



Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
400 Church Street, Scotia, CA 95565

Thursday, February 16, 2023, at 5:30 P.M.
In Person with Remote Public Participation Option

AGENDA

- A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE** The Presiding Officer will call the meeting to order and the Board Clerk will call the roll of members to determine the presence of a quorum. **PLEASE REMEMBER TO SILENCE ALL CELL PHONES**

This meeting may be accessed by using the following call-in number: 1 669 900 6833. When prompted enter the meeting i.d. 843-8336-2340 and the following password 499055.

Or Via Zoom Video Conferencing via URL <https://us02web.zoom.us/j/84383362340?pwd=OFkvcjJNUFkzcnJZQjJJbE9lLzloQT09> meeting i.d. 843-8336-2340 and the following password 499055.

Please submit public comments in writing 24 hours ahead of the meeting, if possible. If anyone who wishes to teleconference the meeting and has ADA access needs, please call the SCSD Administrative Office not less than 24 hours in advance of the meeting time to make accommodations.

All publicly posted documents on the District website are also available for inspection at the District office during regular business hours: 400 Church Street, Scotia CA 95565, Monday-Thursday 9:00am – 4:00pm.

- B. SETTING OF THE AGENDA** The Board may adopt/revise the order of the agenda as presented.
- C. CONSENT CALENDAR** Consent Calendar items are routine, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be moved so that it may be acted upon separately in business.

- P. 3 1. Approval of Previous Meeting Minutes – Regular Meeting January 19, 2023
- P. 8 2. Approval of RCB Check Registers January 1-31, 2023
- P. 14 3. Approval of Umpqua Check Registers January 1-31, 2023
- P. 19 4. Approval of RCB Mastercard Statement – December Statement
- P. 23 5. Approval of Umpqua Visa Statement – January Statement
- P. 27 6. Approval of Planwest Partners Invoice — January 2023

- D. PUBLIC COMMENT & WRITTEN COMMUNICATION** Regularly scheduled meetings provide an opportunity for members of the public to directly address the SCSD Board Members on any action item that has been described in the agenda for the meeting, before or during consideration of that item, or on matters not identified on the agenda within the Board jurisdiction. Comments are not generally taken on non-action items such as reports or information. **COMMENTS SHOULD BE LIMITED TO THREE MINUTES**

- E. ADJOURN TO CLOSED SESSION**

1. Call to Order
2. Roll Call
3. Government Code §54957.1; Discuss anticipated litigation with District Legal Counsel
4. Closed session discussion

- F. ADJOURN TO OPEN SESSION**

- a. Report out of closed session

AGENDA FOR A MEETING OF THE SCSD BOARD OF DIRECTORS

February 16, 2023

POSTED at 5:00 PM February 9, 2023

PACKET PAGE 1

G. PUBLIC HEARING – None

H. BUSINESS

1. New Business -

- P. 30 **a.** Presentation by Town of Scotia LLC. to the SCSD Board on River Pumps Project Status
P. 32 **b.** Mid-Year Budget Review FY 2022-2023

2. Old Business – None

I. REPORTS

(5 minutes each)

The Board may briefly discuss any particular item raised; no action will be taken on these items.

- 1. President's Report**
- 2. Board Director Reports**
- 3. General Manager's Report**
- 4. Board Clerk's Report**
- 5. District Counsel's Report**
- 6. Engineer's Report**

J. BOARD TRAINING – None

K. ADJOURNMENT

Next Regular Meeting of the SCSD will be March 16, 2023 at 5:30 PM. A Special meeting may be held prior to that.

Notice regarding the Americans with Disabilities Act: The District adheres to the [Americans with Disabilities Act](#). Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the SCSD Board of Directors have the right to have the decision reviewed by a State Court. The District has adopted [Section 1094.6](#) of the [Code of Civil Procedure](#) which generally limits the time within which the decision may be judicially challenged to 90 days.

Minutes of the Regular Board Meeting for the
Scotia Community Services District
Thursday, January 19, 2023 at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 5:32 PM

Paul Newmaker, President– Present

Diane Black, Vice President – Absent

Delia Ansted, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

Leslie Marshall, GM; Julie Hawkins, Board Clerk; Amber Sandum, SCSD Administrative Assistant;
Scott MacLeran, District Legal Counsel; Steve Deike, Town of Scotia

B. SETTING OF THE AGENDA

Move Closed Session to after Reports.

C. CONSENT CALENDAR

1. Approval of Previous Meeting Minutes – Regular Meeting December 15, 2022
2. Approval of Previous Meeting Minutes – Special Meeting January 12, 2023
3. Approval of RCB Check Registers December 1-31, 2022
4. Approval of Umpqua Check Registers December 1-31, 2022
5. Approval of RCB Mastercard Statement – November Statement
6. Approval of Umpqua Visa Statement – December Statement
7. Approval of Planwest Partners Invoice — December 2022

Clerk reported that minor changes need to be made to include Ryan Wahlund, Steve Deike, and Mike Foget to the members of the public in attendance. Edit to Closed Session Adjournment to say 8:31pm.

Motion: To Approve Consent Calendar with changes

Motion: Sellen **Second:** Pryor

Motion Vote: Ayes Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black **Abstain:** None

D. PUBLIC COMMENT & WRITTEN COMMUNICATION –

None received prior to the meeting. None received during the meeting.

E. ADJOURN TO CLOSED SESSION at 7:35 PM (Item was moved to after the Reports)

1. Call to Order

2. Roll Call

Paul Newmaker, President– Present

Diane Black, Vice President – Absent

Delia Ansted, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

3. Government Code §54957.1; Discuss anticipated litigation with District Legal Counsel

4. Closed session discussion

F. ADJOURN TO OPEN SESSION at 8:14 PM

a. Report out of closed session

No reportable action was taken.

