

Minutes of the REGULAR Board Meeting for the
Scotia Community Services District
Thursday, June 17, 2021 at 5:30 P.M.

A. CALL TO ORDER/ PLEDGE OF ALLEGIANCE at 5:30

ROLL CALL

Paul Newmaker, President– Absent

Diane Black, Vice President – Present (Presiding over meeting in President Newmaker’s absence)

Delia Ansted, Director – Present

Susan Pryor, Director – Absent at Roll Call, joined meeting at 5:36 pm

Nina Sellen, Director – Present

B. SETTING OF THE AGENDA

Tabled closed session until Special meeting 6/24/21

Tabled action item for Old Business item until Special meeting 6/24/21

Tabled Brown Act training until Special meeting 6/24/21

C. CONSENT CALENDAR

1. Approval of Previous Meeting Minutes—Regular Meeting May 20, 2021
2. Approval of RCB Check Registers May 1-31, 2021
3. Approval of Umpqua Check Registers May 1-31, 2021
4. Approval of RCB Mastercard Statement – Postponed until Next Board Meeting
5. Approval of Umpqua Visa Statement—Postponed to Next Board Meeting
6. Approval of Planwest Partners Invoice— May 2021
7. Board Director Stipends

No public comment

Motion: To Approve Consent Calendar

Motion: Sellen **Second:** Black

Motion Vote: Ayes Ansted, Black, Sellen **Opposed:** None **Absent:** Newmaker, Pryor

Abstain: None

D. PUBLIC COMMENT & WRITTEN COMMUNICATION

Nothing that has not been agendized.

E. ADJOURN TO CLOSED SESSION – Item Tabled until Special Meeting 6/24/21

1. Call to Order
2. Roll Call
3. Paul Newmaker, President–
4. Diane Black, Vice President –
5. Delia Ansted, Director –
6. Susan Pryor, Director –
7. Nina Sellen, Director –

8. Government Code §54956.9; Discuss pending litigation with District Legal Counsel
9. Closed session discussion

F. ADJOURN TO OPEN SESSION – Item Tabled

- a. Report out of closed session

G. PUBLIC HEARING –

1. Consider Adoption of Resolution 2021-6 A Resolution of the Scotia Community Services District to Adopt Final Budget for Fiscal Year 2021-2022

LM presented staff report. No changes since last presented. JH will send to the county following the meeting.

No public comment.

Motion: Adoption of Resolution 2021-6 A Resolution of the Scotia Community Services District to Adopt Final Budget for Fiscal Year 2021-2022

Motion: Black **Second:** Ansted

Motion Vote: Ayes: Ansted, Black, Pryor, Sellen **Opposed:** None **Absent:** Newmaker

Abstain: None

2. Benefits Assessments Annual Reports

- a. Storm Drainage
- b. Streets and Street Lighting
- c. Parks & Recreation

LM presented the required annual reviews of the benefits assessments.

Funds will be audited beginning 7/1 – audit will most likely be complete before the end of the calendar year. Profit & Loss reports are included for each benefit assessment. Included in the packet for each assessment is the P&L for the fiscal year as well as for the benefits since the first year of assessment.

Users fees included but should not be and will be corrected & removed.

No public comment received.

H. BUSINESS

1. New Business -

- a. Adopt Resolution 2021 – 7 A Resolution of the Scotia Community Services District Adopting a Consumer Price Index Rate Increase for FY 2021/22

LM presented the staff report. This resolution ratifies the CPI increase that the board requested be put into our budget that was just adopted during the public hearing. The CPI increase reduces our annual budget deficit.

No public comment.

Motion: To Adopt Resolution 2021 – 7 A Resolution of the Scotia Community Services District Adopting a Consumer Price Index Rate Increase for FY 2021/22

Motion: Sellen **Second:** Pryor

Motion Vote: Ayes: Ansted, Black, Pryor, Sellen **Opposed:** None **Absent:** Newmaker

Abstain: None

- b. Adopt Resolution 2021 – 8 A Resolution of the Scotia Community Services District Amending the FY 2021/22 Master Fee Schedule

LM presented the staff report. Board discussed.

