

Minutes of the Special Board Meeting for the  
Scotia Community Services District  
Thursday April 6th, 2023, at 12:00 P.M.

**A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 12:04 PM**

Paul Newmaker, President– Present

Diane Black, Vice President –Present

Delia Ansted, Director –Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

Leslie Marshall, GM; Amber Sandum, Administrative Asst. Scott McLeran, District Legal Counsel,, George Williamson Planwest Partners, Jeff Laikam- Engineer, Bruce Gehrke Operations Superintendent, Renee Abrams Public Member

**B. SETTING OF THE AGENDA: Motion to make agenda item recognizing Leslie Marshall as General Manager**

**C. PUBLIC COMMENT & WRITTEN COMMUNICATION – No Public Comment**

**D. ADJOURN TO CLOSED SESSION at 12:08 pm –**

1. Call to Order
2. Roll Call
3. GC §54957 Public Employment.
4. Closed session discussion.

**E. ADJOURN TO OPEN SESSION –12:50 pm**

- a. The board has given direction to Planwest Partners contractor to assist District in recruiting for new General Manager. Leslie Marshall will be Interim General Manager temporarily until a permanent position is secured. Board gave direction to hold a Special Meeting on April 13<sup>th</sup>, 2023, at 5:30pm. Planwest will present recruitment materials at the next special meeting April 13<sup>th</sup>, 2023.

**F. BUSINESS**

**1. New Business –**

**a. General Manager Resignation**

See Attachment A

No Public Comment

**b. Adopt Resolution 2023-3: A Resolution of the Scotia Community Services District Board of Directors Adopting General Manager Job Description and General Manager Salary Schedule**

. Public Comment: Public Member Renee Abrams commented on the GM Description under the ability to section to add Community relations and that works well with the public. Board discussed and established a starting salary of \$102,500 with Benefits starting with Step 1 and add 4 Steps. Revised salary schedule to reflect steps- See Attachment B

Added community relations to “ability to” section of the Job Description. See Attachment C

**MOTION: - To Adopt Resolution 2023-3: A Resolution of the Scotia Community Services District Board of Directors Adopting General Manager Job Description and General Manager Salary Schedule**

**Motion:** Black **Second:** Newmaker

**Motion Vote:** Ayes Ansted, Black, Newmaker, Pryor, Sellen **OPPOSED:** None **Absent:** None **Abstain** None

C. Scott McIeran recognize Leslie Marshall General Manager for her hard work and dedication to the District.

2. Old Business – None

G. BOARD TRAINING – None

H. ADJOURNMENT \_1:29 p.m.

Approved:  

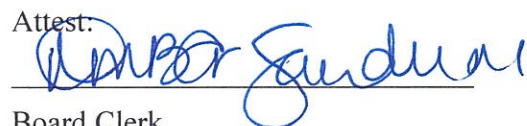

Paul Newmaker, President

Board of Directors

Scotia Community Services District

4/20/23

Date

Attest:  


Board Clerk

Scotia Community Services District

4/20/23

Date