of Directors of the Scotia Community Service District convened at 6:30 pm with the following directors and staff in attendance:

| | |
|------------------|--------------------------------------|
| Rick Walsh, | Director - present |
| John Broadstock, | Director - present |
| Gayle McKnight, | Director - present |
| Diane Bristol, | Director - present (new appointment) |
| Susan Pryor, | Director - present (new appointment) |

Mark Richardson, Interim General Manager - present

Agenda Item B - Approval of the Agenda:

| | |
|-----------------------------------|--|
| Motion to approve Agenda - | Director Broadstock |
| Seconded: Director - | Director McKnight |
| Motion Summary: | Approval of Agenda as presented |
| Motion Vote: | AYES - All McKnight, Walsh, Broadstock |
| Motion passed | |

Agenda Item C - Approval/Disapproval of minute(s) from previous meeting(s)
April 17, 2014 - First Official Board Meeting -Oath of Office
May 8, 2014 - Special meeting

Agenda Item D - Public Comments & Written Communications

None

No Board action- information only item.

Agenda Item E - Public Hearing -

Resolution No. 1: Appointing Board Members in Lieu of Election to the Board of Directors of the Scotia Community Service District.

| | |
|--|--|
| Motion for appointment to the Board - Susan Pryor - | Director Broadstock |
| Seconded: | Director McKnight |
| Motion Summary: | Approval of resolution for appointment |
| Motion Vote: | AYES - All McKnight, Walsh, Broadstock |
| Motion passed | |

Resolution No. 2: Appointing Board Members in Lieu of Election to the Board of Directors of the Scotia Community Service District.

Motion for appointment to the Board - Diane Erikson Bristol - Director McKnight
Seconded: Director Broadstock
Motion Summary: Approval of resolution for appointment
Motion Vote: AYES - All McKnight, Walsh, Broadstock
Motion passed

Agenda Item F - Staff and committee Reports
No Reports

Agenda Item G - Continued and New Business

1. New Business

G1-a: Motion to set time and place of next regular meeting of the SCSD.

Motion: Director Walsh: Set time and place for next meeting to Thursday, June 19, 2014, 5:30 pm, to be located at 122 Main Street, Scotia Ca

Seconded: Director McKnight

Motion: AYES - Walsh, McKnight, Broadstock

Motion passed

2. Continued Business

Review and First reading (by reference) of proposed Bylaws for the Regulation, except as otherwise provided by Statute, of Scotia Community Service District. Second review and reading scheduled for June 19, 2014 Board Meeting.

Agenda Item H - Adjournment

Board Director Rick Walsh made motion to adjourn meeting to next SPECIAL meeting June 19, 2014 at 5:30 pm

Seconded by Director McKnight

Motion to Adjourn by voice vote

AYES - All Board members

Draft Bylaws
Scotia CSD
June 19, 2014
Second Reading



Scotia Community Services District *DRAFT* Bylaws

First Reviewed by the Board of Directors – May 8, 2014

**BYLAWS FOR THE REGULATION, EXCEPT AS
OTHERWISE PROVIDED BY STATUTE,
OF SCOTIA COMMUNITY SERVICES DISTRICT**

Revised - ~~May~~ June 19, 2014

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ARTICLE 1 OFFICES

1.1 Principal Office. The principal office for the transaction of business of the Scotia Community Services District (the "District") is hereby fixed and located at 122 Main Street, Scotia, California 95565. The Board of Directors (the "Board") is hereby granted full power and authority to change said principal office from one location to another in said District. Any such change shall be noted in the Bylaws by the Secretary, opposite this section, or this section may be amended to state the new location.

ARTICLE 2 MEETINGS

2.1 Place and Time of Meetings. Regular monthly meetings of the Board of Directors shall be held in the Scotia CSD office at 122 Main Street, in Scotia, on the third Thursday of each and every month, at the hour of 6:30 p.m. (unless an earlier or later hour is set in case of necessity), until adjournment. In the event that the regular scheduled monthly meeting should fall on a legal holiday, the regular monthly meeting of the Board of Directors shall be held on the next succeeding Thursday or as rescheduled by the Board of Directors.

2.2 Special Meetings. Special meetings of the Board of Directors, for any purpose or purposes whatsoever, may be called at any time by the president, or by the vice president, or by any three members of the Board of Directors.

2.3 Public Notification. All meetings, whether regular, special or emergency, shall be open and public and notice thereof shall be given to the Board members and to the public in accordance with the provisions of the Ralph M. Brown Act, Sections 54950-54962m as amended, of the Government Code.

2.4 Form of Action. The Board shall act only by ordinance, resolution, or motion.

2.5 Quorum. A majority of the authorized number of Directors shall be necessary to constitute a quorum for the transaction of business (3

constitutes a majority). No ordinance, resolution or motion shall be passed or become effective without the affirmative vote of at least a majority of the members of the Board.

2.6 Proceedings. The Board shall establish rules for its proceedings.

ARTICLE 3 DISTRICT POWERS

3.1 Powers. Subject to the limitations of laws governing community services districts, all District Powers shall be exercised by or under the authority of, and the business and affairs of the District shall be controlled by, the Board of Directors. Without prejudice to such general powers, but subject to the same limitations, it is hereby expressly declared that the Directors shall have the following powers, to wit:

(a) Select and remove all other officers, agents and employees of the District, prescribe such powers and duties for them as may not be inconsistent with law, or the Bylaws, fix their compensation and require from the security for faithful service.

(b) Conduct, manage and control the affairs and business for the District and to make such rules and regulations therefore not inconsistent with California State Law.

(c) Change the monthly meeting place and/or time, the principal office for the transaction of business of the District from one location to another within the same District, as provided in Article I, Section I hereof.

(d) Represent the inhabitants of the District on District problems as may arise, with various regulatory county agencies, bodies of departments.

(e) Supply the inhabitants of the District with water for domestic use, irrigation, sanitation, industrial use, fire protection, and recreation.

(f) Collect, treat or dispose of sewage, waste and storm water of the District and its inhabitants.

(g) Protect the community against fire, supporting a fire department and emergency response services.

(h) Provide public recreation by means of parks, including, but not limited to, baseball parks, playgrounds, museum, theater, or recreation buildings.

(i) Provide street lighting in historical areas of the community

(j) Open, widen, extend, straighten, and service all or part of ally streets in said District, subject to the consent of the governing body of the county or city in which said improvement is to be made.

