

Minutes of the REGULAR Board Meeting for the
Scotia Community Services District
Thursday, February 21, 2019 at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/PLEDGE OF ALLEGIANCE The regular meeting of the Board of Directors of the Scotia Community Services District convened at 5:35 pm with the following Directors in attendance.

Diane Bristol, Director – Present

Scott Pitcairn, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director - Present

Newmaker, President – Present

Staff Present: Leslie Marshall, GM; Steve Davidson, DE; Julie Hawkins, BC

B. SETTING OF AGENDA

E1b will go before E1a

C. CONSENT CALENDAR

1. Approval of Previous Meeting Minutes

January 17, 2019

2. Approval of January 1, 2019 – January 31, 2019 Check Registers

3. Approval of Planwest Partners Invoice

4. Approve 2019 Board Meeting Schedule

No Public Comment

Motion: To Approve the Consent Calendar

Motion: Pryor **Second:** Pitcairn

Motion Vote:

Ayes: 5 – Bristol, Pitcairn, Pryor, Sellen, Newmaker **Opposed:** 0 **Absent:** 0 **Abstain:** 0

Motion Carried

D. PUBLIC COMMENT & WRITTEN COMMUNICATION

No Public Comment or Written Communication

E. BUSINESS

1. New Business –

a. Receive a Presentation from Craig Tucker Regarding the Potter Valley Dam Removal

Board received a presentation regarding the relicensing of the Potter Valley Dam project. Board discussed potential implications of the potential failure to relicense the dam. Mr. Tucker will return in a few months to provide an update.

b. Receive a Presentation from Jeff Land of Brandis Tallman regarding Opportunities for Debt Restructuring and District Improvement Funding.

Jeff Land provided a presentation on debt restructuring options available through Brandis Tallman. Board was

provided debt financing figures for two loan amounts, \$400,000 and \$800,000. GM provided brief overview of which projects would be completed under each loan option.

Mr. Land reviewed the financing details including loan terms (17 years), fees, costs, and explained the Real Property Lease/Leaseback Agreement.

Umpqua Bank is the only lender that will consider lending to SCSD because the District does not have 3-years of audited financials (GM explained that we will not have that until our fourth year of operation). Umpqua requires a banking relationship for the lower terms – SCSD currently banks with Redwood Capital Bank.

The figures included in the board packet will be valid until April 1, 2019. After that, the numbers will have to be recalculated with consideration of current lending rates.

This is an informational presentation only – No action taken at this time.

c. Museum Plaza Visioning Workshop

There were no public attendees. Board and staff discussed public comments that have been made on social media. Many comments suggest installing playground equipment – but “not plastic or junky”. Director Bristol presented information on a company called Play Naturally (available at the District Office for review) which constructs playground equipment that looks like it is made from wood and other natural materials. GM noted that it would have to meet State Parks and Recreation Standards for play equipment – and liability insurance may increase.

Other ideas suggested by the board and staff:

- Sculpture or wood cuts/carvings
- A nice place for photos to be taken
- Seating Areas
- Logging theme/not modern
- Rose Garden
- Update Planters
- Arbor
- Community Garden
- Historical Placards
- Gazebo
- Remove the arbor over picnic tables
- Fill in brick area with planters

GM noted the sidewalk and repairs from the locomotive removal are forthcoming but that we are still waiting on the Friends of the No. 9.

d. Consider Adopting Resolution 2019-7: A Resolution of the Scotia Community Services District Board of Directors to Reschedule Elections of Governing Board Members to Even-Year Elections

Board Clerk presented the item. Board considered.

No Public Comment

Motion: To Adopt Resolution 2019-7: A Resolution of the Scotia Community Services District Board of Directors to Reschedule Elections of Governing Board Members to Even-Year Elections

Motion: Bristol Second: Pitcairn

Motion Vote:

Ayes: 5 – Bristol, Pitcairn, Pryor, Sellen, Newmaker Opposed: 0 Absent: 0 Abstain: 0

Motion Carried

e. SDRMA Board of Directors Notification of Nomination & Consider Nomination of a Director

GM introduced. Board discussed and considered.

i. Consider Adopting Resolution No. 2019-TBD A Resolution of The Scotia Community Services District Board of Directors Nominating [Candidate’s Name] As A Candidate for Election to The Special District Risk Management Authority Board of Directors

Board did not move to adopt the resolution. Board moved to take no action on this item.
No public comment

f. CSDA Board of Directors Call for Nominations Seat B & Consider Nomination of a Director

GM introduced. Board discussed and considered.

i. Consider Adopting Resolution No. 2019-TBD A Resolution of The Scotia Community Services District Board of Directors Nominating [Candidate's Name] As A Candidate for Election to The California Special Districts Association Board of Directors

Board did not move to adopt the resolution. Board moved to take no action on this item.

No public comment

g. Consider New Vehicle Quotes

SCSD has two trucks. Neither are in good shape and the cost to repair is increasing. Town of Scotia will *eventually* transfer other vehicles to us, but not for some time. GM shared the quotes from Ford, Dodge, and Toyota. Bd discussed. It was not in the budget for this year, but may be able to purchase, pending the result of the mid-year budget review.

Motion: To direct staff to select a quote and purchase a new District truck

Motion: Newmaker **Second:** Pitcairn

Motion Vote:

Ayes: 5 – Bristol, Pitcairn, Pryor, Sellen, Newmaker **Opposed:** 0 **Absent:** 0 **Abstain:** 0

Motion Carried

2. Old Business – None

F. REPORTS

The Board may briefly discuss any particular item raised, no action will be taken on these items.

1. President's Report:

President Newmaker discussed some ideas for parking for the disc golf course.

There are also a number of redwood logs adjacent to the Community Forest that are cut. Discussed whose property they are on

2. Board Director Reports: None

3. General Manager's Report:

Town of Scotia is releasing back Winema theater for another year.

Park gate is now under our purview. Closed at 4pm currently and on weekends.

REC Solar program presentation will take place in March – may potentially decrease our electricity costs.

Humboldt Wind Energy will give a presentation to the Board in March

Phase III cannot begin until the corridor project is finished.

4. Special Counsel's Report: None

5. Engineer's Report: Construction on hold currently.

6. Fire Chief's Status Report: None

7. Board Clerk Report:

CSDA has many training opportunities for Board Members. There is a CSDA seminar this year.

G. Board Training: None

H. ADJOURNMENT at 7:45 PM by President Newmaker

Next Regular Meeting of the SCSD will be March 21, 2019 at 5:30 PM. A Special meeting may be held prior to that.

Notice regarding the Americans with Disabilities Act: The District adheres to the [Americans with Disabilities Act](#). Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the SCSD Board of Directors have the right to have the decision reviewed by a State Court. The District has adopted [Section 1094.6](#) of the [Code of Civil Procedure](#) which generally limits the time within which the decision may be judicially challenged to 90 days.

These minutes were approved by the Board of Directors of the Scotia Community Services District on March 21, 2019 at its duly-noticed regular meeting in Scotia, CA.

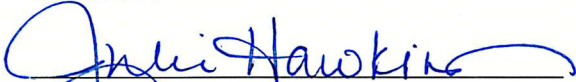
APPROVED:



Paul Newmaker, President
Board of Directors
Scotia Community Services District

3/21/19
Date

ATTEST:



Julie Hawkins, Board Clerk
Scotia Community Services District

3/21/19
Date