G. PUBLIC HEARING – None

H. BUSINESS

New Business –

1. New Business -

a. Presentation by Town of Scotia LLC. to the SCSD Board on River Pumps Project Status

LM introduced and reviewed the staff report. Steve Deike presented an update on the River Pumps Project to the Board.

Board Discussed. No Public Comment.

b. Second Reading and Consider Adopting Ordinance 2023-1 An Ordinance of the Scotia Community Services District Amending Ordinance 2021-5 Title IV - Parks and Recreation

President Newmaker introduced and LM reviewed the staff report. Errors from the first reading draft were corrected. Board discussed. No public comment.

Motion: To adopt Ordinance 2023-1 An Ordinance of the Scotia Community Services District Amending Ordinance 2021-5 Title IV - Parks and Recreation by reading of title only.

Motion: Pryor **Second:** Newmaker

Motion Vote: Ayes Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black **Abstain:** None

Motion: To adopt Ordinance 2023-1 An Ordinance of the Scotia Community Services District Amending Ordinance 2021-5 Title IV - Parks and Recreation by reading of title only.

Motion: Sellen **Second:** Ansted

Motion Vote: Ayes Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black **Abstain:** None

c. Second Reading and Consider Adopting Ordinance 2023-2 An Ordinance of the Scotia Community Services District Amending Ordinance 2021-7 Title V - Streets & Street Lighting

President Newmaker introduced and LM reviewed the staff report. No changes since the first reading. Board discussed. No public comment.

Motion: To Adopt Ordinance 2023-2 An Ordinance of the Scotia Community Services District Amending Ordinance 2021-7 Title V - Streets & Street Lighting by reading of title only.

Motion: Ansted **Second:** Pryor

Motion Vote: Ayes Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black **Abstain:** None

Motion: To Adopt Ordinance 2023-2 An Ordinance of the Scotia Community Services District Amending Ordinance 2021-7 Title V - Streets & Street Lighting

Motion: Sellen **Second:** Newmaker

Motion Vote: Ayes Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black **Abstain:** None

- d. Second Reading and Consider Adopting Ordinance 2023-3 An Ordinance of the Scotia Community Services District Amending Ordinance 2021-8 Title VI – Storm Drainage

President Newmaker introduced and LM reviewed the staff report. No changes since the first reading. Board discussed. No public comment.

Motion: To adopt Ordinance 2023-3 An Ordinance of the Scotia Community Services District Amending Ordinance 2021-8 Title VI – Storm Drainage by reading of title only.

Motion: Pryor **Second:** Sellen

Motion Vote: Ayes Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black **Abstain:** None

Motion: To adopt Ordinance 2023-3 An Ordinance of the Scotia Community Services District Amending Ordinance 2021-8 Title VI – Storm Drainage

Motion: Sellen **Second:** Pryor

Motion Vote: Ayes Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black **Abstain:** None.

- e. Discussion Regarding District Volunteers

President Newmaker introduced. LM reviewed the staff report. Board discussed. No public comment. Board decided that they would like to have a policy in place. Legal Counsel recommends having a clear policy in place. Staff will bring the policy back to the board for approval in March.

- f. Discussion of Social Media and Alternative Methods for Information Disbursement

President Newmaker introduced and LM reviewed the staff report. Board discussed. The Board would like to increase usage of current website with minor updates to increase public awareness of current SCSD projects.

- g. Brown Act Updates and discontinuance of AB361

President Newmaker introduced. LM reviewed the staff report. Board discussed. Board can authorize hybrid meetings that will still allow the public to participate.

2. Old Business – None

I. REPORTS –

1. **President's Report:** None
2. **Board Director Reports:** Director Ansted requests page numbers on the agenda. LM shared that page numbers appear on the agenda attached to the packet.
3. **General Manager's Report:**

Water: -Finalizing the agreement with the state for the planning and design grant.

-For the record: the District was not on a boil water notice and there was no substantial damage from the earthquakes.

Wastewater:

-First disbursement check received from the grant for the WWTP replacement.

- Finalizing the location – south of current location and north of the soccer field. A large redwood tree will need to be removed.

-No substantial damage to the wwtp in the recent earthquakes.

Parks & Recreation:

-Museum ADA project is in full swing.

-Theater: LM met with historical consultant so the design package can be submitted for permitting.

-Restroom project is still hitting a wall.

Phase 4 & Mill A comments: working on comments to send to TOS so changes can be made if necessary. (Director Ansted asked to see the comments – LM to send to Dir. Ansted).

Corridor & Pumps update provided earlier during presentation.

Planning to start interviews for the facilities position in February.

Looking for a storage solution for dry wall and some equipment.

Annual reports are nearing completion.