(k) Take or acquire real or personal property of every kind within or without the District by grant, purchase, gift, devise, lease or condemnation.

(l) Hold, use, enjoy, lease or dispose of any of its property.

(m) Sue and be sued in all actions and proceedings in all courts and tribunals of competent jurisdiction.

(o) Borrow money, incur or assume indebtedness and issue bonds or other evidences of such indebtedness; provided, however, that no district shall incur any bonded indebtedness, except revenue bonds issue pursuant to section 61613.1 of the Government Code, which shall in aggregate exceed 20% of the assessed valuation of all real and personal property situated within the District.

(p) Issue and sell revenue bonds pursuant to the provisions of Chapter VI, Part 1, Division 2, Title 5 of the Government Code and general obligation bonds pursuant to Chapter IV, commencing with section 61650 of the Government Code.

(q) Adopt regulations binding upon all persons to govern the use of its facilities and property, including regulations imposing reasonable charges for the use thereof.

(r) Contract with any city, county, district, Municipal Corporation, political subdivision, political corporation or other public agency of the state, to purchase or acquire from, or to sell to, or jointly acquire, construct, operate or maintain a water system or water supply to serve the inhabitants.

(s) Levy and cause to be collected, taxes and special assessments for the purpose of carrying on the operations and paying the obligations of the District.

(t) Enter into contracts for any and all purposes necessary and convenient for the full exercise of its powers.

(u) Perform any and all acts necessary to carry out fully the provisions of the powers hereinabove set forth, and those set forth in the Government Code, as amended from time to time.

ARTICLE 4 DIRECTORS

4.1 Number of Directors. The authorized number of Directors of the District shall be five (5) until changed by election. The Directors shall be elected at large.

4.2 Election and Term of Office. Directors shall be elected for four (4) year terms on the first Tuesday after the first Monday in November in even numbered years, with terms staggered such that three (3) Directors shall be elected in a single election, and the remaining two (2) Directors elected two (2) years later, in accordance with applicable provisions of the Government Code and Elections Code.

4.3 Seating of Directors. All elected Directors shall take office on December 1 following election or upon certification of the election

4.4 Terms of Succeeding Directors. The term of office of each Director other than Directors first elected shall be four (4) years.

4.5 Vacancies. All vacancies on the Board will be filled by appointment by the remaining Directors in accordance with Government Code sections 1780 and 61204.

4.6 Compensation of Directors. District Board members shall receive a stipend of \$0.00 for attendance at regular and special Board meetings. District Board members shall receive a stipend of \$0.00 each for attendance at meetings of the Board committees to which they have been delegated as a member. No Director will collect more than \$0.00 per month. Board members assigned to all committees shall provide the Board of Directors with a written summary of the committee meeting; the summary shall include the names of Board members in attendance, the date, and the purpose. . This section will be in accordance with section 61207 of the Government Code, and together with any expenses incurred in the performance of the Director's duties required or authorized by the Board.

ARTICLE 5 OFFICERS

5.1 Officers. The Officers of the District shall be a President and Vice President. The District shall also have a General Manager, Finance Officer and Secretary. A Director shall not be a general manager or secretary. However, a secretary may also be the general manager and finance officer.

5.2 Compensation. The Board may at any time appoint or employ, fix the compensation of, and prescribe the authorities and duties of the officers, employees, attorneys or engineers necessary or convenient for the business of the District.

5.3 Performance Bond. The general manager, finance officer and secretary and any other employee or assistant of the District, if required to do so by the Board, shall each give a bond to the District conditioned for the faithful performance of his or her duties as the Board may require.

5.4 Board Organization. The Board shall reorganize at the regular meeting of the Board in December each year.

5.5 President of the Board. The President of the Board shall, if present, preside at all meetings of the Board of Directors and exercise and perform such other powers and duties as may from time to time be assigned to her/him by the Board of Directors or presented by the Bylaws. The president shall be an ex-officio member of all standing committees.

5.6 Vice President. In the absence of or disability of the president, the vice president shall perform all the duties of the president, and when so acting shall have all the powers of and be subject to all of the restrictions upon the president. The vice president shall have such powers and perform such other duties as from time to time may be prescribed by her/him by the Board of Directors or by the Bylaws or the statutes governing the community services districts within the State of California.

5.7 General Manager. The general manager shall serve as advisor to the president and Board of Directors, and shall, if directed by the Board, execute and direct enforcement of resolutions passed by the Board. He shall develop information pertinent to the services to be performed by the District and report this information to the Board, and he shall act as a contact between the Board of Directors and all county, city and governmental regulatory bodies. The general manager shall carry out all orders and directions and policies of the governing board of the Scotia Community Services District. The General Manager shall (i) have full charge and control of the maintenance, construction, and the day-to-day operations of the District; (ii) have full power and authority to fill all positions authorized by the Board and to discharge from such positions any employee and or assistant; (iii) prescribe the duties of employees and assistants; (iv) perform other duties imposed by the Board; and (v) report to the Board in accordance with the rules and regulations as it adopts.

5.8 Secretary. The secretary shall keep or cause to be kept at the principal office, or such other place as the Board of Directors may order, a book of minutes of all meetings of directors with the time and place of holding, whether regular or special, and if special, who authorized, the notice thereof given and the names of those present at the Director's meetings. The secretary shall keep or cause to be kept,

at the principal office any register showing the names and addresses of the directors of the service district. The secretary shall give or cause to be given, notice of all meetings of the Board of Directors required by the Bylaws or the laws of the State of California, and shall keep the seal of the service district in safe custody, and shall have such other powers and perform such other duties as may be prescribed by the Board of Directors or the Bylaws.

5.9 Finance Officer. The Finance Officer shall keep and maintain, or cause to be kept and maintained, all financial records of the District, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, surplus, and shares. The finance officer shall deposit all monies in such depositories as may be designated by the Board of Directors. The finance officer shall disburse funds of the District as may be ordered by the Board of Director, and shall render to the President and Directors, whenever they request it, an account of all of the transactions of the Finance Officer and of the financial condition of the District, and shall have such other powers and perform such other duties as may be prescribed by the Board of Directors or the Bylaws.

5.10 Annual Audit. The Finance Officer shall have a recognized auditing firm audit the District's books annually at the end of each fiscal year.

