

Minutes of the REGULAR Board Meeting for the  
Scotia Community Services District  
Thursday, January 20, 2022 at 5:30 P.M.

**A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 5:35 PM**

Paul Newmaker, President– Present

Diane Black, Vice President – Absent

Delia Ansted, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

Leslie Marshall, GM; Julie Hawkins, Board Clerk; Sophia Meyer District Legal Counsel

Steve Deike, Mike Foget

**B. SETTING OF THE AGENDA**

No Changes

**C. CONSENT CALENDAR**

1. Approval of Previous Meeting Minutes—Regular Meeting December 16, 2021
2. Approval of RCB Check Registers December 1-31, 2021
3. Approval of Umpqua Check Registers December 1-31, 2021
4. Approval of RCB Mastercard Statement – November Statement
5. Approval of Umpqua Visa Statement – November Statement
6. Approval of Planwest Partners Invoice— December 2021

**Motion:** To Approve Consent Calendar

**Motion:** Newmaker **Second:** Sellen

**Motion Vote:** Ayes Ansted, Newmaker, Pryor Sellen **Opposed:** None **Absent:** Black

**Abstain:** None

**D. PUBLIC COMMENT & WRITTEN COMMUNICATION**

**E. ADJOURN TO CLOSED SESSION at 5:39 PM**

1. Call to Order

2. Roll Call

Paul Newmaker, President– Present

Diane Black, Vice President – Absent

Delia Ansted, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

3. Government Code §54956.9; Discuss pending litigation with District Legal Counsel

4. Government Code §54956.9; Discuss anticipated litigation with District Legal Counsel (Two Items)

5. Closed session discussion

**F. ADJOURN TO OPEN SESSION at 6:25 PM**

- a. Report out of closed session

Direction was given to staff

**G. PUBLIC HEARING – None**

**H. BUSINESS**

**1. New Business -**

- a. First Reading and Consider Adoption of Ordinance 2022-1 Title VII Easements and Dedications

LM introduced and board discussed. Delia asked what a conservation easement is, LM explained.

No public comment.

- b. As a Result of a Local Emergency, Authorize Remote Teleconference Meetings of the Scotia Community Services District Pursuant to Brown Act Provisions (AB361)

LM introduced and read staff report. No discussion.

No public comment.

**Motion:** As a result of a local emergency, The Scotia CSD Board authorizes remote teleconference meetings of the legislative bodies of Scotia Community Services District pursuant to Brown Act provisions for the February 2022 regular Board meeting, and any special meetings.

**Motion:** Newmaker **Second:** Ansted

**Motion Vote:** Ayes All – Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black

**Abstain:** None

**2. Old Business –**

- a. Town of Scotia Phase 3 Infrastructure Agreement with Scotia CSD

Phase 3 comments received from state – there are no comments. Board discussed. Declined legal responsibility of signing off on projects before they are complete.

Public comments from Steve Deike & Mike Foget in support of the District signing Phase 3 Infrastructure Agreement. SD said this item was presented as a work around to get these projects going – a way to proceed and respectfully requests that the board reconsider their decision. President Newmaker states that the board needs to stay the course.

**Motion:** Approve and sign Town of Scotia Phase 3 Infrastructure Agreement with Scotia CSD

**Motion:** None **Second:** None

**Motion Fails for Lack of Motion**

- b. Review and Approve Town of Scotia Phase 3 Closeout Documents

- i. Humboldt County Notice of Subdivision Completion/Final Project Approval
- ii. CA Department of Real Estate “Will Serve” Letter
- iii. Irrevocable Offer of Dedication and Grant of Easement Deed.
- iv. SCSO Certificate of Acceptance

**Motion:** Table until Corridor Project is Complete

**Motion:** Newmaker **Second:** Ansted

**Motion Vote:** Ayes Ansted, Newmaker, Pryor Sellen **Opposed:** None **Absent:** Black

**Abstain:** None

**c. Consider Adopting Phase 3 Resolutions Accepting Phase 3 Infrastructure**

- i. Resolution No. 2022-1: A Resolution of the Scotia Community Services District Board of Directors to accept dedicated ownership, financial responsibility and maintenance for all non-County or private streets and alleyways in Town of Scotia Phase 3 Development
- ii. Resolution 2022-2: A Resolution of the Scotia Community Services District Board of Directors to accept dedicated ownership, financial responsibility and maintenance for all non-County or private drainage in Town of Scotia Phase 3 Development

**Motion:** Table until Corridor Project is Complete

**Motion:** Sellen **Second:** Pryor

**Motion Vote:** Ayes Ansted, Newmaker, Pryor Sellen **Opposed:** None **Absent:** Black

**Abstain:** None

**I. REPORTS**

(5 minutes each)

1. **President's Report:** Regrets that we have had to make such difficult decisions lately.
2. **Board Director Reports:** None
3. **General Manager's Report:**

Tesla: Still in suspension due to site selection

Log Pond Dam Seepage: Will be included with Phase 4 construction.

Baseball Restroom: Keypad is not ADA compliant

Museum ADA upgrade: Plans submitted for review

Garage Occupancy: Abatement Letters sent TOS has received the letter as well. Warrants served.

Fiscal Year 20/21 Audit is almost complete.

4. **Board Clerk's Report:** Form 700s will be sent out soon.
5. **District Counsel's Report:** None
6. **Engineer's Report:** None

**J. BOARD TRAINING:** None

**K. ADJOURNMENT at 7:08 PM**

Approved:



Paul Newmaker, President

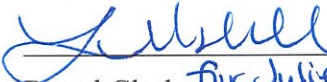
Board of Directors

Scotia Community Services District

2/17/22

Date

Attest:

  
Board Clerk *for Julie Hawkins*

Scotia Community Services District

2/17/2022  
Date

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