4. **Board Clerk's Report:** Ethics certificates are expiring this year. Will send the Fair Political Practices website link.
5. **District Legal Counsel's Report:** Sexual harassment certificates are complete and will be sent to the District.
6. **Engineer's Report:** None

J. BOARD TRAINING: None

K. ADJOURNMENT at 8:15PM

Approved:

Paul Newmaker, President

Date

Board of Directors

Scotia Community Services District

Attest:

Board Clerk

Scotia Community Services District

Date

Scotia Community Services District

Account QuickReport

As of January 31, 2023

Type	Date	Num	Name	Memo	Amount	Balance
10000 - RCB Checking 28239						1,330,035.15
Deposit	01/03/2023			Deposit	4,291.01	1,334,326.16
Bill Pmt -Check	01/04/2023	52144	Alternative Business...	Inv#MA22122906	-58.89	1,334,267.27
Bill Pmt -Check	01/04/2023	52145	Sequoia Gas Co	Inv#1400123	-517.20	1,333,750.07
Bill Pmt -Check	01/04/2023	52146	Fortuna Ace		-45.26	1,333,704.81
Bill Pmt -Check	01/04/2023	52147	Softline Data Inc	VOID: Inv#2019-15471	0.00	1,333,704.81
Bill Pmt -Check	01/04/2023	52148	Pacific Paper	Inv#193910	-63.90	1,333,640.91
Bill Pmt -Check	01/04/2023	52149	Penny's Creations &...	Inv#103122-6040	-231.00	1,333,409.91
Bill Pmt -Check	01/04/2023	52150	SHN Consulting Eng...		-6,691.26	1,326,718.65
Bill Pmt -Check	01/05/2023	52151	gWorks	Inv#2018-15471	-392.00	1,326,326.65
Deposit	01/05/2023			Deposit	30,163.10	1,356,489.75
Check	01/05/2023	EFT	Umpqua Bank VISA ...		-12,880.79	1,343,608.96
Bill Pmt -Check	01/05/2023	EFT	AT&T		-980.83	1,342,628.13
Bill Pmt -Check	01/09/2023	EFT	Optimum Business	12/16/22-01/15/22	-141.37	1,342,486.76
Bill Pmt -Check	01/09/2023	EFT	PG&E	5776604566-0 12.22	-13,016.97	1,329,469.79
Bill Pmt -Check	01/10/2023	EFT	PG&E		-1,592.96	1,327,876.83
General Journal	01/10/2023	Ck#10...	1273 Samantha Bo...	Ck#107 Returned Samanth...	-225.00	1,327,651.83
Check	01/10/2023	EFT	Redwood Capital Ba...	Returned Check Samantha...	-10.00	1,327,641.83
Bill Pmt -Check	01/11/2023	52152	Humboldt County D...		-1,577.12	1,326,064.71
Bill Pmt -Check	01/11/2023	52153	Thatcher Company	VOID: 402298	0.00	1,326,064.71
Bill Pmt -Check	01/11/2023	52154	Wildwood Saw	Inv#36243	-8,592.23	1,317,472.48
Bill Pmt -Check	01/11/2023	52155	Thatcher Company	402298	-2,294.54	1,315,177.94
Bill Pmt -Check	01/11/2023	52156	Blue Star Gas	Inv#1401093,#1400122	-921.98	1,314,255.96
Bill Pmt -Check	01/11/2023	52157	Prentice, Long PC	Inv#5573	-1,700.00	1,312,555.96
Bill Pmt -Check	01/11/2023	52158	Recology Eel River	20214	-159.79	1,312,396.17
Bill Pmt -Check	01/11/2023	52159	Aqua Ben Corporation	Inv#45210	-3,009.46	1,309,386.71
Deposit	01/11/2023			Deposit	2,622.97	1,312,009.68
Paycheck	01/12/2023	EFTDD	Brandon W Wishneff		-2,219.01	1,309,790.67
Paycheck	01/12/2023	EFTDD	Kathleen A Sandum		-1,144.96	1,308,645.71
Paycheck	01/12/2023	EFTDD	Mary A Bullwinkel		-18.29	1,308,627.42
Paycheck	01/12/2023	EFTDD	Julie A Hawkins	Direct Deposit	-102.73	1,308,524.69
Liability Check	01/12/2023	E-pay	EDD	093-5926-6 QB Tracking # ...	-247.25	1,308,277.44
Liability Check	01/12/2023	E-pay	United States Treas...	82-1570573 QB Tracking #...	-1,278.18	1,306,999.26
Liability Check	01/12/2023	E-pay	EDD	093-5926-6 QB Tracking # ...	-148.08	1,306,851.18
Bill Pmt -Check	01/13/2023	EFT	PG&E	3952156073-8 12.22	-286.69	1,306,564.49
Deposit	01/17/2023			Deposit	4,998.95	1,311,563.44
Check	01/18/2023	52160	John Hancock USA	PARS #86360	-445.32	1,311,118.12
Bill Pmt -Check	01/19/2023	52161	SHN Consulting Eng...	Inv#115804	-38,421.25	1,272,696.87
Bill Pmt -Check	01/19/2023	52162	California Dept. of T...	L0018180940	-423.07	1,272,273.80
Bill Pmt -Check	01/19/2023	52163	Eureka Times Stand...	Stmt#0001364071	-406.60	1,271,867.20
Bill Pmt -Check	01/19/2023	52164	North Coast Laborat...	Dec Statement	-1,745.00	1,270,122.20
Bill Pmt -Check	01/19/2023	52165	SHN Consulting Eng...		-4,216.25	1,265,905.95
Bill Pmt -Check	01/19/2023	52166	Steves Septic	Inv#30458	-800.00	1,265,105.95
Bill Pmt -Check	01/19/2023	52167	Valley Pacific Petrol...	Inv#CL 22-580308	-778.89	1,264,327.06
Bill Pmt -Check	01/19/2023	52168	Whitchurch Enginee...		-5,223.65	1,259,103.41
Deposit	01/19/2023			Deposit	14,940.76	1,274,044.17
Deposit	01/19/2023			Deposit	2,060.47	1,276,104.64
Deposit	01/23/2023			Deposit	27,551.92	1,303,656.56
Liability Check	01/23/2023	E-pay	EDD	093-5926-6 QB Tracking # ...	-150.24	1,303,506.32
Deposit	01/23/2023			Deposit	3,229.37	1,306,735.69
Deposit	01/23/2023			Deposit	694.09	1,307,429.78
Bill Pmt -Check	01/24/2023	52170	Planwest Partners Inc.	Inv##22-226-12	-17,965.48	1,289,464.30
Check	01/24/2023	52169	John Hancock USA	PARS #86360	-374.08	1,289,090.22

