

Minutes of the Regular Board Meeting for the  
Scotia Community Services District  
Thursday, February 16, 2023 at 5:30 P.M.

**A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 5:32 PM**

Paul Newmaker, President– Present

Diane Black, Vice President – Present

Delia Ansted, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

Leslie Marshall, GM; Julie Hawkins, Board Clerk; Amber Sandum, SCSD Administrative Assistant;  
Scott MacLeran, District Legal Counsel; Steve Deike, Mike Foget, Renee Abrams

**B. SETTING OF THE AGENDA**

Table item H1b until March Reg. meeting.

**C. CONSENT CALENDAR**

1. Approval of Previous Meeting Minutes – Regular Meeting January 19, 2023
2. Approval of RCB Check Registers January 1-31, 2023
3. Approval of Umpqua Check Registers January 1-31, 2023
4. Approval of RCB Mastercard Statement – December Statement
5. Approval of Umpqua Visa Statement – January Statement
6. Approval of Planwest Partners Invoice — January 2023

Planwest Partners invoice is missing a piece. It is hand-written in.

**Motion:** To Approve Consent Calendar with changes

**Motion:** Black **Second:** Sellen

**Motion Vote:** Ayes Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None **Abstain:** None

**D. PUBLIC COMMENT & WRITTEN COMMUNICATION –**

None received prior to the meeting. None received during the meeting.

**E. ADJOURN TO CLOSED SESSION None**

1. Call to Order
2. Roll Call
3. Government Code §54957.1; Discuss anticipated litigation with District Legal Counsel
4. Closed session discussion

**F. ADJOURN TO OPEN SESSION**

- a. Report out of closed session

**G. PUBLIC HEARING – None**

## H. BUSINESS

### New Business –

#### 1. New Business -

- a. Presentation by Town of Scotia LLC. to the SCSD Board on River Pumps Project Status

LM introduced and reviewed the staff report. Steve Deike and Mike Foget presented an update on the River Pumps Project to the Board.

Board Discussed.

Ms. Abrams asked about which pump is currently installed and running, the spare?

-Not running on a spare. Running on a spare pumphead on the original motor.

- a. Mid-Year Budget Review FY 2022-2023

Tabled until March regular meeting.

#### 2. Old Business – None

## I. REPORTS –

1. **President's Report:** President Newmaker spoke with a few local businesses who are interested in doing a summer promotional event on the front lawn. Possibly in conjunction with the chamber of commerce. Currently just thinking about this idea – not ready to agenda yet.
2. **Board Director Reports:** Director Sellen contacted Dennis Hutton from CR, he is concerned that the fall class that would help with our planter plans may be cancelled, so it may be delayed.
3. **General Manager's Report:**

-Water Treatment Plant Grant: Waiting on final signatures.

-Wastewater Treatment Plant Grant: The studies are moving forward. Completed the mussels survey. Currently drilling wells for groundwater monitoring study. Upstream wells from log pond have been dry which is a good indication that we're not getting inundation from upstream of the log pond.

-Log Pond Dam Seepage: Still waiting until phase 4 moves forward, on the toe drain.

-MMP Project: Received update that there is a parts delay until end of March. Anticipating an end of March/Early April install.

-Baseball Restrooms: Finding it challenging to find California ADA compliant restrooms

-Museum ADA: In full swing. Demolished the old ramp and are pouring concrete this week. LM and Mary Bullwinkle have been moving things around for HVAC & electrical equipment install.

-Winema Theater: No response from Bill Rich on historical assessment.

Phase 4 & Mill A: Reviewing plans and working on comments for both to expedite the pre-construction progress. Will need to agenda Mill A for discussion in, possibly, March.

Hwy 101 Corridor & other adjacent Easements: Some items missed in Phases 2 and 3 – those are getting fine tuned.

-Maintenance worker position: In process of interviewing candidates.

-A decorative streetlamp was damaged in a vehicle accident.

4. **Board Clerk's Report:** CSDA & SDRMA are accepting board nominations. Board is not interested in agendaing this item. Ethics training is complete, thank you!

5. **District Legal Counsel's Report:** Working with TOS's attorney to make sure all easements are completed correctly.

6. Engineer's Report: None

J. BOARD TRAINING: None

K. ADJOURNMENT at 6:32 PM

Approved:

Paul Newmaker

Paul Newmaker, President

Board of Directors

Scotia Community Services District

3/16/2023

Date

Attest:

For Julie Hawkins  
Board Clerk

Scotia Community Services District

3/16/2023

Date

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