

Minutes of the REGULAR Board Meeting for the
Scotia Community Services District
Thursday, April 18, 2019 at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/PLEDGE OF ALLEGIANCE The regular meeting of the Board of Directors of the Scotia Community Services District convened at 5:33 pm with the following Directors in attendance.

Diane Bristol, Director – P (Chairperson)

Scott Pitcairn, Director – P

Susan Pryor, Director – A

Nina Sellen, Director - P

Newmaker, President – A

Staff Present: Leslie Marshall, GM; Steve Davidson, DE; Jennifer McDonald, BC

B. SETTING OF AGENDA

The Board may adopt/revise the order of the agenda as presented.

-NO CHANGES-

C. CONSENT CALENDAR

1. Approval of Previous Meeting Minutes

March 21, 2019

March 28, 2019

2. Approval of March 1- March 31, 2019 Check Registers

3. Approval of Planwest Partners Invoice

-NO PUBLIC COMMENT-

Motion: To Approve the Consent Calendar

Motion: Pitcairn Second: Sellen

Motion Vote:

Ayes: Bristol, Pitcairn, Sellen Opposed: 0 Absent: Pryor, Newmaker Abstain: 0

Motion Carried? YES

D. PUBLIC COMMENT & WRITTEN COMMUNICATION

Jeff McGaa commented;

- our ISO rating has dropped by a ½ point and this could lead to lower insurance rates
- Desire to see a bocce ball court in town (GM remarked we have considered a location near baseball field and will pursue at the board's instruction)

Frank Basik commented;

- Discussed ISO & risk rating for insurance
- Noted the Scotia Inn has fallen out of escrow
- Escrow has closed on the sale of the old hardware store to the Southern Trinity Health Services

- Brisk home sales with Phase II underway. 15 sold and another 10 in escrow.
- DEIR for Humboldt Wind Farm suggested interested parties read the Executive Summary and Alternatives sections for clarity

Written Communication;

- From Humboldt Redwoods Company (HRC) for a proposed gravel extraction agreement.
- To agendaize and discuss at the May 16, 2019 board meeting.

E. BUSINESS

1. New Business –

a. First Reading of Ordinance 2019-1 Amending the Parks and Recreation Ordinance

- GM introduced & Board discussed
- Diane Bristol remarked her desire to see open flames prohibited for the theater or perhaps in the decorations section of the ordinance.
- GM discussed the use of motorized vehicles in the community forest to solicit board opinions on the matter.
- 2nd reading and adoption of ordinance 2019-1 Amending the Parks and Recreation Ordinance will occur at the next regular meeting taking place May 16, 2019.

b. FY 2019-20 Draft Budget Review # 1

- GM introduced & discussed the staff report line by line.
- Draft again in May ---comments can be made then.
- June, staff will bring final budget and hold public hearing.

c. Baseball Field Facility Rental Agreement

- GM introduced & board discussed
- Jason Sauers (community member and Eel River Kings advocate) discussed improvements to be made and scheduled maintenance to occur. He discussed the potential to garner volunteer support for those things. He also stated that they would like to make use of the snack shack and hope to have it updated for long term use. Mowing is a priority maintenance issue with it needing to occur once a week.

Motion: Authorize General Manager to enter into “Authorize General Manager to enter into an agreement for Baseball Field Facility Rental”.

Motion: Bristol Second: Pitcairn

Motion Vote:

Ayes: Sellen, Bristol, Pitcairn Opposed: 0 Absent: Pryor, Newmaker Abstain: 0

Motion Carried?

YES

d. Soccer Field Facility Rental Agreement

NO PUBLIC COMMENT

Motion: Authorize GM to enter into “Authorize General Manager to enter into an agreement for Soccer Field Facility Rentals”.

Motion: Pitcairn Second: Sellen

Motion Vote:

Ayes: Pitcairn, Bristol, Sellen Opposed: 0 Absent: Pryor, Newmaker Abstain: 0

Motion Carried?

YES

e. Carpenter Shop Bus Parking Agreement

Change amount to \$0.25

Motion: Authorize General Manager to enter into an Agreement for School Bus Parking in the Carpenter Shop

Motion: Sellen Second: Pitcairn

Motion Vote:

Ayes: Pitcairn, Bristol, Sellen Opposed: 0 Absent: Pryor, Newmaker Abstain: 0

Motion Carried?

YES

2. Old Business – None

B. REPORTS:

President's Report: NONE

1. Board Director Reports:

VP Bristol asked about the train situation. GM to discuss in her report

2. General Manager's Report:

- Museum Plaza update; Lead abatement needed (very costly) and GM hopes to pave over to avoid that cost.
- Staff discussed finding locations for 22 Trees Project.
- River pumps; new pump silted in.
- TerrGen DEIR; GM recommends searching the document for "Scotia" to pertinent details.
- Staff will be developing a letter to send during the public comment period.
- CSD was unaware of their consideration of using the log pond water for use during the construction phase of the project. Jointly held NPDES permit between CSD and HRC for the log pond. Working on separating that and staff is working on a pre-treatment program to be able to enforce violation of discharge into the log pond. Water use discussion is found in Appendix D. Staff understands that they are still going underground which will take place (per the DEIR) upstream near Shively.
- GM is considering holding a special meeting to consider and discuss the implications of the DEIR upon SCSD and the residents of Scotia.
- Board wants to place it on the next meeting's agenda and perhaps hold a special meeting after that if necessary.

3. Assistant General Manager: NONE

4. Special Counsel's Report: NONE

5. Engineer's Report:

River pump update; have access road now and will install a hydrant to spray down access road

6. Fire Chief's Status Report: NONE

7. Board Clerk Report:

Met with Par Infinity and received their legal counsel's comments on the agreement.

C. Board Training: NONE

D. ADJOURNMENT at 7:14pm PM by Diane Bristol

These minutes were approved by the Board of Directors of the Scotia Community Services District on May 16, 2019 at its duly-noticed regular meeting in Scotia, CA.

APPROVED:

DBE
Diane Bristol, Vice-President
Board of Directors
Scotia Community Services District

05-16-19
Date

ATTEST:

Jennifer McDonald
Jennifer McDonald, Board Clerk
Scotia Community Services District

5.16.19
Date