Scotia Community Services District
Account QuickReport
As of January 31, 2023

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	01/24/2023			Deposit	30,284.79	1,319,375.01
Paycheck	01/26/2023	EFTDD	Brandon W Wishneff		-2,119.46	1,317,255.55
Paycheck	01/26/2023	EFTDD	Julie A Hawkins		-188.61	1,317,066.94
Paycheck	01/26/2023	EFTDD	Kathleen A Sandum		-1,259.74	1,315,807.20
Paycheck	01/26/2023	EFTDD	Mary A Bullwinkel		-36.58	1,315,770.62
Liability Check	01/26/2023	E-pay	EDD	093-5926-6 QB Tracking # ...	-236.68	1,315,533.94
Liability Check	01/26/2023	E-pay	United States Treas...	VOID: 82-1570573 QB Tra...	0.00	1,315,533.94
Liability Check	01/26/2023	E-pay	United States Treas...	82-1570573 QB Tracking #...	-1,266.32	1,314,267.62
Deposit	01/26/2023			Deposit	3,394.91	1,317,662.53
Check	01/30/2023	EFT	Redwood Capital Ba...	Statement Charges	-987.88	1,316,674.65
Deposit	01/31/2023			Deposit	4,198.22	1,320,872.87
Deposit	01/31/2023			Deposit	8,171.36	1,329,044.23
Total 10000 · RCB Checking 28239					-990.92	1,329,044.23
TOTAL					-990.92	1,329,044.23

Scotia Community Services District
Account QuickReport
As of January 31, 2023

Type	Date	Num	Name	Memo	Split	Amount	Balance
12150 · RCB Clarifier savings							167,740.11
Deposit	01/31/2023			Interest	40210 · Interes...	42.74	167,782.85
Total 12150 · RCB Clarifier savings						42.74	167,782.85
TOTAL						42.74	167,782.85

Scotia Community Services District
Account QuickReport
As of January 31, 2023

Type	Date	Num	Memo	Original Amount	Paid Amount	Balance
12100 · RCB Cust Deposit Savings 10797						18,239.24
Deposit	01/19/2023		Deposit	100.00	100.00	18,339.24
Deposit	01/31/2023		Interest	3.10	3.10	18,342.34
Total 12100 · RCB Cust Deposit Savings 10797					103.10	18,342.34
TOTAL					103.10	18,342.34

Scotia Community Services District
Account QuickReport
As of January 31, 2023

Type	Date	Num	Name	Memo	Split	Amount	Balance
12001 - RCB Sav Generator Grant							300,153.60
Deposit	01/31/2023			Interest	40210 · Interes...	76.49	300,230.09
Total 12001 - RCB Sav Generator Grant						76.49	300,230.09
TOTAL						76.49	300,230.09

Scotia Community Services District
Account QuickReport
As of January 31, 2023

Type	Date	Num	Name	Memo	Original Amount	Paid Amount	Balance
12000 · RCB Savings 10367							501,498.68
Deposit	01/31/2023			Interest	127.79	127.79	501,626.47
Total 12000 · RCB Savings 10367						127.79	501,626.47
TOTAL						127.79	501,626.47

Scotia Community Services District
Account QuickReport
As of December 31, 2022

Type	Date	Num	Name	Memo	Split	Amount	Balance
12153 · Umpqua CD Drainage							36,234.17
General Journal	06/30/2021	alsb 3		to record inter...	-SPLIT-	288.44	36,522.61
Deposit	12/31/2021			Interest	40210 · Interes...	584.01	37,106.62
Check	02/03/2022	51848	Scotia CSD	FY 19/20 Add...	10000 · RCB C...	10,909.77	48,016.39
Check	02/03/2022	51851	Scotia CSD	FY 20/21 Add...	10000 · RCB C...	7,129.70	55,146.09
General Journal	06/30/2022	alsb 8		interest overst...	40210 · Interes...	-209.22	54,936.87
Deposit	12/31/2022			Interest	40210 · Interes...	30.47	54,967.34
Total 12153 · Umpqua CD Drainage						18,733.17	54,967.34
TOTAL						18,733.17	54,967.34

Scotia Community Services District
Account QuickReport
As of December 31, 2022

Type	Date	Num	Name	Memo	Split	Amount	Balance
12154 · Umpqua CD Streets & Streetlight							108,325.05
General Journal	06/30/2021	alsb 3		to record inter...	12153 · Umpq...	862.33	109,187.38
Deposit	12/31/2021			Interest	40210 · Interes...	1,745.97	110,933.35
Check	02/03/2022	51847	Scotia CSD	FY 19/20 Add...	10000 · RCB C...	39,943.86	150,877.21
Check	02/03/2022	51850	Scotia CSD	FY 20/21 Add...	10000 · RCB C...	34,557.38	185,434.59
General Journal	06/30/2022	alsb 8		interest overst...	40210 · Interes...	-616.40	184,818.19
Deposit	12/31/2022			Interest	40210 · Interes...	102.50	184,920.69
Total 12154 · Umpqua CD Streets & Streetlight						76,595.64	184,920.69
TOTAL						76,595.64	184,920.69

