

Minutes of the REGULAR Board Meeting for the  
Scotia Community Services District  
Thursday, April 15, 2021 at 5:30 P.M.

**A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 5:30 PM**

Paul Newmaker, President–

Diane Black, Vice President –

Delia Ansted, Director –

Susan Pryor, Director –

Nina Sellen, Director –

Leslie Marshall, General Manager; Julie Hawkins, Board Clerk; Amanda Urhammer, Legal Counsel

**B. SETTING OF THE AGENDA** The Board may adopt/revise the order of the agenda as presented.

Tabling item H1b until next meeting

Tabling H1c indefinitely

Moving Item H2d to H1E

**C. CONSENT CALENDAR**

1. Approval of Previous Meeting Minutes—Regular Meeting March 18, 2021

2. Approval of RCB Check Registers March 1-31, 2021

3. Approval of Umpqua Check Registers March 1-31, 2021

4. Approval of RCB Mastercard Statement – March 2021

5. Approval of Umpqua Visa Statement—March 31, 2021

6. Approval of Planwest Partners Invoice— March 2021

No Public Comment

**Motion:** To Approve Consent Calendar

**Motion:** Newmaker **Second:** Pryor

**Motion Vote:** Ayes All – Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None

**Abstain:** None

**D. PUBLIC COMMENT & WRITTEN COMMUNICATION**

None Received

**E. ADJOURN TO CLOSED SESSION at 5:34 pm**

1. Call to Order

2. Roll Call

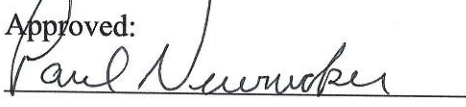
Paul Newmaker, President– Present

Diane Black, Vice President – Present

Delia Ansted, Director – Present

- Soccer Field: DCI will be onsite next week to work on that project.
- There have been breakins at the garages. They have been boarded up. Noticing tenants, processing evictions. Demolition of the garages will follow.
- Athina is leaving the position of Executive Assistant, the position is open and LM will begin working on filling it soon.
- Operators are working on cleaning and painting the streetlights.
- LM thanked the board members for completion of their ethics training.

- 4. **Board Clerk's Report: None**
- 5. **District Counsel's Report: None**
- 6. **Engineer's Report: None**
- 7. **Fire Chief's Report: None**
- J. **BOARD TRAINING – None**
- K. **ADJOURNMENT at 7:33 PM**

Approved:  
  
Paul Newmaker, President  
Board of Directors  
Scotia Community Services District

5/20/21  
Date

Attest:  
  
Board Clerk  
Scotia Community Services District  
for Julie Hawkins

5/20/2021  
Date

Susan Pryor, Director – Present

Nina Sellen, Director – Present

3. Government Code §54956.9; Discuss pending litigation with District Legal Counsel

4. Closed session discussion

**F. ADJOURN TO OPEN SESSION at 5:44 pm**

1. Report out of closed session

Direction was given to staff

**G. PUBLIC HEARING – None**

**H. BUSINESS**

**1. New Business –**

**a. SCSD Draft Budget for FY 2021-2022**

LM introduced and made first draft budget presentation to the board for FY 2021-2022.

Board discussed possible increase to rates through Consumer Price Increase (CPI) and directed staff to develop a possible budget showing the CPI rate increase. LM will present another draft budget at the May meeting.

**Motion:** Direct staff to look at 1.5% CPI increase for May Draft Budget

**Motion:** Newmaker **Second:** Sellen

**Motion Vote:** Ayes All – Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None

**Abstain:** None

**b. Review submitted Baseball Field Restroom Improvements Bids and Select and Approve a Bid**

Item tabled until May meeting

**c. Umpqua Bank (Brandis Tallman) Loan Refinance**

Item tabled.

**d. Create Additional Redwood Capital Bank Savings Account for River Pump Generator Grant Funds, and assign signers to account**

LM introduced. Board discussed.

Assigned signers: Leslie Marshall, General Manager

Board Members: Paul Newmaker, Board President; Susan Pryor, Board Director

**Motion:** To create an additional Redwood Capital Bank savings account to hold grant funds specific to the River Pump Backup Generator CalOES funds and designate signers for the account.