No public comment.

Motion: Adopt Resolution 2021 – 8 A Resolution of the Scotia Community Services District Amending the FY 2021/22 Master Fee Schedule

Motion: Sellen **Second:** Black

Motion Vote: Ayes: Ansted, Black, Pryor, Sellen **Opposed:** None **Absent:** Newmaker

Abstain: None

- c. Approve SDRMA annual invoice for SDRMA Property and Liability Insurance

LM presented the staff report. The Board discussed. Item exceeds the GM limit of \$25,000. Budgetd \$91,500. Our CIP and 5% multiplan discount brought the total for our annual insurance bill to \$85,193.20.

No Public comment received.

Motion: To Approve the SDRMA annual invoice for SDRMA Property and Liability Insurance

Motion: Ansted **Second:** Sellen

Motion Vote: Ayes: Ansted, Black, Pryor, Sellen **Opposed:** None **Absent:** Newmaker

Abstain: None

2. Old Business –

a. Discuss Scotia Subdivision & River Pumps and Approve Sending Board Signed Letter

Tabled the action item until Special Meeting 6/24/21. Discussion is still permitted.

LM and Board discussed and developed a list of questions to send to SHN.

SHN sent a draft plan for an emergency pump in case of an emergency. (Included here as an attachment to the minutes)

Board discussed.

No action taken.

I. REPORTS

(5 minutes each)

The Board may briefly discuss any particular item raised; no action will be taken on these items.

1. **President's Report: None**

2. **Board Director Reports: None**

3. **General Manager's Report:**

-LM received the final signature for the letter to Rex Bohn. Sending via email and snail mail.

-Tesla project is under engineering review. Working with Jeff Lakim on potential grant funding for the retaining wall. Tesla said they would be able to figure that out on their end, but it's a gesture of good faith that we try to find funding for that part of the project. We've been working with RCEA on that as well.

-Received verbal and written and comments back from the Division of Dam Safety regarding the log pond seepage. Those have been sent on the SHN (they were assisting us with the seepage repair proj.). LM was hoping that we could switch from doing core drilling through the long pond dam to ground penetrating radar. But it seems that because of the age and condition and lack of engineering reports and plans put together for the construction of the Dam, Dam safety is asking us to do core bore drilling and extra core bore drilling, deeper than was originally proposed in order to see what the makeup of the foundation of the dam is, as well as the dam structure itself.

-No updates on the NPDES permit at this time.

-Had to submit out for public agency comments on the Emergency Action Plan. Will submit draft to Div. of Dam Safety for their formal review.

-Theater roof: 99.9% complete. Waiting on auxiliary projects to be completed. Rat exclusion work will be done in October.

-Baseball restrooms: need to reach back out to the county. Need to see if the proj. can even be permitted. Need to request a variance or some kind of accommodation. We need to floodproof up to one foot above flood elevation – entire area is 13ft. below the floodplain. We are still working with the county on this.

-Museum ADA plans – still working on alternative to the original plan to move the staircase. Still costing out that option so we can make an informed decision.

-Phase III construction is wrapping up. Paving finished and other punchlist items are getting wrapped up.

-Moving forward with design for Phase IV and Mill A improvements. They are toying with the idea of tearing down Mill A.

-New administrative person started – she is doing great!

4. Board Clerk's Report: None

5. District Counsel's Report: None

6. Engineer's Report: None

7. Fire Chief's Report: None

J. BOARD TRAINING – Brown Act Training- Tabled until 6/24/21

K. ADJOURNMENT at 7:11 PM

Approved:



Paul Newmaker, President

Board of Directors

Scotia Community Services District

Date

6/24/21

Attest:



Board Clerk

Scotia Community Services District

Date

6/24/2021