ARTICLE 6 MISCELLANEOUS

6.1 Depository of District Money. The Board shall designate a bank or banks for the depository of the District's money.

6.2 Inspection of District Records. The books of account and minutes of proceedings of the Board of Directors shall be open to inspection upon the written demand of any person residing within the Scotia Community Services District, subject to such reasonable rules as may be adopted from time to time.

6.3 Records. All District records shall be retained, in original or microfilm form, at the District offices for a period of at least four (4) years. Tape recordings of meetings are not considered District records

for purposes of this section. Tape recordings are utilized to assist in the development of formal Board minutes and may be destroyed once those minutes have been prepared and approved.

6.4 Checks, Drafts, Etc. All checks, drafts and other orders for payment of money, notes or other evidence of indebtedness, issued in the name of or payable to the District, shall be signed or endorsed by the General Manager or the President of the Board, plus one (1) additional Director with the exception of petty cash disbursements which may occur upon authorization of the General Manager.

6.5 Contracts, Etc. How Executed. The Board of Directors, except as otherwise provided in the Bylaws, may authorize any officer or officers, or agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of the District, and such authority may be general or confined to specific instances; and, unless so authorized by the Board of Directors, no officer, agent or employee shall have any power or authority to bind the District by any contract or engagement or to pledge its credit or to render it liable for any purpose or to any amount. In the absence of such grant of authority, only the President of the Board shall have the authority to bind the District.

6.6 Inspection of Bylaws. The District shall keep in its principal office for the inspection of business, the original or a copy of the Bylaws as amended or otherwise altered to date, certified by the Secretary, which shall be open to inspection by the residents of the District at all reasonable times.

6.7 Public Session. All legislative sessions of the Board shall be conducted in accordance with the Ralph M. Brown Act (Government Code section 54950, et seq.) Public sessions shall be conducted in accordance with Roberts' Rules of Order, subject only to these Bylaws and applicable statutes.

6.8 Recall of Directors. Every incumbent of the office of Director, whether elected by popular vote for a full term or appointed, may be recalled by the voters in accordance with the recall provisions of the Elections Code of the State of California.

6.9 **Seal.** The District may adopt a seal and alter it at pleasure.

6.10 **Contract Bids.** All contracts for the construction of any unit of work, except as otherwise statutorily provided, Shall be based on the California Uniform Public Construction Cost Accounting Commission.

6.11 **Liability for Acts of Employees.** No officer, agent or employee shall be liable for any act or omission of any agent or employee appointed or employed by him unless he had actual notice that the person appointed or employed was inefficient or incompetent to perform the service for which he was appointed or employed or retains the inefficient or incompetent person after notice of the inefficiency or incompetency.

6.12 **Budget Session.** The regular meeting scheduled for June is hereby designed to be the budget session of the District. At said meeting, the Board of Directors shall determine what the budget shall be for the next ensuing taxable year, and before September 30, submit said budget figures to the auditor of the County of Humboldt, State of California, for processing.

6.13 **Committees.** The following committees shall be established as "Standing Committees"; **Covenants, Conditions & Restrictions, Parks and Recreation, Fire & Emergency Services, and Budget and Administration.** These committees meet in accordance with the provisions of the Ralph M. Brown Act commencing with Section 54950 et California Government Code, as amended. These committees will consist of two directors appointed by the Board President. The same two Directors may not serve on all standing committees during the same term. Committee assignments will be for a term of one year commencing with the Board reorganization in December. *Therefore, it is the Board President's responsibility to notify the General Manager of Committee changes.*

ARTICLE 7 AMENDMENTS

7.1 **Amendments.** These Bylaws may be altered, amended, repealed, in whole or in part, and new Bylaws may be adopted by the Board of

Directors from time to time as said Board shall deem necessary. Any changes must be proposed in writing at least one regular meeting before adoption may be completed. Changes must be approved by at least a majority vote in accordance with sections 6122 and 61225 of the Government Code.

ARTICLE 8 ELECTIONS

8.1 Election Code Provisions Applicable. The provisions of the Election Code relating to the qualification of electors, the manner of voting, the duly elected officers, the canvassing of returns, and all other particulars in respect to the management of general elections so far as they may be applicable shall govern all district elections.

8.2 Nomination of Directors. Nominations for the office of director shall be made by petition of not less than ten (10), nor more than twenty (20) registered electors filed with the Humboldt County Elections Department not earlier than seventy-five (75) days nor later than 5:00p.m. on the fiftieth (50th) day before the election. The Humboldt County Elections Department shall publish notice pursuant to section 6066 of the Government Code that such petitions may be received. Notice shall be published at least seven (7) days prior to the final date for receiving petitions, to wit, seven (7) days prior to the fiftieth (50th) day period.

8.3 Notice of Election. Notice of each District election shall be published by the Humboldt County Elections Department once a week for two (2) successive weeks prior to the election, as set forth in the section 6066 of the Government Code of the State of California.

8.4 Cancellation of Election. If on the fiftieth (50th) day prior to a general district election one (1) person only has been nominated for each of the positions of director to be filled at that election, or if no person has been so nominated for any one or more of said officers, any petition signed by five percent (5%) of the voters requesting that the election be held has not been presented to the Board, the election shall not be held. In such case, the publication heretofore provided for shall instead of calling an election, state that no election is to be held and that the Board of Supervisors shall, in accordance with

Elections Code Section 23520, appoint those nominated for the position of director; or if no person has been nominated for said position, the Board of Supervisors will appoint any qualified person or persons.

The undersigned hereby acknowledges and represents that the foregoing constitutes the Bylaws of the District as duly amended by the Board of Directors at its meeting duly held

_____.

Scotia CSD

General Managers Monthly Report



Monthly Manager's Report Regular Meeting

Date: June 19, 2014

To: Board of Directors, SCSD

From: Mark Richardson, Interim General Manager

General: This report is a general update for the Board from the IGM. I will touch on routine topics for information purposes. None of the items discussed in this report require board action at this time.

The Board is legally able to go into business now, we will begin with an assortment of Board Actions as follow:

First and foremost: All actions by the SCSD shall be by ordinance (rules and regulations), resolution or motion. No other actions, discussions or decisions by the board have legal status.

Within 30 days: After the election (Oath of Office date), under section 61220 the California Government Code, Division 3, the New Board of Directors shall:

- a. Elect a Board President
- b. Establish a time and place of meetings.
- c. Set manner of calling special meetings.

