

Minutes of the REGULAR Board Meeting for the
Scotia Community Services District
Thursday, September 16, 2021 at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 5:30 PM

Paul Newmaker, President– Present

Diane Black, Vice President – Present

Delia Ansted, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

Leslie Marshall, GM; Julie Hawkins, Board Clerk; Sophia Meyer, District Legal Counsel

B. SETTING OF THE AGENDA

Item H1d North Coast Regional Water Quality Control Board Mandatory Minimum Penalty Letter pulled from new business to emergency closed session. It came to the attention of staff that it needed to be discussed in closed session with legal counsel under Government Code §549564(b).

C. CONSENT CALENDAR

1. Approval of Previous Meeting Minutes—Regular Meeting August 19, 2021

2. Approval of RCB Check Registers August 1-31, 2021

3. Approval of Umpqua Check Registers August 1-31, 2021

4. Approval of RCB Mastercard Statement – July Statement

5. Approval of Umpqua Visa Statement – July Statement

6. Approval of Planwest Partners Invoice— August 2021

No Public Comment

Motion: To Approve Consent Calendar

Motion: Black **Second:** Sellen

Motion Vote: Ayes Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None

Abstain: None

D. PUBLIC COMMENT & WRITTEN COMMUNICATION

Written comment letter received from TOS. (Attached)

E. ADJOURN TO CLOSED SESSION at 5:35 PM

1. Call to Order

2. Roll Call

Paul Newmaker, President– Present

Diane Black, Vice President – Present

Delia Ansted, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

3. Government Code §54956.9; Discuss pending litigation with District Legal Counsel

4. Government Code §54956.9; Discuss anticipated litigation with District Legal Counsel

5. Closed session discussion

F. **ADJOURN TO OPEN SESSION 6:39 PM**

a. Report out of closed session

Information received and direction was given to staff.

G. **PUBLIC HEARING – None**

H. **BUSINESS**

1. **New Business -**

a. Second Reading and Adoption of Ordinance 2021-7: An Ordinance of the Scotia Community Services District Board of Directors Amending Ordinance 2021-1 Title V Streets & Street Lighting

LM introduced and board discussed. No changes since last meeting.

No public comment.

Motion: to Adopt Ordinance 2021-7: An Ordinance of the Scotia Community Services District Amending Ordinance 2021-1 Title V Streets & Street Lighting by **READING OF TITLE ONLY.**

Motion: Newmaker **Second:** Pryor

Motion Vote: Ayes Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None

Abstain: None

Motion: to Adopt Ordinance 2021-7: An Ordinance of the Scotia Community Services District Amending Ordinance 2021-1 Title V Streets & Street Lighting

Motion: Newmaker **Second:** Ansted

Motion Vote: Ayes Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None

Abstain: None

b. Second Reading and Adoption of Ordinance 2021-8: An Ordinance of the Scotia Community Services District Amending Ordinance 2021-4 Title VI Storm Drainage

LM introduced and Board discussed. No changes since last meeting.

No public comment.

Motion: to Adopt Ordinance 2021-8: An Ordinance of the Scotia Community Services District Amending

Ordinance 2021-4 Title VI Storm Drainage by READING OF TITLE ONLY

Motion: Black **Second:** Pryor

Motion Vote: Ayes Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None

Abstain: None

Motion: to Adopt Ordinance 2021-8: An Ordinance of the Scotia Community Services District Amending Ordinance 2021-4 Title VI Storm Drainage

Motion: Newmaker **Second:** Sellen

Motion Vote: Ayes Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None

Abstain: None

- c. Adopt Resolution 2021-12: A Resolution of the Scotia Community Services District Board of Directors Amending the Board Policies Manual

LM introduced and Board Discussed.

No public comment.

Motion: To Adopt Resolution 2021-12: A Resolution of the Scotia Community Services District Board of Directors Amending the Board Policies Manual

Motion: Ansted **Second:** Black

Motion Vote: Ayes Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None

Abstain: None

- d. North Coast Regional Water Quality Control Board Mandatory Minimum Penalty Letter

Item moved to closed session.

2. Old Business – None

I. REPORTS

1. **President's Report:** None

2. **Board Director Reports:** None

3. **General Manager's Report:**

-TOS still working on the river pumps. Pumps not working as expected, possibly due to the drought.

-Tesla battery project: easement issues, pursuing other ways to obtain the easement.

-Log Pond dam seepage. Geotechnical boring was done to ascertain information about the condition and construction of the dam to help plan for repair moving forward.

-Met with HRC on Aug 24th regarding the NPDES and plans for moving forward.

-Baseball field restrooms: Contractor selected for the bid altered bid to meet county requirements. Waiting for county final signoff.

-Museum: removed invasive pampas grass, looking for paths forward for planting in the planters.

-Museum ADA upgrade: Mary Bulwinkle hired for historic artifact preservation, cleaning and

organizing in preparation for the construction project. Jeff Lakim and LM will be discussing starting the project once he is back from vacation.

-Soccer Field: Now complete. North Coast Paintball will have a new start date soon (delayed now due to Covid).

Phase III: Finalizing documents.

-District working with John Broadstock on the garages being used as dwellings. Reported Humboldt County Sheriff, a report to the Sheriff must be made before code enforcement can be called out. The property owner has been contacted.

4. **Board Clerk's Report:** The Fire Chief's report will no longer be included on the agenda in the reports section because the Fire District is separate from the CSD.

5. **District Counsel's Report: None**

6. **Engineer's Report: None**

7. **Fire Chief's Report: None**

J. **BOARD TRAINING – None**

K. **ADJOURNMENT at 7:17 PM**

Approved:

Paul Newmaker

Paul Newmaker, President

Board of Directors

Scotia Community Services District

Date

10/21/21

Attest:

[Signature]

Board Clerk

Scotia Community Services District

for Julie Hawkins

Date

10/21/2021