Scotia Community Services District
Account QuickReport
As of December 31, 2022

Type	Date	Num	Name	Memo	Split	Amount	Balance
12155 · Umpqua CD Wastewater							202,930.01
General Journal	06/30/2021	alsb 3		to record inter...	12153 · Umpq...	1,615.43	204,545.44
Deposit	12/31/2021			Interest	40210 · Interes...	3,270.79	207,816.23
Check	02/03/2022	51846	Umpqua Bank	FY 19/20 Add...	10000 · RCB C...	0.00	207,816.23
Check	02/03/2022	51849	Scotia CSD	FY 20/21 Add...	10000 · RCB C...	100,000.00	307,816.23
Check	02/03/2022	51852	Scotia CSD	FY 19/20 Ad...	10000 · RCB C...	100,000.00	407,816.23
General Journal	06/30/2022	alsb 8		interest overst...	40210 · Interes...	-1,127.94	406,688.29
Deposit	12/31/2022			Interest	40210 · Interes...	225.57	406,913.86
Total 12155 · Umpqua CD Wastewater						203,983.85	406,913.86
TOTAL						203,983.85	406,913.86

Scotia Community Services District
Account QuickReport
As of January 31, 2023

Type	Date	Num	Name	Memo	Split	Amount	Balance
12152 · Umpqua Checking BT Loan							711,165.78
Bill Pmt -Check	01/11/2023	5002	ACGC, INC	Req #1 Scoti...	20000 · Accou...	-24,044.50	687,121.28
Deposit	01/31/2023			Interest	40210 · Interes...	5.95	687,127.23
Total 12152 · Umpqua Checking BT Loan						-24,038.55	687,127.23
TOTAL						-24,038.55	687,127.23

Scotia Community Services District
Account QuickReport
As of January 1, 2023

Type	Date	Num	Name	Memo	Split	Amount	Balance
12151 · Umpqua Park & Rec Savings							273,009.49
Total 12151 · Umpqua Park & Rec Savings							273,009.49
TOTAL							273,009.49



SCOTIA COMM SVCS DIST
Account Number: XXXX XXXX XXXX 0143

Billing Questions:
800-367-7576

Website:
www.cardaccount.net

Send Billing Inquiries To:
Card Service Center, PO Box 569120, Dallas, TX 75356

REDWOOD CAPITAL BANK Credit Card Account Statement
December 9, 2022 to January 8, 2023

SUMMARY OF ACCOUNT ACTIVITY

Previous Balance	\$1,698.92
- Payments	\$1,698.92
- Other Credits	\$0.00
+ Purchases	\$987.88
+ Cash Advances	\$0.00
+ Fees Charged	\$0.00
+ Interest Charged	\$0.00
= New Balance	\$987.88

Account Number XXXX XXXX XXXX 0143
Credit Limit \$27,000.00
Available Credit \$26,012.00
Statement Closing Date January 8, 2023
Days in Billing Cycle 31

PAYMENT INFORMATION

New Balance: \$987.88
Minimum Payment Due: \$29.64
Payment Due Date: February 2, 2023

MESSAGES

GREAT NEWS!

We have upgraded the Card Service Center website and online access to your account information. It is better than ever!

Our enhanced site features easier-to-navigate pages, additional payment functionality, and new self-serve account update options. A **NEW MOBILE APP** is also available to manage your card on the go!

The New Site and Mobile App are available NOW! To take advantage of these exciting features go to www.cardaccount.net to download the mobile app or click "ACCOUNTS" and choose "CREDIT CARD ACCOUNTS" to log in now.

TRANSACTIONS

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
12/28	12/28	8543189PS00XV70L7	PAYMENT - THANK YOU	\$1,698.92

Transactions continued on next page

REDWOOD CAPITAL BANK
1550 N BROWN RD 150
LAWRENCEVILLE GA 30043



Account Number: XXXX XXXX XXXX 0143
New Balance: \$987.88
Minimum Payment Due: \$29.64
Payment Due Date: February 2, 2023

All payments on the account must be made at the address shown on your monthly billing statement and are considered to have been made on the date received at that address.

Amount Enclosed: \$

Make Check Payable to:

CARD SERVICE CENTER
PO BOX 569100
DALLAS TX 75356-9100

SCOTIA COMM SVCS DIST
PO BOX 104
SCOTIA CA 95565-0104

11274709700001430000296400000987883

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SCOTIA COMM SVCS DIST
Account Number: XXXX XXXX XXXX 0143

TRANSACTIONS (continued)

An amount followed by a minus sign (-) is a credit unless otherwise indicated.

Tran Date	Post Date	Reference Number	Transaction Description	Amount
TOTAL XXXXXXXXXXXX0143				\$1,698.92-
12/12	12/13	5543286PA63ADRQS9	AMZN MKTP US*ZA2100IA3 AMZN.COM/BILL WA 50470-99	\$47.15 ✓
12/18	12/20	0230537PH8PP6MQYF	USPS PO 0570740678 SCOTIA CA 50470-99	\$8.69
12/22	12/23	8230509PL000GB22N	ZOOM.US 888-799-9666 SAN JOSE CA 50420-99	\$149.90
12/24	12/25	5545885PNLQNLVR59	USCELL RECURRING 1111111111 IL 50420-99	\$287.09
12/27	12/27	5543286PT5Y13T54T	INTUIT *PAYROLLEE USAG CL.INTUIT.COM CA 60360-99	\$20.00
12/27	12/28	5543286PT5Y4DHMDQ	AMZN MKTP US*5H64U5EH3 AMZN.COM/BILL WA 50470-99	\$34.46
12/28	12/29	5543286PS5YBZAWGJ	INTUIT *CHECKS / FORMS CL.INTUIT.COM CA 50470-99	\$110.50
12/29	12/30	5543286PV5YLX1ZWY	INTUIT *CHECKS / FORMS CL.INTUIT.COM CA 7 50470-99	\$93.54 ✓
12/29	12/30	5543286PV5YPLDNQH	INTUIT *CHECKS / FORMS CL.INTUIT.COM CA 50470-99	\$171.55 ✓
01/02	01/02	5543286025ZET9V4B	CLEARPATHGPS, INC. 805-979-3442 CA 50420-99	\$65.00 ✓
LESLIE D MARSHALL				
TOTAL XXXXXXXXXXXX1117				\$987.88

