



Notice is hereby given that a  
**REGULAR MEETING**  
Of the Board of Directors will be held at:  
400 Church Street, Scotia, CA 95565

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*Thursday, August 18, 2022, at 5:30 P.M.*  
*HYBRID In Person and Via Zoom*

### **AGENDA**

- A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE** The Presiding Officer will call the meeting to order and the Board Clerk will call the roll of members to determine the presence of a quorum. **PLEASE REMEMBER TO SILENCE ALL CELL PHONES**

This meeting may be accessed by using the following call-in number: 1 669 900 6833. When prompted enter the meeting i.d. 846 0613 0560 and the following password 853795.

Or Via Zoom Video Conferencing via URL : <https://us02web.zoom.us/j/84606130560?pwd=Qkhkb1lvYy9icEZiZXJSUVB5b3A2UT09> meeting i.d. 846 0613 0560 and the following password 853795.

Please submit public comments in writing 24 hours ahead of the meeting, if possible. If anyone who wishes to teleconference the meeting and has ADA access needs, please call the SCSD Administrative Office not less than 24 hours in advance of the meeting time to make accommodations.

All publicly posted documents on the District website are also available for inspection at the District office during regular business hours: 400 Church Street, Scotia CA 95565, Monday-Thursday 9:00am – 4:00pm.

- B. SETTING OF THE AGENDA** The Board may adopt/revise the order of the agenda as presented.
- C. CONSENT CALENDAR** Consent Calendar items are routine, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be moved so that it may be acted upon separately in business.
1. Approval of Previous Meeting Minutes – Regular Meeting July 21, 2022
  2. Approval of Previous Meeting Minutes – Special Meeting August 9, 2022
  3. Approval of RCB Check Registers July 1-31, 2022
  4. Approval of Umpqua Check Registers July 1-31, 2022
  5. Approval of RCB Mastercard Statement – June Statement
  6. Approval of Umpqua Visa Statement – June Statement
  7. Approval of Planwest Partners Invoice— July 2022
  8. FY 21/22 Year End Financial Statements
- D. PUBLIC COMMENT & WRITTEN COMMUNICATION** Regularly scheduled meetings provide an opportunity for members of the public to directly address the SCSD Board Members on any action item that has been described in the agenda for the meeting, before or during consideration of that item, or on matters not identified on the agenda within the Board jurisdiction. Comments are not generally taken on non-action items such as reports or information. **COMMENTS SHOULD BE LIMITED TO THREE MINUTES**
- E. ADJOURN TO CLOSED SESSION**
1. Call to Order
  2. Roll Call
  3. Government Code §54956.9; Discuss anticipated litigation with District Legal Counsel
  4. Closed session discussion

AGENDA FOR A MEETING OF THE SCSD BOARD OF DIRECTORS

August 18, 2022

POSTED at 5:00 PM August 11, 2022

**F. ADJOURN TO OPEN SESSION**

- a. Report out of closed session

**G. PUBLIC HEARING – None**

**H. BUSINESS**

**1. New Business -**

- a. Second Reading and Consider Adoption of Ordinance 2022-5 An Ordinance of the Scotia Community Services District Board of Directors Adopting Commercial and Industrial Wastewater Regulations
- b. Adopt Resolution 2022-14 A Resolution of the Scotia Community Services District Approving a Water Shut Off Policy for Non-Payment of Residential Water Service (per SB998)
- c. Review & Accept final stipulated order R1-2022-0029 Settlement Agreement and Stipulation for Entry of Administrative Civil Liability Order from the California Regional Water Quality Control Board North Coast Region
- d. Release Chlorine Residual Monitoring and Dechlorination Project (Compliance Project) for stipulated order R1-2022-0029 Settlement Agreement for Bid
- e. Release Scotia Museum ADA Upgrades and HVAC Project for Bid
- f. Review and Approve Town of Scotia Corridor Closeout Documents
  - i. Irrevocable Offer of Dedication, Grant of Easement Deed, and Highway 101 Easement
  - ii. HRC Corridor Easement
  - iii. GRTA Easement
  - iv. SCSD Certificate of Acceptance
- g. Adopt Resolution 2022-15: A Resolution of the Scotia Community Services District Accepting Corridor and River Pumps Infrastructure Ownership and Maintenance Responsibility
  - i. Final Corridor Project Record Drawings
  - ii. Well Cleaning Maintenance Agreement
  - iii. Wahlund Warranties
- h. Presentation by Director Ansted Regarding the Museum Landscaping Project
- i. Discuss Parks & Recreation Property & CSD Office Maintenance
- j. As a Result of a Local Emergency, Authorize Hybrid In-Person/Remote Teleconference Meetings of the Scotia Community Services District Pursuant to Brown Act Provisions (AB361)

**2. Old Business –**

- a. Review Conflict of Interest Code and Consider Adopting Resolution 2022 – 11 Amending Resolution 2020-10 Conflict of Interest Code Policy

**I. REPORTS**

**(5 minutes each)**

The Board may briefly discuss any particular item raised; no action will be taken on these items.

- 1. **President’s Report**
- 2. **Board Director Reports**
- 3. **General Manager’s Report**
- 4. **Board Clerk’s Report**

**5. District Counsel's Report**

**6. Engineer's Report**

**J. BOARD TRAINING - None**

**K. ADJOURNMENT**

Next Regular Meeting of the SCSD will be September 15, 2022 at 5:30 PM. A Special meeting may be held prior to that.

Notice regarding the Americans with Disabilities Act: The District adheres to the [Americans with Disabilities Act](#). Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the SCSD Board of Directors have the right to have the decision reviewed by a State Court. The District has adopted [Section 1094.6](#) of the [Code of Civil Procedure](#) which generally limits the time within which the decision may be judicially challenged to 90 days.