

Minutes of the REGULAR Board Meeting for the
Scotia Community Services District
Thursday, August 19, 2021 at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 5:35 PM

Paul Newmaker, President– Present

Diane Black, Vice President – Present

Delia Ansted, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

Leslie Marshall, GM; Julie Hawkins, Board Clerk; Amanda Urhammer, District Legal Counsel; Renee Abrams, Public Attendee

B. SETTING OF THE AGENDA

No Changes

C. CONSENT CALENDAR

1. Approval of Previous Meeting Minutes—Regular Meeting July 15, 2021
2. Approval of RCB Check Registers July 1-31, 2021
3. Approval of Umpqua Check Registers July 1-31, 2021
4. Approval of RCB Mastercard Statement – June Statement
5. Approval of Umpqua Visa Statement – June Statement
6. Approval of Planwest Partners Invoice— July 2021
7. Fiscal 20/21 Year End Financial Statements

No Public Comment

Motion: To Approve Consent Calendar

Motion: Sellen **Second:** Pryor

Motion Vote: Ayes Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None

Abstain: None

D. PUBLIC COMMENT & WRITTEN COMMUNICATION

None

E. ADJOURN TO CLOSED SESSION at 5:43 PM

1. Call to Order

2. Roll Call

Paul Newmaker, President– Present

Diane Black, Vice President – Present

Delia Ansted, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

3. Government Code §54956.9; Discuss pending litigation with District Legal Counsel
4. Government Code §54956.9; Discuss anticipated litigation with District Legal Counsel
5. Closed session discussion

F. ADJOURN TO OPEN SESSION 5:58 PM

- a. Report out of closed session

Board discussed. Direction was given to staff, no action to report.

G. PUBLIC HEARING – None

H. BUSINESS

1. New Business -

- a. First Reading and Consider Adoption of Ordinance 2021-7: An Ordinance of the Scotia Community Services District Amending Ordinance 2021-1 Title V Streets & Street Lighting

LM introduced and explained details listed in staff report.

Board Discussed. No Public Comments

Motion: To Introduce and Waive First Reading of Ordinance 2021-7: An Ordinance of the Scotia Community Services District Amending Ordinance 2021-1 Title V Streets & Street Lighting

Motion: Black **Second:** Newmaker

Motion Vote: Ayes Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None

Abstain: None

- b. First Reading and Consider Adoption of Ordinance 2021-8: An Ordinance of the Scotia Community Services District Amending Ordinance 2021-4 Title VI Storm Drainage

LM introduced and Board Discussed.

No Public Comment.

Motion: To Introduce & Waive First Reading of Ordinance 2021-8: An Ordinance of the Scotia Community Services District Amending Ordinance 2021-4 Title VI Storm Drainage

Motion: Pryor **Second:** Ansted

Motion Vote: Ayes Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None

Abstain: None

- c. Adopt Resolution No. 2021-10 Approving a Remote Board Clerk for Board Meetings

JH introduced. Board Discussed.

No Public Comment

Motion: To Adopt Resolution 2021-10 Approving a Remote Board Clerk for Board Meetings

Motion: Black **Second:** Sellen

**Motion Vote: Ayes Ansted, Black, Newmaker, Pryor, Sellen Opposed: None Absent: None
Abstain: None**

d. Adopt Resolution No. 2021-11 Updating the Master Fee Schedule

LM introduced. Board Discussed.

No Public Comment

Motion: To Adopt Resolution No. 2021-11 Updating the Master Fee Schedule

Motion: Newmaker Second: Black

Motion Vote: Ayes Ansted, Black, Newmaker, Pryor, Sellen Opposed: None Absent: None

Abstain: None

2. Old Business – None

I. REPORTS

1. President's Report: None

2. Board Director Reports:

-Vice-President Black Reports that the small tree by the picnic tables is dead and needs to be cut down.

3. General Manager's Report:

-Reviewed the updated River Pumps Schedule

-Potential New Position Recommended: "Crew Leader" Ops Supervisor, Heavy Equipment Operator Experience

-Tesla Contract docs received, President Newmaker signed.

-Working with SHN re: log pond core bore drilling Sept 7-10

-Meeting with HRC re: NPDES permit next week

-Theater pest exclusion postponed until October

-Baseball Restroom will most likely move forward. Progress made on flood proofing requirements

-Museum ADA estimates received. Finalizing plans – will go to bid.

-Soccer ADA is complete

-North Coast Paintball signed a new lease for the current year

-Vehicles are driving up from the river bar on manmade embankments. CSD purchased additional boulders to prevent this from continuing.

-LM working with John Broadstock on identifying privately owned garages being used as dwellings which could be an encroachment issue that could impact alleys, storm drainage, etc.

-Considering hiring someone for document sorting and storage at the museum. Board discussed the potential opportunities for community support/volunteers with that.

4. Board Clerk's Report: None

5. District Counsel's Report: None

6. Engineer's Report: None

7. Fire Chief's Report: None

J. BOARD TRAINING – None

K. ADJOURNMENT at 6:55 PM

Approved:

Paul Newmaker

Paul Newmaker, President

Board of Directors

Scotia Community Services District

9/16/21

Date

Attest:

J. Hill

Board Clerk

Scotia Community Services District

for Julie Hawkins

9/16/2021

Date