

## Scotia Community Services District Water/Sewer Service Agreement

<b>SERVICE INFORMATION</b>	Type of Service: Commercial _____ Residential _____ Industrial _____ Other _____	Number of units served: _____
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Service Address:	Effective Date:
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<b>CUSTOMER INFORMATION</b>
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Customer Name(s):	
#1	
#2	

Driver License #: _____	State: _____	Birth Date: _____	S.S.#: _____
#1			- -
#2			- -

Home Phone: _____	Cell Phone: _____
Mailing Address (if different from Service Address): _____	City / State / Zip: _____
E-mail: _____	

<b>EMERGENCY CONTACT INFORMATION</b>
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Employer	Work Phone: _____
Relative or Friend	Phone: _____
Property Owner or Agent	Phone: _____

By accepting and signing this Service Agreement, applicant agrees to comply with the Scotia Community Service District (SCSD) Code and the Uniform Plumbing Code. SCSD retains sole ownership of all pipe and fittings from the water main up to and including the meter and water valve located in the meter box, which is for District use only: damage caused by unauthorized use resulting in repairs may be billed to the customer. Customer is responsible for the service line beyond the meter, including consumption due to leaks. Applicant (Customer) agrees to accept such conditions of pressure and service as provided by the distribution system at service location and to hold SCSD harmless for damages arising out of low or high pressure conditions or interruptions of service, including pressure below 20 psi.

Applicant (Customer) agrees to pay all charges within 30 days after billing date up through the date termination of services is requested. Late payments are subject to a penalty and/or interest. SCSD reserves the right to terminate services in the event of non-payment, which may result in additional deposit and fees.

Is there a private well or improved spring on or serving this property?    **Yes**     **No**

Single Family Residential: Water Deposit \$50 + Sewer Deposit \$50 = Total Due: \$100.00 (see Fee Schedule for other deposits)  
 New Account Fee \$35.00 is billed to account Checks are made payable to: **S.C.S.D.**

Signature	Date
Spouse / Co-Tenant Signature	Date

If you have questions, please call the Scotia C.S.D. at (707) 764-3030  
 Please return the completed and signed agreement to us via one of the following options:  
 Mail: P.O. Box 104, Scotia, CA 95565 / Deliver to District Office: 400 Church Street, Scotia, CA 95565

**Scotia Community Services District  
Water/Sewer Service Agreement**

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All valves must be closed before service can be turned on at the property. The District representatives will turn the water service back off if it appears that water continues to run somewhere in the house or on the property.

**Water Backflow Device may be required:** If a private spring or well, water holding tank, private water booster station, landscape sprinkler system or fire sprinkler system exists on the property, a water backflow prevention device will be required according to the California Administrative Code, Title 17, Article 3, Section 7603.

**Security Deposit:** The security deposit will be refunded to your account after 1 year of on-time payments or when the account is closed, whichever comes first. An additional security deposit may be required if service is discontinued for nonpayment.

**Returned Check Fee:** Checks returned by the payer's bank (for insufficient funds, closed account, stop payments, etc.) must be redeemed in cash, money order or cashier's check for the full amount plus \$20.00 service fee.

**Monthly Billing:** Utility accounts are billed monthly and are due and payable upon presentation and must be paid in full by the due date on the bill, 15 days from the billing date. Any payment postmarked by the due date will be accepted as timely. If not paid in full, the bill becomes delinquent 20 days (5-day grace period) after the billing date and will be charged a 10% penalty and a disconnect warning will be mailed indicating a service disconnection date. If payment in full is not received within 30 days of the billing date (10-day grace period), a final warning notice will be delivered/mailed/telephoned indicating the service disconnection date for nonpayment is imminent. Payment to restore service will include all past due charges, current charges, late fee penalties, and a reconnection fee of \$40.00