

Minutes of the REGULAR Board Meeting for the
Scotia Community Services District
Thursday, September 20, 2018 at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/PLEDGE OF ALLEGIANCE The regular meeting of the Board of Directors of the Scotia Community Services District convened at 5:30 pm with the following directors in attendance:

Diane Bristol, Director - Present

Paul Newmaker, Director - Present

Scott Pitcairn, Director – Present

Susan Pryor, Director – Present

Rick Walsh, President – Present

Staff Present: Leslie Marshall, GM; Steve Tyler, Asst. GM; Steve Davidson, District Engineer; Julie Hawkins, Board Clerk

B. SETTING OF AGENDA

Item E1b_Tabled indefinitely. Budget amendment is not needed.

C. CONSENT CALENDAR

(5 minutes)

1. Approval of Previous Meeting Minutes

August 16, 2018

2. Approval of September 1, 2018 – September 31, 2018 Check Registers

3. Approval of Planwest Partners August Invoice

Board reviewed and discussed briefly. No public comment.

Motion: To Approve Consent Calendar

Motion: Pryor **Second:** Pitcairn

Motion Vote: Ayes- 5- Bristol, Newmaker, Pitcairn, Pryor, Walsh **Opposed:** 0 **Absent:** 0 **Abstain:** 0

D. PUBLIC COMMENT & WRITTEN COMMUNICATION

Board Clerk gave 1099 forms to directors – with instructions to return to Traci Cannon.

North Coast Unified Air Quality Management District released SCSD of our potential violation from the emergency backup generator for wastewater treatment plant. New generator has been ordered – should be arriving soon.

Letter from county addressing our initial CERS and HMBP inspection identified a number of items that we need to address. Max Kauffman from SHN will be handling those items under the current budget allowance with SHN.

E. BUSINESS

1. New Business –

a. First reading and consider adoption of Ordinance 2018-1 Amending Ordinance 2015-2 Title II – Water Service

GM introduced, Steve Davidson discussed the major changes found on page 6 of the ordinance section 4.15

Penalty for unauthorized use, which states that penalties will be charged if the water tanks are drained, in addition to the cost of the water and electricity.

Board discussed and made no suggestions for changes. Staff will bring the ordinance to the next meeting for final adoption and approval.

No public comment.

b. SHN HMBP & CERS Budget Amendment

Tabled indefinitely – still have a budget allowance for both projects.

2. Old Business – NONE

F. Brief Board Training

- 1. TBD (15 minutes)**

No training held at this meeting. Margaret Long will attend the November 15th meeting.

G. REPORTS (5 minutes each)

The Board may briefly discuss any particular item raised, no action will be taken on these items.

- 1. President's Report:** None
- 2. Board Director Reports:** None.
- 3. General Manager's Report:**

River pump project: The project has begun. It is projected to be completed by October 15th. Remainder of corridor project is slated to begin Spring of 2019.

Requirements by state for flood inundation mapping and emergency action plan: Gregory from SHN will be completing flood inundation mapping portion of the state requirements. Emergency Action plan will cover preparations for emergency. The emergency action plan portion will be completed by Moonstone Associates. GM to move forward with projects at or below her authorized approval limit. Any others will be brought forth to the board.

Heisler #9 Locomotive: The deadline for locomotive and related equipment removal has been extended to October 31st. The District and Friends of the #9 are ironing out details regarding required insurance coverage. Baldo is no longer part of the project. All of the equipment besides the locomotive are going to Timber Heritage.

New office: Steve Tyler reports that the permit has been approved for the new office at 400 Church St. Steve & Brandon Wishneff will be working to make upgrades in time for the October board meeting.

Theater roof replacement: Project must go through design review for historical review. This will slow down the progress and will result in additional costs. Sanders roofing may be able to do emergency repairs to avoid further structural damage from rain leaking in. This would be done between now and project approval.

REC Solar: Staff has met over the phone with REC solar representatives. There may be opportunities for the District to install solar panels as well as batteries to store power so as to avoid peak power charges from PG&E. SD briefly explained the system – The infrastructure would belong to REC, built on SCSD properties, and the District would purchase energy from REC solar at a lower rate than what is offered by PG&E. Staff will bring in a proposal once it has been received.

Terra Gen Wind Energy Project: There were rumors that the project had been pulled, however it appears that it is moving forward. There have been inquiries about purchasing water for the construction of the wind turbines from SCSD – which would likely result in increased revenue for the District.

4. **Special Counsel's Report:** None
5. **Engineer's Report:** None
6. **Fire Chief's Status Report:** None
7. **Board Clerk Report:** None

ADJOURNMENT at 6:02 PM by President Rich Walsh

Next Regular Meeting of the SCSD will be October 18, 2018 at 5:30 PM. A Special meeting may be held prior to that.

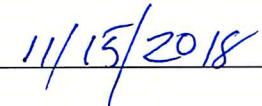
Approved:



Rick Walsh, President

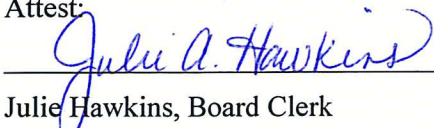
Board of Directors

Scotia Community Services District



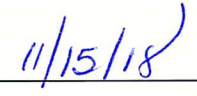
Date

Attest:



Julie Hawkins, Board Clerk

Scotia Community Services District



Date