



Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
400 Church Street, Scotia, CA 95565

Thursday, October 20, 2022, at 5:30 P.M.
HYBRID In Person and Via Zoom

AGENDA

- A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE** The Presiding Officer will call the meeting to order and the Board Clerk will call the roll of members to determine the presence of a quorum. **PLEASE REMEMBER TO SILENCE ALL CELL PHONES**
- This meeting may be accessed by using the following call-in number: 1 669 900 6833. When prompted enter the meeting i.d. 846 0613 0560 and the following password 853795.
- Or Via Zoom Video Conferencing via URL: <https://us02web.zoom.us/j/84606130560?pwd=Qkhkb1lvYy9icEZiZXJSUVB5b3A2UT09> meeting i.d. 846 0613 0560 and the following password 853795.
- Please submit public comments in writing 24 hours ahead of the meeting, if possible. If anyone who wishes to teleconference the meeting and has ADA access needs, please call the SCSD Administrative Office not less than 24 hours in advance of the meeting time to make accommodations.
- All publicly posted documents on the District website are also available for inspection at the District office during regular business hours: 400 Church Street, Scotia CA 95565, Monday-Thursday 9:00am – 4:00pm.
- B. SETTING OF THE AGENDA** The Board may adopt/revise the order of the agenda as presented.
- C. CONSENT CALENDAR** Consent Calendar items are routine, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be moved so that it may be acted upon separately in business.
1. Approval of Previous Meeting Minutes – Regular Meeting September 15, 2022
 2. Approval of Previous Meeting Minutes – Special Meeting September 22, 2022
 3. Approval of RCB Check Registers September 1-30, 2022
 4. Approval of Umpqua Check Registers September 1-30, 2022
 5. Approval of RCB Mastercard Statement – August Statement
 6. Approval of Umpqua Visa Statement – August Statement
 7. Approval of Planwest Partners Invoice — September 2022
- D. PUBLIC COMMENT & WRITTEN COMMUNICATION** Regularly scheduled meetings provide an opportunity for members of the public to directly address the SCSD Board Members on any action item that has been described in the agenda for the meeting, before or during consideration of that item, or on matters not identified on the agenda within the Board jurisdiction. Comments are not generally taken on non-action items such as reports or information. **COMMENTS SHOULD BE LIMITED TO THREE MINUTES**
- E. ADJOURN TO CLOSED SESSION - NONE**
1. Call to Order
 2. Roll Call
 3. Government Code:
 4. Closed session discussion

F. ADJOURN TO OPEN SESSION - NONE

- a. Report out of closed session

G. PUBLIC HEARING – None

H. BUSINESS

1. New Business -

- a. First Reading and Consider Adopting Ordinance 2022-6 An Ordinance of the Scotia Community Services District Board of Directors Amending Ordinance 2022-3 Title II – Water Service
- b. First Reading and Consider Adopting Ordinance 2022-7 An Ordinance of the Scotia Community Services District Board of Directors Amending Ordinance 2021-6 Title III – Wastewater Service
- c. Adopt Resolution No. 2022-15: A Resolution of the Scotia Community Services District Board of Directors Amending the FY 2022/2023 Master Fee Schedule
- d. Release Scotia Museum ADA Upgrades and HVAC Project for Bid
- e. Presentation by Directors Ansted and Sellen Regarding the Museum Landscaping Project, Reporting out on meeting with landscaping groups, discussion of project development, and Direction to Staff
- f. Adopt Resolution No. 2022-17: A Resolution of the Scotia Community Services District Board of Directors Accepting An Easement For Utility Corridor from Humboldt Sawmill Company LLC.
- g. Adopt Resolution No. 2022-18: A Resolution of the Scotia Community Services District Board of Directors Accepting An Easement For Utility Corridor from Great Redwood Trail Agency
- h. Review and Approve Town of Scotia Corridor Closeout Documents
 - i. Irrevocable Offer of Dedication, Grant of Easement Deed, and Highway 101 Easement
 - ii. SCSD Certificate of Acceptance
- i. Adopt Resolution 2022-xx: A Resolution of the Scotia Community Services District Accepting Corridor and River Pumps Infrastructure Ownership and Maintenance Responsibility
 - i. Final Corridor Project Record Drawings
 - ii. Well Cleaning Maintenance Agreement
 - iii. Wahlund Warranties
- j. As a Result of a Local Emergency, Authorize Hybrid In-Person/Remote Teleconference Meetings of the Scotia Community Services District Pursuant to Brown Act Provisions (AB361)

2. Old Business – None

I. REPORTS

(5 minutes each)

The Board may briefly discuss any particular item raised; no action will be taken on these items.

- 1. **President’s Report**
- 2. **Board Director Reports**
- 3. **General Manager’s Report**
- 4. **Board Clerk’s Report**
- 5. **District Counsel’s Report**
- 6. **Engineer’s Report**

J. BOARD TRAINING – Training on Rosenberg’s Rules of Order

K. ADJOURNMENT

Next Regular Meeting of the SCSD will be November 17, 2022 at 5:30 PM. A Special meeting may be held prior to that.

Notice regarding the Americans with Disabilities Act: The District adheres to the [Americans with Disabilities Act](#). Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the SCSD Board of Directors have the right to have the decision reviewed by a State Court. The District has adopted [Section 1094.6](#) of the [Code of Civil Procedure](#) which generally limits the time within which the decision may be judicially challenged to 90 days.