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	18.49% (v)	\$0.00	31	\$0.00
Cash Advances	18.49% (v)	\$0.00	31	\$0.00

(v) - variable

To avoid additional interest charges, pay your New Balance in full on or before the Payment Due Date.

Exciting news! Go online today and check out the all-new enhancements to the Card Service Center website. E-statements, additional payment options, links to Preferred Points website, and other helpful sites. Visit us today at www.cardaccount.net to enroll your credit card account(s) on the newly enhanced website.

Thank you for the opportunity to serve your credit card needs. Should your future plans include travel, please contact us at 1-800-367-7576.

CREDITING OF PAYMENTS

All payments received by 5:00 PM during the Card issuer's normal business day at the address indicated on the reverse side of this statement will be credited to your account as of the date of receipt of the payment. If payment is made at any location other than that address, credit of the payment may be delayed up to 5 days.

BILLING RIGHTS SUMMARY

What to do if You Think You Find a Mistake on Your Statement

If you think there is an error on your statement, write to us at BBBS, Attn: Dispute Department, 1550 North Brown Road, Suite 150, Lawrenceville, GA 30043 as soon as possible. In your letter, give us the following information: your name and account number; the dollar amount of the suspected error; and if you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While we do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Your Rights if You are Dissatisfied with Your Credit Card Purchases

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase. To use this right, all of the following must be true:

- The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
- You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
- You must not yet have fully paid for the purchase. If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: BBBS, Attn: Dispute Department, 1550 North Brown Road, Suite 150, Lawrenceville, GA 30043.

While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

EXPLANATION OF INTEREST CHARGES

The Interest Charge shown on the front is the sum of the Interest Charges computed by applying the Periodic Rate(s) to the Average Daily Balance and adding any applicable transaction charge authorized in the Cardholder Agreement. The method for computing the balance subject to Interest Charge is an average daily balance (including new purchases) method.

We figure the interest charge on your account by applying the periodic rate(s) to the "average daily balance" of your account (including in some instances current transactions). To get the "average daily balance", we take the beginning balance of your account each day, add any new cash advances and subtract any payments or credits and any unpaid interest charges. If you paid in full the Previous Balance shown on this statement by the payment due date shown on the previous statement, we subtract from each day's beginning balance the amount of such Previous Balance included in that beginning balance and also do not add in any new purchases. Otherwise the amount of the Previous Balance is not subtracted and we add in any new purchases. This gives us the daily balance. Then we add all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the "average daily balance."

HOW TO AVOID INTEREST CHARGES: You have until the payment due date shown on your periodic statement to repay your balance before an interest charge on purchases will be imposed.

ANNUAL FEE DISCLOSURES

If an annual fee is shown on the front of the statement, see the front for information about the following matters: the annual percentage rate for purchases, certain information regarding any variable rate feature, the amount of the annual fee, any minimum interest charge, and any transaction charges for purchases. The method for computing the balance subject to interest charge on your account is an Average Daily Balance (including new purchases) method and is explained above.

If you terminate your account within 30 days from the Closing Date shown on the front of this statement, you will not owe the annual fee (and have the right to have it credited to your account) and may use your card(s) during that 30 day period without becoming obligated for the annual fee. To terminate your account you should give us written notice sent to the address for billing inquiries as shown on the front of this statement. All cards should be cut in half and returned with your termination notice.

CREDIT BALANCES

Any credit balance on your account (indicated by a "-" on the front of this statement) is money we owe you. You can make charges against this amount or request and receive a full refund of this amount by writing us at: Card Service Center, PO Box 569120, Dallas, TX 75356-9120. Any amount not charged against or refunded upon request that is over \$1.00 (equal to or in excess of \$1.00 if you live in MA or any amount in NY) will be refunded automatically within six months after the credit balance was created (four billing cycles in MD).

(PLEASE SHOW YOUR CORRECT NAME AND ADDRESS)

O1AB5762 - 3 - 05/25/17

Name (if incorrect on reverse side)

Street address

City

State

Zip Code

Effective Date: Month, Day, Year

Signature

Home Phone

Work Phone



UMPQUA BANK

BL ACCT 00002823-20000001

SCOTIA CSD

Account Number: #####-####-3769

Page 1 of 3

VISA

Account Summary

Billing Cycle	01/31/2023
Days In Billing Cycle	32
Previous Balance	\$12,880.79
Purchases	+ \$78.57
Cash	+ \$0.00
Balance Transfers	+ \$0.00
Special	+ \$0.00
Credits	- \$1,417.10-
Payments	- \$12,880.79-
Other Charges	+ \$0.00
Finance Charges	+ \$0.00

NEW BALANCE \$(1,338.53)

Credit Summary

Total Credit Line	\$40,000.00
Available Credit Line	\$40,000.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries



Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485



Go to www.umpquabank.com



Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

NEW BALANCE \$(1,338.53)