**Motion:** Black **Second:** Ansted

**Motion Vote:** Ayes All – Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None

**Abstain:** None

**\*\*Five Minute Recess\*\*** 6:57 PM – 7:02 PM

**2. Old Business –**

- a. Second Reading and Adoption of Ordinance 2021-4: An Ordinance of the Scotia Community Services District Board of Directors Amending Ordinance 2017-2 Title VI Storm Drainage

LM introduced. No changes since last meeting.

**Motion:** To Adopt Ordinance by Reading of Title Only

**Motion:** Black **Second:** Pryor

**Motion Vote:** Ayes All – Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None

**Abstain:** None

**Motion:** To Adopt Ordinance No. 2021-4: An Ordinance of the Scotia Community Services District Board of Directors Amending Ordinance 2017-2 Title VI Storm Drainage

**Motion:** Newmaker **Second:** Black

**Motion Vote:** Ayes All – Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None

**Abstain:** None

- b. Second Reading and Adoption of Ordinance 2021-5: An Ordinance of the Scotia Community Services District Board of Directors Amending Ordinance 2019-1 Title IV Parks and Recreation

LM introduced. No changes since last meeting.

**Motion:** To Adopt Ordinance by Reading of Title Only

**Motion:** Newmaker **Second:** Pryor

**Motion Vote:** Ayes All – Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None

**Abstain:** None

**Motion:** To Adopt Ordinance No. 2021-5: An Ordinance of the Scotia Community Services District Board of Directors Amending Ordinance 2019-1 Title IV Parks and Recreation

**Motion:** Pryor **Second:** Newmaker

**Motion Vote:** Ayes All – Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None

**Abstain:** None

- c. Second Reading and Adoption of Ordinance 2021-6: An Ordinance of the Scotia Community Services District Board of Directors Amending Ordinance 2020-3 Title III Wastewater

LM introduced. No changes since last meeting.

**Motion:** To Adopt Ordinance by Reading of Title Only

**Motion:** Ansted **Second:** Black

**Motion Vote:** Ayes All – Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None  
**Abstain:** None

**Motion:** Second Reading and Adoption of Ordinance 2021-6: An Ordinance of the Scotia Community Services District Board of Directors Amending Ordinance 2020-3 Title III Wastewater

**Motion:** Newmaker **Second:** Sellen

**Motion Vote:** Ayes All – Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None  
**Abstain:** None

- d. Adopt Resolution No. 2021-6 A Resolution of the Scotia Community Services District Board of Directors To Adopt The Mid-Year Fiscal Year 2020-2021 Budget Amendment

Item moved to new business.

LM introduced. Board saw a budget amendment presentation at the March meeting. This resolution approves the FY 2020-2021 budget amendment.

**Motion:** Adopt Resolution No. 2021-6 A Resolution of the Scotia Community Services District Board of Directors To Adopt The Mid-Year Fiscal Year 2020-2021 Budget Amendment

**Motion:** Newmaker **Second:** Pryor

**Motion Vote:** Ayes All – Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None  
**Abstain:** None

## I. REPORTS

(5 minutes each)

1. **President's Report:** None

2. **Board Director Reports:** None

3. **General Manager's Report:**

-Corridor project is making progress so letter to R. Bohn is not necessary at this time. One schedule to complete Phase 3 by mid-June.

-Tesla Backup Battery Project: LM reached out and let them know that we do not have the funding in our budget for unforeseen costs. LM reached out to RCEA for alternate funding. If costs are a factor, the District may have to reconsider. Tesla responded that they are considering alternate sites and looking for alternate funding sources – they are still working with us and trying to help.

-PG&E treatment plant meter: Still no word

-Log Pond dam seepage: Discussed in budget item

-Finalized letter to HRC & State on NPDES Permit

-Water Rights are complete

-Drinking Water Report is in progress

-Baseball restroom bids will be reviewed next month: the publication delayed

-Humboldt Botanical garden native plant sale at CR – LM shopping for drought resistant plants for the planters

-Museum ADA upgrades: