

Minutes of the REGULAR Board Meeting for the  
Scotia Community Services District  
Thursday, March 15, 2018 at 5:30 P.M.

**A. CALL TO ORDER/ ROLL CALL/PLEDGE OF ALLEGIANCE**

The regular meeting of the Board of Directors of the Scotia Community Services District convened at 5:31 pm with the following directors in attendance:

Diane Bristol Director – Present  
Paul Newmaker Director – Present  
Scott Pitcairn Director – Present  
Susan Pryor Director – Present  
Rick Walsh President – Present

Staff Present: L. Marshall, S. Tyler, J. Thomas

**B. SETTING OF AGENDA**

Corrected Resolution 2018-3 - Name should be changed from “Accepting a Sealed Bid for Surplus Property” to “Accepting a Sealed Bid for Heisler Engine #9 and associated logging equipment Surplus Property”

**C. CONSENT CALENDAR**

**1. Approval of Minutes from Previous Meetings**

**February 15, 2018**

**March 1, 2018**

**2. Approval of February 1, 2018 – February 28, 2018 Check Registers**

**No public comment**

**Motion: Approve Consent Calendar**

**Motion: Pryor Second: Pitcairn**

**Motion Vote: Ayes -5 Bristol, Newmaker, Pitcairn, Pryor Walsh Opposed – 0 Absent – 0 Abstain - 0**

**D. PUBLIC COMMENT & WRITTEN COMMUNICATION**

No Written Communication

No public comment

**E. PUBLIC HEARING – NONE**

**F. BUSINESS**

**1. New Business –**

**a. Opening of Sealed Bid Auction Bids for Heisler Engine #9 and Associated Logging Equipment**

Board Clerk introduced. GM presented sealed bids to President Walsh.

Public comment from Timber Heritage Association’s immediate past-President Pete Johnston was heard. Mr. Johnston shared his feelings that the locomotive should stay local and put forth an offer to take other items in the bid that may not be wanted with the Heisler Engine #9.

Fred Runner of Friends of No. 9 explained the history of the Heisler Engine No. 9 and its value to Mt.

Tam. He shared the story of Mr. Howard Faulker and introduced Mr. Faulker's daughter, who was present. Following public comment, President Walsh opened the bids. Bidders and amounts are:

1. Hull-Oakes Lumber Co. \$26,000
2. Mr. Alexander DeCarli: \$36,001
3. Willits Redwood Co.: \$52,650
4. Humboldt Redwood Co.: \$25,001 – No cashier's check submitted with bid. Bid Disqualified.
5. Mid-Mtn Excavating LTD: \$31,555
6. Friends of No. 9: \$56,240 Highest Bid

Note: Some details were changed to reflect what should have been reported during the meeting. The bid received from Humboldt Redwood Company was not a qualified bid (no cashier's check received with the bid.)

No additional public comment

**b. Consider Adopting Resolution 2018-3 A Resolution of the Scotia Community Services District Accepting a Sealed Bid for Heisler Engine #9 and Associated Logging Equipment Surplus Property**

Board clerk introduced. President Walsh read the full resolution aloud. And accepted the bid from the Friends of No. 9 in the amount of \$56,240.

Public comment was received from a member of the Friends of No. 9. He mentioned that all the history of the Engine is important to remember, including its time in Scotia.

President Walsh thanked everyone for their bids and for coming to the meeting.

No additional public comment

**Motion:** To Adopt Resolution 2018-3 A Resolution of the Scotia Community Services District Accepting a Sealed Bid for Heisler Engine #9 and Associated Logging Equipment Surplus Property

**Motion:** Newmaker                      **Second:** Pitcairn

**Motion Vote:** Ayes -4 Newmaker, Pitcairn, Walsh, Bristol **Opposed – 0 Absent – 0 Abstain – 1- Pryor**

## G. REPORTS

No specific action is required on these items, but the Board may briefly discuss any particular item raised.

### 1. President's Report:

President Walsh requests that the roads leading to the Ball park need to be graded and re-graded. Board discussed the problem of speeding drivers in town.

### 2. Board Director Reports: None

### 3. General Manager's Report:

- a. Recruitment Information: Staff is working on getting medical insurance, retirement benefits and worker's compensation set up prior to posting for job openings. Hoping to have all complete and hire between April and June. A special meeting will be held on March 29, 2018 to sign a resolution for SDRMA benefits.
- b. Fire Tank Drawdown: GM explained the drawdown. Met with HRC regarding how to plan for potential future similar incidents.
- c. Dam Seepage: Gregory discussed this item in his Engineer's Report. Heavier vegetation removal is necessary, considering alternatives such as a donkey or goats.

- d. Dam inspection: Completed inspection with Gregory Hufford.
- e. NPDES Inspection: Met w/ Justin McSmith District is administratively extending the NPDES permit 6-12 mos for time to incorporate pretreatment standards and enforce required levels within the permit. New monitoring requirements in the new permit – copper, lead, zinc, and ammonia will need to be monitored. There is a possibility that monitoring points will be changed to separate the District from HRC.
- f. Escrow Update: President Walsh signed the updated Purchase and Sale Agreements. We have not received the disclosures yet. Escrow closes 30 days after we entered – which was March 2<sup>nd</sup> so escrow will close on or around April 2, 2018. ADA upgrades will be required for the new facility – District will work with Gregory Hufford to determine those needs.

GM reported on updated census data from the state that determined that the District qualifies as a Disadvantaged Community which qualifies the District for water and wastewater grants. GM suggested to do water and wastewater projects at the same time

#### **4. Special Counsel's Report: None**

**5. Engineer's Report:** Steve Davidson reported that phase II is wrapping up – currently reviewing Phase II parcel maps and cleaning up ordinances for alleys. District is not responsible for private property or for stairs and stairways to alleys. Reported that work is being done on corridor design and will hopefully begin construction this summer.

Gregory Hufford (GH) reports that next TOS project is replacing intake pump and replacing 1<sup>st</sup> 1000ft of line to corridor area to pass booster pumps. Water and sewer need to be completed before Phase III.

Sewer laterals remain to be completed for Phase II, then as-builts and maps need to be completed. President Walsh asked what will happen with the booster pumps, GH explained that they have a lot of build up (brought a sample of build-up to show the Board) and recommended that the District no longer put effort towards fixing fire booster pumps and suggests using the bypass to go around using the polymer that is used when the MGT overflows to fill the fire tanks. Soonest to get river pump going is approx. 12 weeks. Gregory to talk to TOS regarding bypass. Auto control company can arrive w/in approximately 2 weeks for installation.

Discussed two master valves @ HRC that would shut off the entire system in the event that a water drawdown event occurs. HRC. GM explained drawdown of fire tanks due to HRC leak. HRC to be billed for water, staff, and electricity.

Discussed log pond level – Dam Safety wants level reduced three feet in total due to seepage issue. Susan Pryor asked about vegetation removal – attempted to contact Mercer Frasier to use their equipment for vegetation removal.

Director Bristol asked about handicap parking, GH explained handicap parking requirements.

#### **6. Fire Chief's Status Report: None**

**7. Board Clerk Report:** Special meeting scheduled for March 1, 2018. Gave update on the status of the website – the web design is complete.


### **H. ADJOURNMENT 6:52 PM By President Rick Walsh**

Next Regular Meeting of the SCSO will be April 19<sup>th</sup>, 2018 at 5:30 PM.

Notice regarding the Americans with Disabilities Act: The District adheres to the [Americans with Disabilities Act](#). Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the SCSO Board of Directors have the right to have the decision reviewed by a State Court. The District has adopted [Section 1094.6](#) of the [Code of Civil Procedure](#) which generally limits the time within which the decision may be judicially challenged to 90 days.


These minutes were approved by the Board of Directors of the Scotia Community Services District on April 19, 2018 at its duly-noticed regular meeting in Scotia, CA.

APPROVED:

  
Rick Walsh, President  
Board of Directors  
Scotia Community Services District

4/19/18  
Date

ATTEST:

  
Julie Thomas, Board Clerk  
Scotia Community Services District

4/19/18  
Date