



Notice is hereby given that a  
**REGULAR MEETING**  
Of the Board of Directors will be held at:  
400 Church Street, Scotia, CA 95565

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*Thursday, December 16, 2021, at 5:30 P.M.*

*Via Zoom*

**AGENDA**

- A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE** The Presiding Officer will call the meeting to order and the Board Clerk will call the roll of members to determine the presence of a quorum. **PLEASE REMEMBER TO SILENCE ALL CELL PHONES**

In accordance with the Governor's Executive Orders N-25-20 and N-29-20 SCSD Board of Directors shall conduct the District's business via teleconference as the Board chambers are closed at this time. **This meeting may be accessed by using the following call-in number: 1 669 900 6833. When prompted enter the meeting i.d. 846 0613 0560 and the following password 853795.** Please submit public comments in writing 24 hours ahead of the meeting, if possible. If anyone who wishes to teleconference the meeting and has ADA access needs, please call the SCSD Administrative Office not less than 24 hours in advance of the meeting time to make accommodations.

- B. SETTING OF THE AGENDA** The Board may adopt/revise the order of the agenda as presented.

- C. CONSENT CALENDAR** Consent Calendar items are routine, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be moved so that it may be acted upon separately in business.

1. Approval of Previous Meeting Minutes—Regular Meeting November 18, 2021
2. Approval of RCB Check Registers November 1-30, 2021
3. Approval of Umpqua Check Registers November 1-30, 2021
4. Approval of RCB Mastercard Statement – October Statement
5. Approval of Umpqua Visa Statement – October Statement
6. Approval of Planwest Partners Invoice— November 2021
7. Board Director Stipends

- D. PUBLIC COMMENT & WRITTEN COMMUNICATION** Regularly scheduled meetings provide an opportunity for members of the public to directly address the SCSD Board Members on any action item that has been described in the agenda for the meeting, before or during consideration of that item, or on matters not identified on the agenda within the Board jurisdiction. Comments are not generally taken on non-action items such as reports or information. **COMMENTS SHOULD BE LIMITED TO THREE MINUTES**

- E. ADJOURN TO CLOSED SESSION**

1. Call to Order
2. Roll Call
3. Government Code §54956.9; Discuss pending litigation with District Legal Counsel
4. Government Code §54956.9; Discuss anticipated litigation with District Legal Counsel (2 Items)
5. Closed session discussion

**F. ADJOURN TO OPEN SESSION**

- a. Report out of closed session

**G. PUBLIC HEARING – None**

**H. BUSINESS**

**1. New Business -**

- a. Presentation by Ginger Campbell and Lieutenant Taylor Humboldt County Sheriff's Office regarding Neighborhood Watch and other community resources
- b. Election of Board Officers and Appointment of Signatory(s)
- c. Approve 2022 Board Meeting Calendar
- d. Resolution No. 2021-16: A Resolution of the Scotia Community Services District Board of Directors to Adopt Scotia Community Services District Conditions of Approval for Infrastructure Acceptance into the District
- e. First Reading and Consider Adoption of Ordinance 2021-9 Title VII Easements and Dedications
- f. Town of Scotia Phase 3 Infrastructure Agreement with Scotia CSD
- g. Scotia Community Services District Ongoing Building Maintenance Discussion
- h. As a Result of a Local Emergency, Authorize Remote Teleconference Meetings of the Scotia Community Services District Pursuant to Brown Act Provisions (AB361)

**2. Old Business –**

- a. Review and Approve Town of Scotia Phase 3 Closeout Documents
  - i. Humboldt County Notice of Subdivision Completion/Final Project Approval
  - ii. CA Department of Real Estate “Will Serve” Letter
  - iii. Irrevocable Offer of Dedication and Grant of Easement Deed.
  - iv. SCSD Certificate of Acceptance
- b. Consider Adopting Phase 3 Resolutions Accepting Phase 3 Infrastructure
  - i. Resolution No. 2021-17: A Resolution of the Scotia Community Services District Board of Directors to accept dedicated ownership, financial responsibility and maintenance for all non-County or private streets and alleyways in Town of Scotia Phase 3 Development
  - ii. Resolution 2021-18: A Resolution of the Scotia Community Services District Board of Directors to accept dedicated ownership, financial responsibility and maintenance for all non-County or private drainage in Town of Scotia Phase 3 Development

**I. REPORTS**

**(5 minutes each)**

The Board may briefly discuss any particular item raised; no action will be taken on these items.

- 1. President's Report:**
- 2. Board Director Reports:**
- 3. General Manager's Report:**
- 4. Board Clerk's Report:**
- 5. District Counsel's Report:**

**6. Engineer's Report:**

**J. BOARD TRAINING**

**K. ADJOURNMENT**

Next Regular Meeting of the SCSD will be January 20, 2022 at 5:30 PM. A Special meeting may be held prior to that.

Notice regarding the Americans with Disabilities Act: The District adheres to the [Americans with Disabilities Act](#). Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the SCSD Board of Directors have the right to have the decision reviewed by a State Court. The District has adopted [Section 1094.6](#) of the [Code of Civil Procedure](#) which generally limits the time within which the decision may be judicially challenged to 90 days.