DRAFT Bylaws for the Scotia Community Service District

At this time, the Draft - By-Laws" are up for consideration by this board as a second reading. The 'by-laws' will be formally adopted through the Board approval process, as identified in these draft by-laws.

After adoption of the Draft By-Laws, the Board of Directors may proceed with some of our first actions and decisions as a board. Pursuant to State Laws the Board shall:

At the next regular meeting (scheduled for July 17, 2014) or ASAP:

- a. Board to appoint General Manager
- b. Board to appoint a Secretary, who may also be GM and act as treasurer.
- c. A director shall not be general manager or secretary.

Section 61730 - County Treasurer

The Board shall designate the county treasurer of a county in which the district is situated to be the depository and have the custody of the district's money.

IGM/Board outreach:

Accounting: Jamie Corsetti, CPA has been invited to attend either a regular or special board meeting to discuss and give an overview regarding start up for accounting and bookkeeping services. This professional Accountancy Corporation currently has oversight for several special districts and is specifically familiar with Town of Scotia Company, LLC, and the transition process to the Scotia CSD. I have proposed in the invite for Ms. Corsetti to attend our July regular board meeting, or if the board desires, a special meeting of the board.

In addition accounting and audit services, the SCSD will also need to have a local bank account. I've initiated discussion with US Bank, and they will present a proposal for a government account. The Scotia Branch Manager, Dax Allen, of US Bank, dropped by the office this week (June 5) to inquire on our status.

Legal Services: I've made contact with the following legal firms about services for the start-up of the SCSD. Each of these have indicated a desired to be included in an RFQ/RFP process.

Nancy Diamond, Attorney
Arcata, CA

Paul Brisso, and/or Rus Gans, Attorney
Eureka, CA

Neary and O'Brien
Willits, CA (and Eureka)

Mark E. Mandell, Esq., Principal, Mandell Municipal Counseling
Los Angeles, CA (several local Humboldt clients)

I have not taken a direct action for legal services. I would like to have confirmation on what process SCSD will use to bring legal consultation.

Board Training:

Tentative scheduled workshop at our July Board meeting on "Basic Accounting Services for Utilities", Jamie Corsetti, CPA has offered to do this type of workshop. Approximately 60-90 minutes. Awaiting confirmation.

California Dept. of Public Health and the Rural Community Assistance Corporation have Online Workshops on a variety of subjects relative to managing our SCSD. Copy of the July-December 2014 Course offerings attached.

Eel River Recovery Project - Workshop on Algae and Fish on the Eel River, June 22 at Tooby Park near Garberville. Scotia CSD can request a similar workshop here in Scotia, along the Eel River. A primary concern is the growth of Blue-Green Algae and our health. This year looks like the Eel is drying up faster than last year, by almost a month.

Water System Status:

The water system is currently in compliance with state and federal regulations.

Water Distribution Repairs:

In the future, I'll request a monthly update from the water crew. The system is old and experiences routine leaks and breaks.

Wastewater System:

System is operating normally and is in compliance with permits. On June 11, 2014, the Regional Water Quality Control Board, (RWQCB) North Coast Region, conducted a site inspection in review of routine operations and maintenance. A more thorough update on the operations of the system will be prepared for the July or August 2014 Board meeting, depending on receiving the inspection report from the RWQCB. While comments on improved operations were made, no specific problems or violations were noted.

We are continuing to monitor our wastewater influent stream for compliance with federal and state requirements to control our sewage stream to our wastewater treatment plant. In coordination with the Town of Scotia Company, we are developing an industrial pre-treatment program to ensure our system is capable of handling our diverse customer base.

Our proposed/draft Ordinances for Sewer System will have a pre-treatment requirement for commercial and industrial customers, similar to McKinleyville CSD.

Storm Water Management: No changes or updates

Fire Department Status: Fire Chief issues quarterly reports.

Parks & Recreation : This section will deal with the various properties identified as part of our Parks & Recreation Department. This includes the following facilities and properties:

Winema Theater

Scotia Museum

Scotia Museum Park - Train locomotive and artifacts from logging.

Community Forest - 22+ acres of riparian habitat from Fireman's Park to the Scotia/Rio Dell bridge along the Eel River.

Soccer Field -
Carpenter Field - baseball
Fireman's Park - Barbecue and picnic grounds

Scotia CSD

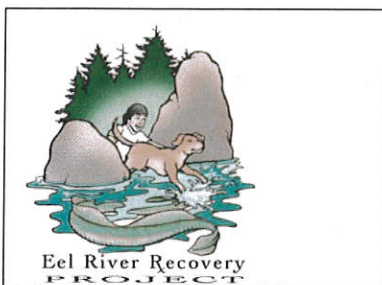
Correspondence and Information

Eel River Recovery Project - Workshop

Free Drinking Water Workshops -
RCAC and State of California
Department of Public Health

Humboldt County LAFCo - Special
District Election

California Fair Political Practices
Commission - Statement of Economic
Interests - Form 700



Eel River Recovery Project

Press Release

June 12, 2014

Algae and Fish Outdoor Workshop on Sunday, June 22 at Tooby Park

The Eel River Recovery Project is kicking off its summer citizen monitoring season with an outdoor education event at Tooby Park on the South Fork Eel River near Garberville on Sunday, June 22 starting at noon. This is an opportunity for the public to learn about river ecology at the river's edge or even underwater. Water quality specialist and UC Berkeley doctoral candidate Keith Bouma-Gregson will teach about algae identification, including toxic species, and fisheries biologist and ERRP Volunteer Coordinator Patrick Higgins will teach people how to identify fishes present, including the non-native, predatory pikeminnow.

This will be the second year of study for Keith Bouma-Gregson who works in the Mary Power Lab in the Department of Integrative Biology, at U.C. Berkeley and is supported by a U.S. Environmental Protection Agency Fellowship. Keith wants to help the public better understand how and why toxic algae grow in the Eel River and is willing to visit sites where land owners with river-front property want conditions assessed or to partner with people who want to monitor highly used public swimming beaches. If people are unable to attend the June 22 training, they may also phone Keith at (805) 368-2775 to make inquiries about assistance.



Keith Bouma-Gregson, second from left in blue jacket, instructs ERRP volunteers on how to do an algae transect at Swimmers Delight County Park in June 2013. Photo courtesy of Eel River Recovery Project.

