

Minutes of the REGULAR Board Meeting for the  
Scotia Community Services District  
Thursday, March 17, 2022 at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 5:35 PM

Paul Newmaker, President– P

Diane Black, Vice President – P

Delia Ansted, Director – P

Susan Pryor, Director – P Arrived at 5:37 due to technical difficulties

Nina Sellen, Director – P

Leslie Marshall, GM; Julie Hawkins, Board Clerk

B. SETTING OF THE AGENDA

No Changes

C. CONSENT CALENDAR

1. Approval of Previous Meeting Minutes—Regular Meeting February 17, 2022
2. Approval of RCB Check Registers February 1-28, 2022
3. Approval of Umpqua Check Registers February 1-28, 2022
4. Approval of RCB Mastercard Statement – January Statement
5. Approval of Umpqua Visa Statement – January Statement
6. Approval of Planwest Partners Invoice— February 2022

Motion: To Approve Consent Calendar

Motion: Sellen Second: Black

Motion Vote: Ayes Ansted, Black, Newmaker, Pryor Sellen Opposed: None Absent: None

Abstain: None

D. PUBLIC COMMENT & WRITTEN COMMUNICATION

Letter received from property owner Kent Sawatzky

E. PUBLIC HEARING – None

F. BUSINESS

1. New Business –

- a. Adopt Final Draft of FY 2020-21 Audit Presentation by Barbara Guest of Anderson, Lucas, Somerville, & Borges, LLP

LM introduced. Final, formal document is included in the board packet. The board saw the draft version at the last regular meeting – no changes have been made.

No public comment

Motion: Adopt Final Draft of FY 2020-21 Audit

Motion: Newmaker Second: Pryor

Motion Vote: Ayes Ansted, Black, Newmaker, Pryor, Sellen Opposed: None Absent: None

Abstain: None

- b. First Reading and Consider Adoption of Ordinance 2022-3 An Ordinance of the Scotia Community Services District Board of Directors Amending Ordinance 2021-3 Title II Water Service

LM introduced and board discussed. The proposed amended Ordinance contains changes in 2 sections of two chapters, included in redline strikeout in the board packet. Changes include updates regarding discontinuation of residential service in compliance with SB998. Changes in chapter 8 were necessary in order for the Ordinance to be in agreeance with the Master Fee Schedule. This Ordinance will be brought back to the board for a second reading and adoption at the next board meeting.

No Public comment

- c. Second Reading and Consider Adoption of Ordinance 2022-2 An Ordinance of the Scotia Community Services District Board of Directors Amending Ordinance 2021-2 Commercial and Industrial Wastewater Regulations

LM introduced and reviewed the staff report. No changes were made since the last meeting and the ordinance has been reviewed by legal counsel. Board discussed.

No Public comment

Motion: To Adopt Ordinance 2022-2 An Ordinance of the Scotia Community Services District Board of Directors Amending Ordinance 2021-2 Commercial and Industrial Wastewater Regulations BY READING OF TITLE ONLY

Motion: Newmaker Second: Black

Motion Vote: Ayes Ansted, Black, Newmaker, Pryor Sellen Opposed: None Absent: None

Abstain: None

Motion: To Adopt Ordinance 2022-2 An Ordinance of the Scotia Community Services District Board of Directors Amending Ordinance 2021-2 Commercial and Industrial Wastewater Regulations

Motion: Black Second: Sellen

Motion Vote: Ayes Ansted, Black, Newmaker, Pryor Sellen Opposed: None Absent: None

Abstain: None

- d. Mid-Year Budget Review and Amendment

LM introduced and reviewed the staff report. Cost of goods have increased and are reflected in the draft budget. Chlorine costs have increased by 200%, polymer has increased by 150%, regulatory and fuel costs have all increased as well. The 2022-2023 Budget will be presented in April and May for adoption in June.

No public comment

**Motion:** To proceed with Budget Amendment, with changes incorporated, at the April 21, 2022 Board Meeting

**Motion:** Newmaker **Second:** Pryor

**Motion Vote:** Ayes All – Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None

**Abstain:** None

- e. As a Result of a Local Emergency, Authorize Remote Teleconference Meetings of the Scotia Community Services District Pursuant to Brown Act Provisions (AB361)

LM introduced and board discussed. Covid still exists but the mandates are lifting. The board discussed the need to make sure that equipment for hybrid meetings are high quality. Director Ansted requests that we use a teleconferencing service that allows the public to see the board.

No public comment

**Motion:** As a result of a local emergency, The Scotia CSD Board authorizes remote teleconference meetings of the legislative bodies of Scotia Community Services District pursuant to Brown Act provisions for the April 2022 regular Board meeting, and any special meetings.

**Motion:** Sellen **Second:** Newmaker

**Motion Vote:** Ayes All – Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None

**Abstain:** None

## 2. Old Business –

### G. REPORTS

(5 minutes each)

1. **President's Report:** President Newmaker expresses gratitude to the board for their continued hard work.
2. **Board Director Reports:** VP Black will not be present at the April 21, 2022 Regular Meeting

#### 3. General Manager's Report:

- LM gave an update on the corridor projects and easements
- Tesla: applied for another 6 month extension – haven't received confirmation yet.
- Dam Seepage: Working with Div. of Dam Safety to get the repair done before May 15<sup>th</sup>.
- Baseball restrooms: ADA hardware hurdle was resolved. Applying for building permit.
- Museum ADA: Applied for County Permit
- Phase 4 meetings have not yet begun.
- Garage evictions are still pending. More people have moved in. Code enforcement has been made aware.

-Paintball: no update

-Replacement Technician: Received responses to job postings, but no qualified applicants.

-Employee reviews completed. All went well.

-Brown Act Training by legal counsel at a special meeting. Either: 3/31, 4/14, or 4/28

4. **Board Clerk's Report:** Apologies for the technical issue with the online Form 700s. Thank you to the board for their patience.

5. **District Counsel's Report:** None

6. **Engineer's Report:** None

H. **BOARD TRAINING:** None

I. **ADJOURNMENT at 6:51 PM**

Approved:

Paul Newmaker

Paul Newmaker, President

Board of Directors

Scotia Community Services District

4/21/2022

Date

Attest:

Julie Hawkins

Board Clerk

Scotia Community Services District

for Julie Hawkins

4/22/2022

Date