## SCOTIA COMMUNITY SERVICES DISTRICT RESOLUTION NO. 2023-3

## RESOLUTION OF THE BOARD OF DIRECTORS OF THE SCOTIA COMMUNITY SERVICES DISTRICT ADOPTING GENERAL MANAGER JOB DESCRIPTION AND SALARY SCHEDULE

WHEREAS, the Scotia Community Services District ("District") is a public agency of the State of California formed by the Community Services District Law under Section 61000 et seq. of the Government Code; and

WHEREAS, pursuant to Section 61045(g) of the Government Code, the Board of Directors shall adopt policies for the operation of the District including, but not limited to, administrative and personnel policies; and

WHEREAS, the Board of Directors adopt Resolution 2023-3 A Resolution of the Scotia Community Services District Board of Directors Adopting General Manager Job Description and Salary Schedule.

WHEREAS, the District, which currently contracts with Planwest Partners, Inc. for the provision of General Manager services, believes that it is in the best interest of the District to create a permanent District position for General Manager; and

WHEREAS, pursuant to Government Code Section 61050 (a), the Board is required and empowered to appoint a General Manager for District; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Scotia Community Services District as follows and as attached hereto and incorporated herein:

<u>Section 1</u>. The Recitals and Attachments set forth are incorporated herein and made an operative part of this Resolution.

<u>Section 2</u>. Adopts Job Description and Salary Schedule for General Manager: A General Manager Job Description and Salary Schedule is hereby adopted in its entirety as attached hereto and incorporated herein.

Section 3. This Resolution shall be effective upon adoption.

## Attachments:

General Manager Job Description and Salary Schedule

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Scotia Community Services District held this 6th day of April, 2023 by the following vote:

AYES: Anold, Black, Newmaker, Dryor, Sellen

NOES: Ø

ABSENT: **3** 

ABSTAIN: Ø

APPROVED:

Paul Newmaker President

Scotia Community Services District

ATTEST:

By:

Board Clerk