



Notice is hereby given that a  
**REGULAR MEETING**  
Of the Board of Directors will be held at:  
400 Church Street, Scotia, CA 95565

---

*Thursday, March 19, 2020*  
*Regular Meeting at 5:30 P.M.*

## **AGENDA**

- A. CALL TO ORDER/ ROLL CALL** The Presiding Officer will call the meeting to order and call the roll of members to determine the presence of a quorum. **PLEASE REMEMBER TO SILENCE ALL CELL PHONES**
- PLEDGE OF ALLEGIANCE**
- B. SETTING OF AGENDA** The Board may adopt/revise the order of the agenda as presented
- C. CONSENT CALENDAR** Consent Calendar items are routine, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be moved so that it may be acted upon separately in business.
1. Approval of Previous Meeting Minutes – February 20, 2020
  2. Approval of February 1, 2020 – February 29, 2020 RCB Check Registers
  3. Approval of February 4, 2020—February 29, 2020 Umpqua Check Registers
  4. Approval of Planwest Partners Invoice – February 2020
- D. PUBLIC COMMENT & WRITTEN COMMUNICATION**
- Regularly scheduled meetings provide an opportunity for members of the public to directly address the SCSD Board Members on any action item that has been described in the agenda for the meeting, before or during consideration of that item, or on matters not identified on the agenda within the Board jurisdiction. Comments are not generally taken on non-action items such as reports or information. **COMMENTS SHOULD BE LIMITED TO THREE MINUTES**
- E. PUBLIC HEARING -none-**
- F. BUSINESS**
1. **New Business**
    - a. Second Reading and Adoption of Claims Ordinance 2020-1: An Ordinance of the Scotia Community Services District Board of Directors Regulating the Filing of Claims Against the District Which Are Exempt from the Government Claims Act.
    - b. Resolution 2020-2: A Resolution of the Scotia Community Services District Board of Directors to Amend the Scotia Community Services District Utility Billing Adjustment Policy
    - c. Resolution 2020-3: A Resolution of the Scotia Community Services District to Accept the Independent Audit Report for July 1, 2018-June 30, 2019

- d. Resolution 2020-4: A Resolution of the Scotia Community Services District to Amend the Scotia Community Services District Personnel Policy
- e. Resolution 2020-5: A Resolution of the Scotia Community Services District to Adopt the Mid-Year FY 2019-2020 Budget Amendment
- f. Consider approving a 5-Year Contract with Eel River Kings for the use of Carpenter's Baseball Field
- g. Discuss Potential Services Consolidation with the City of Rio Dell for Water and Wastewater Services
- h. Select and approve a bid for the Carpenter's Shop Roof Replacement
- i. NPDES Permit renewal update
- j. Parks and Recreation - Continued safety and damages concerns related to vehicular vandalism.
- k. Consider adding Board Clerk as a signatory for check signing only.

**2. Old Business -none-**

**G. REPORTS**

**(5 minutes each)**

The Board may briefly discuss any particular item raised; no action will be taken on these items.

1. **President's Report:**
2. **Board Director Reports:**
3. **General Manager's Report:**
4. **Board Clerk's Report:**
5. **District Counsel's Report:**
6. **Engineer's Report:**
7. **Fire Chief's Report:**

**H. BOARD TRAINING -none-**

**I. ADJOURNMENT**

Next Regular Meeting of the SCSD will be April 16, 2020 at 5:30 PM. A Special meeting may be held prior to that.

Notice regarding the Americans with Disabilities Act: The District adheres to the [Americans with Disabilities Act](#). Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the SCSD Board of Directors have the right to have the decision reviewed by a State Court. The District has adopted [Section 1094.6](#) of the [Code of Civil Procedure](#) which generally limits the time within which the decision may be judicially challenged to 90 days.

NOTE: The highlighted items were the only ones brought before the Board at this meeting. The other items were tabled and moved to the next Regular Board Meeting, taking place on April 16, 2020. This change was made in light of developments surrounding the Covid-19 crisis and recommendations from the State of California, Humboldt County Health and Human Services, and the CDC regarding public gatherings.