



Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
400 Church Street, Scotia, CA 95565

Thursday, January 21, 2021
Regular Meeting at 5:30 P.M.

AGENDA

- A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE** The Presiding Officer will call the meeting to order and the Board Clerk will call the roll of members to determine the presence of a quorum. **PLEASE REMEMBER TO SILENCE ALL CELL PHONES**

In accordance with the Governor's Executive Orders N-25-20 and N-29-20 SCSD Board of Directors shall conduct the District's business via teleconference as the Board chambers are closed at this time. **This meeting may be accessed by using the following call-in number: 1 669 900 6833. When prompted enter the meeting i.d. 846 0613 0560 and the following password 853795.** Please submit public comments in writing 24 hours ahead of the meeting, if possible. If anyone who wishes to teleconference the meeting and has ADA access needs, please call the SCSD Administrative Office not less than 24 hours in advance of the meeting time to make accommodations.

- B. SETTING OF AGENDA** The Board may adopt/revise the order of the agenda as presented
- C. CONSENT CALENDAR** Consent Calendar items are routine, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be moved so that it may be acted upon separately in business.

1. Approval of Previous Meeting Minutes—Regular Meeting December 17, 2020
2. Approval of Previous Meeting Minutes – Special Meeting January 7, 2021
3. Approval of RCB Check Registers December 1-31, 2020
4. Approval of Umpqua Check Registers December 1-31, 2020
5. Approval of RCB Mastercard Statement— 1-08-2021
6. Approval of Umpqua Visa Statement— 12-31-2020
7. Approval of Planwest Partners Invoice— December 2020

- D. PUBLIC COMMENT & WRITTEN COMMUNICATION** Regularly scheduled meetings provide an opportunity for members of the public to directly address the SCSD Board Members on any action item that has been described in the agenda for the meeting, before or during consideration of that item, or on matters not identified on the agenda within the Board jurisdiction. Comments are not generally taken on non-action items such as reports or information. **COMMENTS SHOULD BE LIMITED TO THREE MINUTES**

- E. ADJOURN TO CLOSED SESSION**
1. Call to Order
 2. Roll Call
 3. Government Code §54956.9; Discuss pending litigation with District Legal Counsel

4. Closed session discussion

F. ADJOURN TO OPEN SESSION

1. Report out of closed session

G. PUBLIC HEARING - None

H. BUSINESS

1. New Business

- a. **Adopt Resolution 2021 – 1 A Resolution of the Scotia Community Services District Board of Directors Amending the Personnel Policies & Procedures**
- b. **Adopt Resolution 2021 – 2 A Resolution of the Scotia Community Services District Board of Directors Amending the Master Fee Schedule**
- c. **Adopt Resolution 2021 – 3 A Resolution of the Scotia Community Services District Board of Directors Adopting the Final FY 2019-20 Audit Conducted by Anderson, Lucas, Sommerville & Borges**

2. Old Business - None

I. REPORTS

(5 minutes each)

The Board may briefly discuss any particular item raised; no action will be taken on these items.

1. **President's Report:**
2. **Board Director Reports:**
3. **General Manager's Report:**
4. **Board Clerk's Report:**
5. **District Counsel's Report:**
6. **Engineer's Report:**
7. **Fire Chief's Report:**

J. BOARD TRAINING – None

K. ADJOURNMENT

Next Regular Meeting of the SCSD will be February 18, 2021 at 5:30 PM. A Special meeting may be held prior to that.

Notice regarding the Americans with Disabilities Act: The District adheres to the [Americans with Disabilities Act](#). Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the SCSD Board of Directors have the right to have the decision reviewed by a State Court. The District has adopted [Section 1094.6](#) of the [Code of Civil Procedure](#) which generally limits the time within which the decision may be judicially challenged to 90 days.