ERRP recently published a report on water quality and flow conditions in 2013 and the South Fork Eel River became unsuitable for swimming and recreational contact by the end of July. UC Berkeley found that toxics produced by blue-green algae or cyanobacteria peaked in August. Since conditions are drier in 2014, problems may develop earlier, which is one of the reasons the workshop is being held early in the summer. ERRP will also be asking people to send photos of their favorite swimming spots over summer as part of their "Is It Swimmable" project.

Most of ERRP's previous fisheries monitoring efforts have been aimed at assessing Eel River native fall Chinook salmon runs, but they also have interest in a pesky, introduced, predatory fish known now as the Sacramento pikeminnow that was formerly known as the squawfish. Introduced into the Eel River in about 1980, these fish spread throughout the basin within a decade and dominated the river during the prolonged drought from 1986-1992. Although observations suggest that the pikeminnow population has decreased somewhat with the wet winter cycles in the Eel River watershed from 1995-2011, ERRP has concern that they may rebound with the current drought cycle.



Sacramento pikeminnow at Dora Creek Pool in August 2013. These fish are golden in color and have a purple stripe on their sides. Photo courtesy ERRP.

ERRP Volunteer Coordinator Patrick Higgins said "Pikeminnow are very beautiful and amazingly adaptable, but they don't belong in the Eel River and we should monitor them and manage their population, if necessary, or they have the potential to be a major limiting factor for salmon and steelhead." He said ERRP wants to work cooperatively with the California Department of Fish and Wildlife, the U.S. Forest Service Redwood Sciences Laboratory, and other willing entities to collect data on the pikeminnow population and gauge trends. Those trained to identify pikeminnow on June 22 may be able to join as volunteers to assist with a population assessment in the future.

The ERRP is a grassroots group working on solutions to problems identified by people in the Eel River watershed. Assistance is also available from ERRP this summer for anyone who wants to monitor temperature and flow of a stream they live near or to assess conditions in a pond on their property. ERRP operates under the Trees Foundation, which makes donations to support its work tax deductible. To learn more or donate, see www.EelRiverRecovery.org. The training on algae will begin at noon, with the pikeminnow identification dive immediately following. If you have questions or you want to help out, you can also call 223-7200.

FREE California Drinking Water Workshops



Classroom & Online: July-December 2014

Presented by:



Funded by:



California Department of Public Health,
Drinking Water Technical Support Unit

ABOUT THE WORKSHOPS:

The goal of these workshops is to provide information to help small, rural water systems deliver safe, reliable drinking water to their customers and to demonstrate how to properly manage a water system for long-term viability.

Financial stability is the KEY TO SUCCESS for most water systems.

The California Department of Public Health has identified 13 Technical, Managerial and Financial (TMF) elements.

The 13 elements are:

TECHNICAL:

Consolidation Feasibility

System Description

Certified Operators

Operations Plans

Source Capacity

Training

MANAGERIAL:

Ownership

Water Rights

Organization

Emergency Response Plan

Policies

FINANCIAL:

Budget Projection /
Capital Improvement Plans

Budget Control

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Public Health (CDPH).

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or disseminated without prior written
permission from CDPH.

These workshops are
presented by:



Funded by:



California Department of
Public Health, Drinking Water
Technical Support Unit

Contact Hours:

Each classroom workshop and the CalTAP Small Water System Fair qualify for six (6) California Department of Public Health (CDPH) contact hours. Each online workshop qualifies for two (2) CDPH contact hours. Certificates of completion will be provided at the conclusion of each classroom workshop to those preregistered. They will be mailed after the workshop for online workshops and to those not preregistered for classroom workshops.

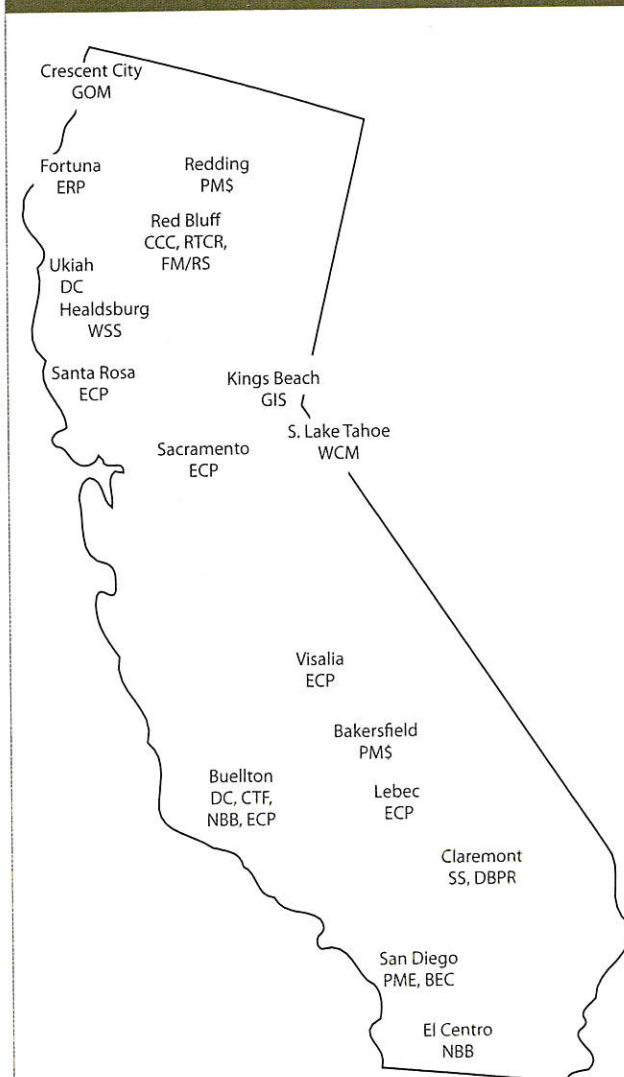
Attention California Registered Environmental Health Specialists (REHS): RCAC is designated as a continuing education accreditation agency for REHS by CDPH. Contact hours earned through attendance at drinking water, wastewater and solid waste training events conducted by RCAC staff qualify toward completion of the REHS continuing education requirements. See page 17 for trainer bios.

Cost: There is **NO FEE** to attend these workshops. **Priority attendance will be given to those from smaller water systems.** When space permits, on-site registration will be on a first come, first served basis with priority given to those who have registered in advance and to those from smaller water systems. Class size for each workshop is noted in the workshop description. **Handouts will be available for those who register three weeks in advance of each class date.**

PLEASE NOTE: RCAC's new registration system went into effect January 1st.