MINIMUM PAYMENT \$0.00

PAYMENT DUE DATE 02/25/2023

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

TOTAL CORPORATE ACTIVITY				\$14,297.89-
Trans Date	Post Date	Reference Number	Transaction Description	Amount
01/05	01/05	3332389	INTERNET PMT-THANK YOU	\$12,880.79-
01/27	01/27	70005603027777027290718	2022 CCC REBATE	\$1,417.10-

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142



UMPQUA BANK

Account Number

####-####-3769

Check box to indicate
name/address change
on back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date

01/31/23

New Balance

\$(1,338.53)

**Total Minimum
Payment Due**

\$0.00

Payment Due Date

02/25/23

\$

BL ACCT 00002823-20000001
SCOTIA CSD
PO BOX 104
SCOTIA CA 95565

MAKE CHECK PAYABLE TO:



UMPQUA BANK COMMERCIAL CARD OPS
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142

09 0004 3769 0000 0000 00000000 00000000 0

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Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

BILLING RIGHTS SUMMARY

In your letter, give us the following information:

- You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please use blue or black ink to complete form

Last _____

First _____ Middle _____

Street

Home Phone () - Business Phone () -

SIGNATURE REQUIRED

SIGNATURE REQUIRED TO AUTHORIZE CHANGES Signature _____

Cardholder Account Summary				
BRANDON W WISHNEFF ##### 3785		Payments & Other Credits \$0.00	Purchases & Other Charges \$78.57	Cash Advances \$0.00
				Total Activity \$78.57

Cardholder Account Detail				
Trans Date	Post Date	Plan Name	Reference Number	Description
01/11	01/12	PPLN01	24943003012898000029170	COSTCO WHSE #0125 EUREKA CA
01/12	01/15	PPLN01	24137463014001610222075	TRACTOR SUPPLY CO #1795 FORTUNA CA
				Amount
				\$39.53
				\$39.04

50470-49
 50410-60

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PPLN01 001	PURCHASE	E	\$0.00	0.06024%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$(1,338.53)
Cash									
CPLN01 001	CASH	A	\$0.00	0.06572%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 32 APR = Annual Percentage Rate		
** includes cash advance and foreign currency fees									
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									



INVOICE

DATE: February 10, 2023
TO: Paul Newmaker, Board President
Scotia Community Services District

INVOICE # 23-226-01

Approved for Payment

PROJECT: Scotia Community Services District Staffing Services for January 2023

Task 1 – Administrative Duties

1.1 Administrative Duties

General Admin tasks- filing, document prep, travel for meetings/staffing, responded to all incoming correspondence. Checked SCSD mail, phone messages. Staff meetings, operations meetings, etc. Staff oversight.

1.2 Policies, Procedures, Ordinances

Reviewed Personnel Policies, Financial Management Policy.

1.3 Community Meetings Preparation and Attendance

Met with parties on various District matters. Construction Meetings and continued coordination for Corridor Project via conference call.

1.4 CSD Board Meeting Preparation

Prepared agenda and board packet and attended regular and special board meetings. Coordinated with remote Board Clerks on agenda.

1.5 Bookkeeping, Billing, Invoicing, and Banking

Accounts receivable and payable. QuickBooks and financial accounting. Banking. Payroll.

1.6 Website Postings, Emails, File Management

Regular website maintenance and development. Website posting and document publishing. General e-mail responses/correspondence. Filing records, etc. Email responses.

1.7 Budgeting

Budget review. FY 2021/2022 Audit.

1.8 Grant Research and Writing

Continued correspondence with SHN on water and wastewater planning grant applications. Reached out regarding Cal OES grant application.

1.9 Personnel

Management and coordination of personnel, scheduling, policy review, etc.

Task 2 – Operations/Management of District Assets

Continued operations for water, wastewater, parks and recreation, streets and street lighting, and storm drainage. WW Board meeting/inspection NPDES review and coordination with all staff, CIWQS/Lyris reporting, required annual agency reporting, local limits study, log pond vegetation removal, park rentals, etc.



Services January 2023

Senior Planner	0 hours @ \$140 per hour	\$ 0.00
General Manager*	121.75 hours @ \$100 per hour	\$ 12,175.00
W/WW Operations Superintendent**	15 hours @ \$63.38 per hour	\$ 950.70
GIS Analyst	2.5 hours @ \$100 per hour	\$ 250.00
Asst. Planner/Clerk*	0 hours @ \$90 per hour	\$ 0.00
Mileage Expenses	0 miles @ \$ 0.625/ mile	\$ 0.00
AMOUNT THIS INVOICE # 23-226-01		\$ 13,387.36

* time and activities may include travel.

** Ops Superintendent hours now include license stipend hours and other licensure reimbursements.

Please make check payable to: Planwest Partners
P.O. Box 4581
Arcata, CA 95518
Tax Identification Number: 90-0262382

