

Minutes of the REGULAR Board Meeting for the  
Scotia Community Services District  
Thursday, April 21, 2022 at 5:30 P.M.

**A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 5:32 PM**

Paul Newmaker, President– Present

Diane Black, Vice President – Absent

Delia Ansted, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

Leslie Marshall, GM; Julie Hawkins, Board Clerk, Greg Hufford

**B. SETTING OF THE AGENDA**

Resolution number is wrong in staff report for item H1b. Will be updated and resubmitted for the record

**C. CONSENT CALENDAR**

1. Approval of Previous Meeting Minutes—Regular Meeting March 17, 2022
2. Approval of RCB Check Registers March 1-31, 2022
3. Approval of Umpqua Check Registers March 1-31, 2022
4. Approval of RCB Mastercard Statement – February Statement
5. Approval of Umpqua Visa Statement – February Statement
6. Approval of Planwest Partners Invoice— March 2022

**No Public Comment**

**Motion:** To Approve Consent Calendar

**Motion:** Newmaker **Second:** Sellen

**Motion Vote:** Ayes Ansted, Newmaker, Pryor Sellen **Opposed:** None **Absent:** Black

**Abstain:** None

**D. PUBLIC COMMENT & WRITTEN COMMUNICATION**

None received prior to the meeting.

Gregory Hufford provided an update on the current issues with the river pumps. There is an unidentified issue – still working on diagnosing the problem. The system functions as expected – there is a component of the issue that is not working. Motor en route to repair facility in TX. Working on getting rental pump that meets the specifications. Testing this rental pump – GH waiting for the approval to go ahead and rent the pump.

**E. ADJOURN TO CLOSED SESSION - None**

1. Call to Order
2. Roll Call

3. Government Code §54956.9; Discuss pending litigation with District Legal Counsel
4. Government Code §54956.9; Discuss anticipated litigation with District Legal Counsel (2 Items)
5. Closed session discussion

**F. ADJOURN TO OPEN SESSION - None**

- a. Report out of closed session

**G. PUBLIC HEARING – None**

**H. BUSINESS**

**1. New Business –**

- a. Adopt Resolution 2022-3: A Resolution of the Scotia Community Services District Board Of Directors to Accept the Independent Audit Report For July 1, 2020-June 30, 2021

President Newmaker introduced and LM reviewed staff report. This is a resolution for an item presented at the last regular meeting. No changes have been made since last presented. No board discussion. No public comment.

**Motion:** Adopt Resolution 2022-3: A Resolution of the Scotia Community Services District Board Of Directors to Accept the Independent Audit Report For July 1, 2020-June 30, 2021

**Motion:** Newmaker **Second:** Pryor

**Motion Vote:** Ayes Ansted, Newmaker, Pryor Sellen **Opposed:** None **Absent:** Black

**Abstain:** None

- b. Adopt Resolution 2022-4: A Resolution of the Scotia Community Services District Board Of Directors to Adopt the Mid-Year Fiscal Year 2021-2022 Budget Amendment

President Newmaker introduced and LM reviewed staff report. This is a resolution for an item presented at the last regular meeting. No changes have been made since last presented. No board discussion. No public comment.

**Motion:** Adopt Resolution 2022-4: A Resolution of the Scotia Community Services District Board Of Directors to Adopt the Mid-Year Fiscal Year 2021-2022 Budget Amendment

**Motion:** Sellen **Second:** Ansted

**Motion Vote:** Ayes Ansted, Newmaker, Pryor Sellen **Opposed:** None **Absent:** Black

**Abstain:** None

- c. Adopt Resolution 2022-5: A Resolution of the Scotia Community Services District Board Of Directors to Adopt a District Resolution in Opposition to Initiative #21-0042A1

President Newmaker introduced and LM reviewed staff report and summarized the initiative. Board discussed No public comment.

**Motion:** Adopt Resolution 2022-5: A Resolution of the Scotia Community Services District Board Of Directors

to Adopt a District Resolution in Opposition to Initiative #21-0042A1

**Motion:** Ansted **Second:** Newmaker

**Motion Vote:** Ayes Ansted, Newmaker, Pryor Sellen **Opposed:** None **Absent:** Black

**Abstain:** None

- d. Second Reading and Consider Adoption of Ordinance 2022-3 An Ordinance of the Scotia Community Services District Board of Directors Amending Ordinance 2021-3 Title II Water Service

President Newmaker introduced and LM reviewed staff report. No changes have been made since the first reading presented at the last regular meeting. No board discussion. No public comment.

