

Minutes of the Regular Board Meeting for the
Scotia Community Services District
Thursday, January 19, 2023, at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 5:32 PM

Paul Newmaker, President– Present

Diane Black, Vice President – Absent

Delia Ansted, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

Leslie Marshall, GM; Julie Hawkins, Board Clerk; Amber Sandum, SCSD Administrative Assistant;
Scott MacLeran, District Legal Counsel; Steve Deike, Town of Scotia

B. SETTING OF THE AGENDA

Move Closed Session to after Reports.

C. CONSENT CALENDAR

1. Approval of Previous Meeting Minutes – Regular Meeting December 15, 2022
2. Approval of Previous Meeting Minutes – Special Meeting January 12, 2023
3. Approval of RCB Check Registers December 1-31, 2022
4. Approval of Umpqua Check Registers December 1-31, 2022
5. Approval of RCB Mastercard Statement – November Statement
6. Approval of Umpqua Visa Statement – December Statement
7. Approval of Planwest Partners Invoice — December 2022

Clerk reported that minor changes need to be made to include Ryan Wahlund, Steve Deike, and Mike Foget to the members of the public in attendance. Edit to Closed Session Adjournment to say 8:31pm.

Motion: To Approve Consent Calendar with changes

Motion: Sellen **Second:** Pryor

Motion Vote: Ayes Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black **Abstain:** None

D. PUBLIC COMMENT & WRITTEN COMMUNICATION –

None received prior to the meeting. None received during the meeting.

E. ADJOURN TO CLOSED SESSION at 7:35 PM (Item was moved to after the Reports)

1. Call to Order

2. Roll Call

Paul Newmaker, President– Present

Diane Black, Vice President – Absent

Delia Ansted, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

3. Government Code §54957.1; Discuss anticipated litigation with District Legal Counsel

4. Closed session discussion

F. ADJOURN TO OPEN SESSION at 8:14 PM

a. Report out of closed session

No reportable action was taken.

G. PUBLIC HEARING – None

H. BUSINESS

New Business –

1. New Business -

a. Presentation by Town of Scotia LLC. to the SCSD Board on River Pumps Project Status

LM introduced and reviewed the staff report. Steve Deike presented an update on the River Pumps Project to the Board.

Board Discussed. No Public Comment.

b. Second Reading and Consider Adopting Ordinance 2023-1 An Ordinance of the Scotia Community Services District Amending Ordinance 2021-5 Title IV - Parks and Recreation

President Newmaker introduced and LM reviewed the staff report. Errors from the first reading draft were corrected. Board discussed. No public comment.

Motion: To adopt Ordinance 2023-1 An Ordinance of the Scotia Community Services District Amending Ordinance 2021-5 Title IV - Parks and Recreation by reading of title only.

Motion: Pryor **Second:** Newmaker

Motion Vote: Ayes Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black **Abstain:** None

Motion: To adopt Ordinance 2023-1 An Ordinance of the Scotia Community Services District Amending Ordinance 2021-5 Title IV - Parks and Recreation by reading of title only.

Motion: Sellen **Second:** Ansted

Motion Vote: Ayes Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black **Abstain:** None

c. Second Reading and Consider Adopting Ordinance 2023-2 An Ordinance of the Scotia Community Services District Amending Ordinance 2021-7 Title V - Streets & Street Lighting

President Newmaker introduced and LM reviewed the staff report. No changes since the first reading. Board discussed. No public comment.

Motion: To Adopt Ordinance 2023-2 An Ordinance of the Scotia Community Services District Amending Ordinance 2021-7 Title V - Streets & Street Lighting by reading of title only.

Motion: Ansted **Second:** Pryor

Motion Vote: Ayes Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black **Abstain:** None

Motion: To Adopt Ordinance 2023-2 An Ordinance of the Scotia Community Services District Amending Ordinance 2021-7 Title V - Streets & Street Lighting

Motion: Sellen **Second:** Newmaker

Motion Vote: Ayes Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black **Abstain:** None

- d. Second Reading and Consider Adopting Ordinance 2023-3 An Ordinance of the Scotia Community Services District Amending Ordinance 2021-8 Title VI – Storm Drainage

President Newmaker introduced and LM reviewed the staff report. No changes since the first reading. Board discussed. No public comment.

Motion: To adopt Ordinance 2023-3 An Ordinance of the Scotia Community Services District Amending Ordinance 2021-8 Title VI – Storm Drainage by reading of title only.

Motion: Pryor **Second:** Sellen

Motion Vote: Ayes Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black **Abstain:** None

Motion: To adopt Ordinance 2023-3 An Ordinance of the Scotia Community Services District Amending Ordinance 2021-8 Title VI – Storm Drainage

Motion: Sellen **Second:** Pryor

Motion Vote: Ayes Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black **Abstain:** None.

- e. Discussion Regarding District Volunteers

President Newmaker introduced. LM reviewed the staff report. Board discussed. No public comment. Board decided that they would like to have a policy in place. Legal Counsel recommends having a clear policy in place. Staff will bring the policy back to the board for approval in March.

- f. Discussion of Social Media and Alternative Methods for Information Disbursement

President Newmaker introduced and LM reviewed the staff report. Board discussed. The Board would like to increase usage of current website with minor updates to increase public awareness of current SCSD projects.

- g. Brown Act Updates and discontinuance of AB361

President Newmaker introduced. LM reviewed the staff report. Board discussed. Board can authorize hybrid meetings that will still allow the public to participate.

2. Old Business – None

I. REPORTS –

1. President's Report: None

2. Board Director Reports: Director Ansted requests page numbers on the agenda. LM shared that page numbers appear on the agenda attached to the packet.

3. General Manager's Report:

Water: -Finalizing the agreement with the state for the planning and design grant.

-For the record: the District was not on a boil water notice and there was no substantial damage from the earthquakes.

Wastewater:

-First disbursement check received from the grant for the WWTP replacement.
- Finalizing the location – south of current location and north of the soccer field. A large redwood tree will need to be removed.
-No substantial damage to the wwtp in the recent earthquakes.

Parks & Recreation:

-Museum ADA project is in full swing.
-Theater: LM met with historical consultant so the design package can be submitted for permitting.
-Restroom project is still hitting a wall.

Phase 4 & Mill A comments: working on comments to send to TOS so changes can be made if necessary. (Director Ansted asked to see the comments – LM to send to Dir. Ansted).

Corridor & Pumps update provided earlier during presentation.

Planning to start interviews for the facilities position in February.

Looking for a storage solution for dry wall and some equipment.

Annual reports are nearing completion.

4. Board Clerk's Report: Ethics certificates are expiring this year. Will send the Fair Political Practices website link.

5. District Legal Counsel's Report: Sexual harassment certificates are complete and will be sent to the District.

6. Engineer's Report: None

J. BOARD TRAINING: None

K. ADJOURNMENT at 8:15PM

Approved:



Paul Newmaker, President

Board of Directors

Scotia Community Services District

Date

02/16/2023

Attest:



Board Clerk

for Julie Hawkins

Scotia Community Services District

2/16/2023

Date