Scotia CSD: Planwest Partners Staffing - January 2023

Task								Planwest Partners Inc.						Year to Date Total	Remaining Budget
	Budget	July	August	Sept	Oct	Nov	Dec	Senior Planner	General Manager LM	Ops Super-intendent BG	GIS Analyst JB	Expense	Month Total		
	Rate	\$205,000.00													
Task 1 - Administrative Duties	\$123,000.00							\$140.00	\$100.00	\$63.38	\$100.00		\$6,195.46	\$65,658.22	\$57,341.78
1.1 Administrative Duties		\$1,485.56	\$2,247.95	\$2,482.82	\$1,735.56	\$2,234.83	\$1,997.18		8.75	10.00		\$11.66	\$1,520.46	\$13,704.36	
1.2 Policies, Procedures, Ordinances		\$1,116.90	\$603.52	\$890.14	\$413.38	\$126.76	\$1,213.38		1.00				\$100.00	\$4,464.08	
1.3 Community Meetings prep & attendance		\$50.00	\$200.00	\$500.00	\$50.00	\$75.00	\$75.00		0.25				\$25.00	\$975.00	
1.4 CSD Board Meeting (Prep & Attendance, Minutes)		\$1,153.52	\$3,340.14	\$2,365.14	\$2,303.52	\$1,465.14	\$1,790.14		18.00				\$1,800.00	\$14,217.60	
1.5 Bookkeeping, Banking, Billing, and Invoicing		\$1,500.00	\$3,075.00	\$1,850.00	\$2,850.00	\$2,725.00	\$1,850.00		12.00				\$1,200.00	\$15,050.00	
1.6 Website/Emails/File Management		\$700.00	\$1,575.00	\$1,650.00	\$1,350.00	\$1,000.00	\$1,850.00		10.75		2.50		\$1,325.00	\$9,450.00	
1.7 Budgeting		\$600.00	\$113.38	\$600.00	\$525.00	\$925.00	\$213.38		1.00				\$100.00	\$3,076.76	
1.8 Grant Research and Writing		\$613.38	\$563.38	\$813.38	\$263.38	\$500.00	\$0.00		1.00				\$100.00	\$2,853.52	
1.9 Personnel		\$100.00	\$263.38	\$863.38	\$388.38	\$63.38	\$163.38		0.25				\$25.00	\$1,866.90	
Task 2 - Operations/Management	\$82,000.00												\$7,191.90	\$45,827.44	\$36,172.57
2.1 Treated Water, Raw Water, and Distribution		\$1,443.66	\$1,516.90	\$1,793.66	\$2,293.66	\$3,255.28	\$2,310.56		21.00	3.00			\$2,290.14	\$14,903.86	
2.2 Wastewater Collection, Treatment, Discharge, NPDES		\$2,303.52	\$2,019.37	\$1,832.75	\$2,080.28	\$2,132.75	\$1,910.56		22.50	2.00			\$2,376.76	\$14,655.98	
2.3 Stormwater and Drainage		\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$63.38		0.00				\$0.00	\$88.38	
2.4 CSD Streets & Alleys, Street Lighting		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		0.00				\$0.00	\$0.00	
2.5 Parks Recreation: Community Forest, Theater, Museum, Carpenter shop, Parks Landscaping		\$763.38	\$1,226.76	\$2,076.76	\$1,540.14	\$1,803.52	\$2,640.14		13.50				\$1,350.00	\$11,400.70	
2.6 Land & Easements		\$150.00	\$300.00	\$250.00	\$613.38	\$401.76	\$1,888.38		11.75				\$1,175.00	\$4,778.52	
Staff Hours								0.00	121.75	15.00	2.50	Total Hrs	139.25		
Total	\$205,000.00	\$11,979.92	\$17,044.78	\$17,968.03	\$16,406.68	\$16,733.42	\$17,965.48	\$0.00	\$12,175.00	\$950.70	\$250.00	\$11.66	\$13,387.36	\$111,485.66	\$93,514.35

Monthly Expenses	Expense
Mileage: 17.80 @ \$0.655/mile (miles)	\$11.66
Monthly Expense Total	\$11.66

Scotia Community Services District Staff Report

DATE: February 16, 2023
TO: Scotia Community Services District Board of Directors
FROM: Leslie Marshall, General Manager and Julie Hawkins, Board Clerk
SUBJECT: Presentation by Town of Scotia LLC. to the SCSD Board on River Pumps Project Status

RECOMMENDATION:

The Administrative staff recommends that the Board receives a Presentation by Town of Scotia LLC. to the SCSD Board on River Pumps Project Status.

ACTION:

Receive a Presentation by Town of Scotia LLC. to the SCSD Board on River Pumps Project Status

DISCUSSION:

Town of Scotia LLC. has been requested by the SCSD Board to give a presentation on the River Pumps Project Status.

A current update per Mike Foget of SHN: A new Hitachi motor was ordered and is connected the to the pump, awaiting install for the Pump “2” install. Jim Klessig (ERS) will monitor both pumps with his electrical monitoring equipment to confirm operational parameters are acceptable.

Jim Klessig with ERS is recommending additional motor protections, for added motor protection from irregular power quality parameters in the PG&E power source. The adjustments of the settings of the soft start were favorable and motor is performing as expected in startup, operation and shut down of Pump “1”. The SHN team will take those recommendations from ERS and provide a design for the Wahlund team to install.

The weekend of February 5th, the installed Pump “1” failed. The motor was initially tested and is in working condition. Jim Klessig was on site 2/9 (at the MCC block bldg.) and installed his monitoring equipment. He will run a series of tests that will require restarting the pump a few times. After his testing, if necessary, we may need to pull the pump/motor for physical inspection.

The Wahlund team was onsite 2/10 to set Pump “1” back into service. The pump head was replaced with the spare. The motor and soft start all checked out today. Jim Klessig will also be onsite w/ his electrical monitoring equipment and observe the start up.

Pump “1” tripped out 2/13 due to high voltage but is back online. Pump “2” is pending scheduling for install for the next couple of weeks.

FISCAL IMPACT:

None at this time.

ATTACHMENTS:

None.

**Scotia Community Services District
Staff Report**

DATE: February 16, 2023
TO: Scotia Community Services District Board of Directors
FROM: Leslie Marshall, General Manager and Julie Hawkins, Board Clerk
SUBJECT: Mid-Year Budget Review FY 2022-2023

ITEM TABLED TO MARCH 16, 2023 REGULAR MEETING