Please see page 18 for more information on registering online.

July-December 2014 Workshop Topics and Locations



ONLINE WORKSHOPS

Board Basics: Basic Operations
Board Basics: Rate Setting
Board Basics: Board Roles & Responsibilities
Board Basics: Financial Management
Board Basics: Capital Improvement Plans
Board Basics: Safe Drinking Water Act
AB54 Board Training for Mutual Water Systems
Ethics Training for Board Members (AB1234)
Cross Connection Controls
Pumps & Motors Efficiency
Drought Contingency Planning
Emergency Response Planning
Energy Efficiency

CLASSROOM WORKSHOPS

BEC = Basic Electric Concepts
CTF = CalTAP Fair
CCC = Cross Connection Controls
DBPR = Disinfection By-Products Rule II
DC = Drought Contingency Planning
ECP = Ethics, Conflicts & Policies
ERP = Emergency Response Planning
FM/RS = Financial Management/Rate Setting
GIS = System Mapping & GIS
GOM = Small Groundwater System O&M
NBB = No Bad Bugs: Protecting Your Water System
PMS = Project Management, Planning & Funding
PME = Pumps & Motors Efficiency
SS = Sanitary Surveys
RTCR = Revised Total Coliform Rule
WCM = Water Conservation Math
WSS = Water System Security

Online Workshops

Energy Efficiency for Utilities

Nearly four percent of the nation's electricity is consumed by water and wastewater facilities, and industry experts are predicting that energy costs are likely to increase 20 percent over the next 15 years. Approximately 30 to 60 percent of the average municipal budget is typically associated with water and wastewater treatment costs.

Historically, water and wastewater facilities were designed for peak capacity, with little consideration for operational efficiency.

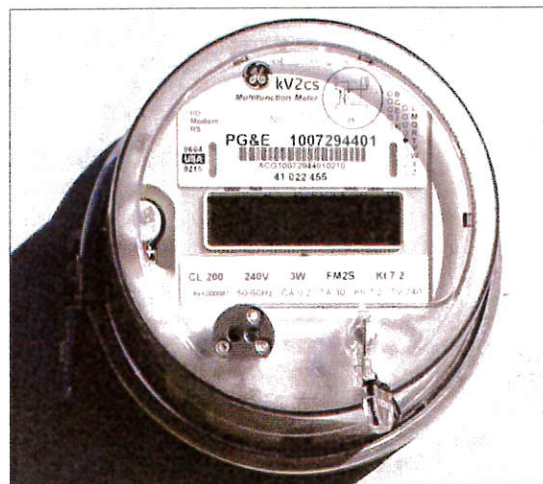
An energy audit performed by trained and certified personnel specializing in water and wastewater energy use can often uncover potential energy savings of 10 to 50 percent annually. But even a cursory examination done by in-house staff can often result in substantial energy savings. Participants will learn:

- How to identify the biggest "energy wasters" in your operation
- How to calculate the break-even point (payback) of retrofitting obsolete equipment
- The difference between Level 1 (in-house) and Level 2 (contracted) energy audits
- How to select and hire a certified industrial energy auditor

This workshop will give water systems, large and small, the information and resources needed to start down the path toward increased efficiency and decreased costs. Recommended audience is system operators, managers, board members and community leaders with an interest in energy cost reduction.

July 8, 2014 @ 10 a.m.

July 8, 2014 @ 2 p.m.



ONLINE WORKSHOPS

RCAC's online trainings are instructor-led, interactive, internet-based workshops designed to provide quality training without the participant having to travel. Each session is two hours and qualifies for two contact hours.

RCAC uses the Blackboard Collaborate training platform. **You will need to check your computer BEFORE you get started in an online session for the first time.**

Computer system check and information can be found here:

<http://bit.ly/1bayY0B>

Set-up and download the LATEST VERSION OF JAVA (if needed) — NO OTHER SOFTWARE IS NEEDED:

<https://java.com/en/download/index.jsp>

Once loaded on your computer, you should not have to repeat this process for further RCAC online trainings using the same computer, **as long as you have the latest version of Java.**

Audio recommendations

We recommend using a headset or speakers. If you would like to use a microphone (this is optional) to ask questions instead of typing your questions or comments, an external microphone on your headset is better than a built-in microphone. Common PC microphones do not work in a Mac (Apple) microphone jack, so Mac users should use USB microphones.

Having Blackboard Collaborate issues?
Call Tech Support toll free at: 866/388-8674

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Board Basics: Basic Operations

Many small public water systems have a board of directors, and most of these directors are volunteers unfamiliar with drinking water system components. This workshop will familiarize board members and new managers with the basic workings of a public water system. Participants will learn and understand:

- Drinking water regulations
- Capacity development
- Water sources
- Water treatment facilities and water distribution systems
- Financial responsibilities

July 9, 2014 @ 10 a.m.

July 9, 2014 @ 2 p.m.

Board Basics: Board Roles & Responsibilities

This module presents the many responsibilities attached to serving on a water authority board. Many board members are unaware of the scope and breadth of these responsibilities, which range from fiscal responsibility to environmental compliance, ethics, avoiding conflict of interest and familiarity with state and federal laws. Participants will learn:

- Why a public drinking water supply system must operate as viable business
- The concept of capacity development (technical, managerial and financial), and how each of the TMF elements are interrelated
- The key legal responsibilities of governing bodies in the oversight of a water utility
- Board practices that can help water boards stay informed and respond proactively

This workshop will give participants the information and resources they need to understand a board's legal responsibilities and become proactive and informed board members. Recommended audience includes system managers, new or existing board members, and those considering serving on a water system board.

August 12, 2014 @ 10 a.m.

August 12, 2014 @ 2 p.m.

Cross Connection Controls

Do you have an active cross connection control program? If not, it is time to get in the game. Not only are you required to have an approved program, but cross connection controls provide yet another barrier against water contamination. This workshop will give you the information and resources on how to develop a program that fits your small water system.

You will learn:

- How to identify potential cross connections
- What backflow prevention devices to use
- State requirements regarding cross connection control
- How to develop a successful program



August 13, 2014 @ 10 a.m.

August 13, 2014 @ 2 p.m.