**Motion:** To Adopt of Ordinance 2022-3 An Ordinance of the Scotia Community Services District Board of Directors Amending Ordinance 2021-3 Title II Water Service BY READING OF TITLE ONLY

**Motion:** Pryor **Second:** Sellen

**Motion Vote:** Ayes Ansted, Newmaker, Pryor Sellen **Opposed:** None **Absent:** Black

**Abstain:** None

**Motion:** To Adopt of Ordinance 2022-3 An Ordinance of the Scotia Community Services District Board of Directors Amending Ordinance 2021-3 Title II Water Service.

**Motion:** Newmaker **Second:** Ansted

**Motion Vote:** Ayes Ansted, Newmaker, Pryor Sellen **Opposed:** None **Absent:** Black

**Abstain:** None

- e. Consider Adopting the Mutual Aid and Assistance Agreement between the Scotia Community Services District and Humboldt Area Chapter of CSDA

President Newmaker introduced and LM reviewed staff report. Board discussed. No public comment.

**Motion:** To Adopt the Mutual Aid and Assistance Agreement between the Scotia Community Services District and Humboldt Area Chapter of CSDA

**Motion:** Newmaker **Second:** Pryor

**Motion Vote:** Ayes Ansted, Newmaker, Pryor Sellen **Opposed:** None **Absent:** Black

**Abstain:** None

- f. SCSD Draft Budget for FY 2021-22

President Newmaker introduced and LM reviewed the staff report in detail. Board directed staff to move forward with agendizing Planwest Partners contract negotiations, CPI increase resolution.

Board discussed. No public comment.

**Motion:** To Direct Staff to bring back the budget with no changes to May Meeting with a Resolution for the CPI increase and to agendize Planwest Negotiations at the May meeting.

**Motion:** Newmaker **Second:** Sellen

**Motion Vote:** Ayes Ansted, Newmaker, Pryor Sellen **Opposed:** None **Absent:** Black

**Abstain:** None

- g. As a Result of a Local Emergency, Authorize Remote Teleconference Meetings of the Scotia Community Services District Pursuant to Brown Act Provisions (AB361)

President Newmaker introduced. LM reviewed staff report. Covid cases and hospitalizations are low in Humboldt County. Board discussed restarting in-person meeting meetings.

No public comment.

**Motion:** As a result of a local emergency, The Scotia CSD Board authorizes remote teleconference meetings of the legislative bodies of Scotia Community Services District pursuant to Brown Act provisions for the May 2022 regular Board meeting, and any special meetings. The Option of a hybrid (In person and teleconferenced) meeting is authorized.

**Motion:** Newmaker **Second:** Sellen

**Motion Vote:** Ayes All – Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black

**Abstain:** None

## 2. Old Business – None

### I. REPORTS

(5 minutes each)

1. **President's Report:** None
2. **Board Director Reports:** None
3. **General Manager's Report:**

-LM met with Steve Deike. Email received from Kyle Reese. LM read email in full and provided a full update.

In terms of the agreement: O&M Manual submitted electronic & hard copy, as-builts submitted as well. Pressure transducer installed, railing installed. HRC flow meter installed. Data logger installed and functioning. Work continues on the pump.

Outstanding requirements: the easements.

HRC easement received. Some stipulations appear to exclude services – was sent back and it will need to be redrawn up for submittal to CSD for approval.

Northcoast railroad authority is defunct – trying to contact the Rails to Trails Authority with no success.

Cal Trains easement continues to go back and forth.

Steve Deike stressed that the subdivision has a deadline with county and state – that final extension is only through 2025. He wants to work together to streamline these issues to solve any problems moving forward.

Water leak in Mill A area. Investigating that and will look in to repairing it.

-Log pond dam: Attempting to expedite the embankment repair prior to May 15 discharge deadline.

Baseball restrooms are still at the county - some flood certificate issues that need to be worked out in a letter to the county to address their concerns.

Museum ADA– At county – they are working on comments. PG&E application started for gas service at the



museum.

No progress on garage evictions. Still working with John Broadstock and county.

Tesla submitted another extension – continues through August.

Paintball people are MIA.

4. **Board Clerk’s Report:** None

5. **District Counsel’s Report:** None

6. **Engineer’s Report:** None

J. **BOARD TRAINING:** None

K. **ADJOURNMENT at 7:23 PM**

Approved:

Paul Newmaker

Paul Newmaker, President

Board of Directors

Scotia Community Services District

5/26/22

Date

Attest:

[Signature]

Board Clerk

Scotia Community Services District

for Julie Hawkins

5/26/2022

Date

