

RESOLUTION NO. 2019-14

**A RESOLUTION OF THE SCOTIA COMMUNITY SERVICES
DISTRICT BOARD OF DIRECTORS
TO AMEND THE SCOTIA COMMUNITY SERVICES DISTRICT PUBLIC
RECORDS POLICY**

WHEREAS, the Scotia Community Services District (“Scotia CSD”) is organized and operates pursuant to the California Government Code Section 61000, *et seq.*; and

WHEREAS, California Government Code Section 61045(g) requires the Board to adopt administrative policies for the operation of the Scotia Community Services District; and

WHEREAS, to ensure the orderly process and function of the Scotia CSD, it is necessary to adopt and periodically update administrative board policies which set out Board operating procedures; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Scotia Community Service District as follows:

Section 1: The Recitals set forth above are incorporated herein and made an operative part of this Resolution.

Section 2: The Public Records Policy of the Scotia Community Services District dated June 20, 2019, attached hereto and by this reference made a part hereof, are hereby adopted as the official Board Policies of this District.

This resolution shall be effective upon its adoption.

Dated: June 20, 2019

APPROVED:


Paul Newmaker, Board President, Scotia CSD

ATTEST:


Jennifer McDonald, Board Clerk, Scotia CSD

CLERK'S CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of Resolution No. 2019-14, passed and adopted at a regular meeting of the Board of Directors of the Scotia Community Service District, County of Humboldt, State of California, held on the 20th day of June, 2019, by the following vote:

AYES: Diane Bristol, Paul Newmaker, Scott Pitcairn, Susan Pryor, Nina Sellen

NOES:

ABSENT:

ABSTENTIONS:


Board Clerk, Scotia CSD