Board Basics: Capital Improvement Plans

It is becoming all too common for public water systems to experience system failures, resulting in water outages or non-compliance issues. One method to avoid these issues is to plan for the future. This workshop will show board members, managers and operators how to develop a Capital Improvement Plan (CIP) which will allow them to replace water system components prior to failure. Participants will learn and understand:

- What a CIP is
- Resources for developing a CIP
- Updating a CIP
- Planning and developing a CIP
- How a CIP ties into other important documents and policies

August 26, 2014 @ 10 a.m.

August 26, 2014 @ 2 p.m.



Drought Contingency Planning

Are you controlling water losses in your water system? Learn how a water audit can identify where water losses are coming from in your water system, why water meters are a critical tool for water conservation, and how to find existing leaks to control water losses. Planning for drought conditions is essential to ensure water supply for public health and safety and to minimize impacts on economics, environment and lifestyle. This workshop will cover how to plan for drought to reduce the vulnerability of the water system. Learn how a water audit can identify where water losses are coming from in your water system, why water meters are a critical tool for water conservation, and how to find existing leaks to control water losses. Knowing how much water you have and use plays a huge role in drought preparedness.

Participants will learn:

- How to conduct a water audit
- Where to find climate information
- How to determine triggers for different drought stages
- Best practices to reduce water use

August 27, 2014 @ 10 a.m.

August 27, 2014 @ 2 p.m.



Board Basics: Safe Drinking Water Act

Throughout the country small water system staff adheres to regulations to provide safe drinking water for their customers. The drinking water system staff follows direction from the state or county health department, but may not realize that these regulations began at a federal level. This workshop will teach operators, managers and board members how and why these regulations exist. Participants will learn and understand:

- What the Safe Drinking Water Act (SDWA) is
- How the SDWA is updated
- Why state and county health departments enforce these regulations
- How the SDWA was developed
- How to adhere to the SDWA

September 3, 2014 @ 10 a.m.

September 3, 2014 @ 2 p.m.

Pumps & Motors Efficiency

Pumping water is one of the most inefficient uses of energy there is. Most water pumping systems only convert 30 to 60 percent of the power they consume (and you pay for) into useful work, one of the lowest margins of efficiency of all commercial and industrial uses. Why? The laws of physics mostly, but also simple mistakes made in selecting a pump or motor for a given duty point. This workshop will help you understand and minimize inefficiency in your pumping systems and how to choose the right pump and motor for the job – one that will save money year after year. Participants will learn:

- Where to find and how to use free TDH and horsepower calculators on the internet
- How to calculate Total Dynamic Head (TDH) in a fluid pumping system
- How to solve wire-to-water energy calculations
- The six factors in friction loss and how to minimize them

This workshop will give participants a variety of tools, tips and information they can use to reduce energy costs at their utilities. The recommended audience is system operators and managers.

September 4, 2014 @ 10 a.m.

September 4, 2014 @ 2 p.m.

PLEASE NOTE:

All online workshop registrations REQUIRE A VALID E-MAIL ADDRESS.

That is how links (invitations) to attend the online workshop are sent to registered participants.

Links are e-mailed a few days prior to each workshop to those who are preregistered.

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Board Basics: Financial Management

Do you want to improve your water system's financial health? As a member of the board you have very important financial responsibilities, including establishing the policy framework governing your utility's finances, planning for the system's financial future, preparation and adoption of budgets, monitoring and oversight of financial performance, and ensuring accountability and integrity of the financial system. The goal of good financial management is to insure that your utility is operated as a financially sustainable enterprise while providing safe and reliable water, both in the short- and long-term, to your utility's customers.

This session is ideal for a board member of a drinking water utility who needs to understand basic financial aspects of a utility's operations. Participants will learn and understand:

- Where to acquire financial tools, guides, and templates to improve your financial health including rate setting, budgeting, asset management, and customer policies
- Basic financial terms and how to read and interpret the common financial statements so more informed decisions can be made with the information that can be gained from them
- How to use financial statements to keep your system financially viable
- Using financial ratios; computing ratios to assess financial sustainability
- Identification of methods to balance the budget

October 7, 2014 @ 10 a.m.

October 7, 2014 @ 2 p.m.



Ethics Training for Board Members (AB1234)

Small water systems throughout the country have volunteer board members governing their public water system. According to the Fair Political Practices Board and the State Attorney General, in California all new and existing board members are required to get two hours of ethics training every other year. This workshop meets the legal requirements for board members' ethics training under AB1234.

Participants will learn and understand:

- Open meeting laws (Brown Act)
- Conflict of interest
- Ethical conduct
- Fair processes
- Avoiding perks

October 8, 2014 @ 10 a.m.

October 8, 2014 @ 2 p.m.

Photo by Jeremy Raff, RCAC

AB54 Board Training for Mutual Water Systems

Starting in 2012, all mutual water board members are required to have two hours of ethics training every six years, and within six months of taking office. This training is designed to provide for system longevity and helps assure that board members meet their legal responsibilities. Required topics of training include: conflicts of interest, fiduciary responsibilities, Safe Drinking Water Act compliance, long term management and Capital Improvement Planning. We will also cover the new AB240 requirements, which affect Mutual Water Systems as of January 1, 2014. This workshop allows mutual water systems to comply with this new regulation and helps prepare them to better govern their water company. This workshop meets the legal requirement for board members ethics training under AB54.

Participants will learn and understand:

- All requirements of AB54 & AB240
- Financial conflict of interests to avoid
- Strategic planning
- Financial responsibilities
- Capital Improvement Planning
- How to comply with the Safe Drinking Water Act

October 22, 2014 @ 2 p.m.

November 5, 2014 @ 10 a.m.

November 6, 2014 @ 10 a.m.

December 16, 2014 @ 10 a.m.

December 18, 2014 @ 10 a.m.

October 22, 2014 @ 6 p.m.

November 5, 2014 @ 2 p.m.

November 6, 2014 @ 2 p.m.

December 16, 2014 @ 2 p.m.

December 18, 2014 @ 2 p.m.





Board Basics: Rate Setting

In order to remain viable, all public water systems should be billing their customers for the true cost of producing and delivering safe, aesthetically pleasing water under sufficient pressure. In order to determine the true value of water produced, a comprehensive budget must be established. This workshop will show board members, managers and operators how to establish fair rates based on a budget with true costs.

Participants will learn and understand:

- Where to acquire budgeting tools and templates
- How to prepare a budget
- How to adhere to Proposition 218 when applicable
- How to convince the public when rate adjustments are needed
- How to establish a rate structure based on the true cost of producing and delivering water

December 3, 2014 @ 10 a.m.

December 3, 2014 @ 2 p.m.

PLEASE NOTE:

RCAC's new registration system went into effect January 1st. Your registration experience on our website will be different when you register for a 2014 class. For more information, please see page 18 in this brochure.



Take the FREE TMF TUNE-UP for California Drinking Water Systems

Access the TMF Tune-Up at
<http://neien.des.ucdavis.edu/tmf/>

Is your water system operating at its peak efficiency?

Do you have a capital improvement plan? Is your system financially viable?

Or could you use a TMF Tune-Up?

The TMF Tune-up is a free online technical, managerial and financial (TMF) tool to help you assess your water system's strengths and weaknesses. It will provide you with relative scores in each of the TMF categories, and a list of resources tailored to your water system's needs.



CANDIDATE QUALIFICATIONS **SPECIAL DISTRICT LAFCO REPRESENTATIVE**

| | Troy Nicolini | J. Bruce Rupp | Frank Scolari | George Wheeler |
|--|--|--|--|--|
| District Board | Samoa Peninsula Fire District | Humboldt Bay Municipal Water District | Humboldt Community Services District | McKinleyville Community Services District |
| Board Service Present Occupation | 11 years Warning Coordination Meteorologist for NOAA | 18 years Retired Real Estate Broker/Owner | 18 years Real Estate Broker/Owner | 0.5 years Retired |
| Interest in serving on LAFCo | To represent the interests of special districts on LAFCo and to bring the benefits of their achievement to the forefront of local government in Humboldt County. | The Water District, as part of water resource planning, may be considering expansion of its service area. The north spit is also an area which will be of interest to LAFCo and the Water District. Finally, to use city and county government services experience to better serve the public. | To share experience as a District representative with LAFCo and to participate in the decision making process. | To learn how LAFCo operates, especially when the decisions might impact McKinleyville, and to be part of the LAFCo process. |
| Qualifications for serving on LAFCo | One year serving on LAFCo as regular special district member. Experience working with LAFCo staff on countywide issues facing special districts. 16 years at NOAA overseeing community preparedness, planning, and response for weather events, tsunamis, and other natural hazards. Experience has provided good insight into the issues facing special districts in Humboldt County. | Five years as U.S. Army Officer, combat veteran. Bronze Star. Seven years of progressively more responsible personnel management positions in Alameda County Government. Ten years as City Manager of City of Alameda. Four years as Humboldt County CAO. Twelve years as Real Estate Broker and owner. Graduate of San Jose State University with major in Public Administration. | Working knowledge of public processes and full awareness of bigger picture cause-and-effect when viewing the potential pluses and minuses of a project while keeping within the established guidelines and legalities. | 65 years, "kickin' the can down the road" B.S. Computer Info Systems MBA, Humboldt State University Retired and has the time to be fully involved |
| Civic/Local Government Involvement | Samoa Peninsula Fire District Director/President; Pacific Coast Fish, Wildlife, and Wetlands Restoration Association Board member. | Humboldt Bay Municipal Water District Director, past President; Redwood Region Economic Development Commission member, past Chair; City of Eureka Finance Advisory Committee member. Eureka Rotary member; Public Television (KEET) Board; Elks Lodge. | Humboldt CSD Director for more than 18 years; Redwood Region Economic Development Commission member for more than 15 years. | Longtime "citizen at large"; cub scout leaders, football, baseball, wrestling, soccer, swimming. |

OFFICIAL ELECTION BALLOT
SPECIAL DISTRICT LAFCO REPRESENTATIVE

Mark selection directly onto the ballot, voting for no more than one (1) candidate. Ballots must be returned to the LAFCo office at 1125 16th Street, Suite 202, Arcata, CA 95521, on or before July 7, 2014 at 5:00 p.m.

- ☐ **TROY NICOLINI** (incumbent)
Occupation: NOAA's National Weather Service
Sponsor: Samoa Peninsula Fire District
- ☐ **J. BRUCE RUPP**
Occupation: Retired Real Estate Broker/Owner
Sponsor: Humboldt Bay Municipal Water District
Sponsor: Manila Community Services District
- ☐ **FRANK SCOLARI**
Occupation: Real Estate Broker/Owner
Sponsor: Humboldt Community Services District
- ☐ **GEORGE WHEELER**
Occupation: Retired
Sponsor: McKinleyville Community Services District

The _____ Board hereby selects the above candidate to serve as a special district member on the Humboldt Local Agency Formation Commission.

Board action taken on the _____ day of _____, 2014, by the following vote:

AYES:

NOSE:

ABSENT:

ABSTAIN:

PRESIDING OFFICER:

Signature

Printed Name



HUMBOLDT

Local Agency Formation Commission

1125 16th Street, Suite 202, Arcata, CA 95521
(707) 445-7508 / (707) 825-9181 fax
www.humboldtlaoco.org

MAY 23 2014

SPECIAL DISTRICT ELECTION

Date: May 22, 2014
To: Presiding Officers of Independent Special Districts in Humboldt County
From: George Williamson, Executive Officer
Subject: Election of Special District Representatives to serve on LAFCo

Enclosed is a Ballot and a summary of qualifications for each of the candidates for Special District LAFCo Representative.

Please vote for ONE candidate on the BALLOT. Please return the completed ballot by mail to:

Humboldt LAFCo
1125 16th Street, Suite 202
Arcata, CA 95521

The candidates securing the highest votes will be declared elected to the offices in the following order:

| LAFCo Office | Term of Office (ends on June 30) | Voting Order |
|------------------|-------------------------------------|----------------------|
| Regular Member | 2014 - 2018 (new 4-year term) | Highest votes |
| Regular Member | 2012 - 2016 (unexpired 2-year term) | Second highest votes |
| Alternate Member | 2014 - 2018 (new 4-year term) | Third highest votes |

Ballots must be returned by 5:00 p.m. on July 7, 2014.

2013/2014 Statement of Economic Interests



BOARD - FOLDER UNDER SEPERATE HANDOUT

Form 700

A Public Document

Also available on the FPPC website:

- ***Form 700 in Excel format***
- ***Reference Pamphlet for Form 700***

California Fair Political Practices Commission

428 J Street, Suite 620 • Sacramento, CA 95814

Email Advice: advice@fppc.ca.gov

Toll-free advice line: 1 (866) ASK-FPPC • 1 (866) 275-3772

Telephone: (916) 322-5660 • Website: www.fppc.ca.gov

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