

Minutes of the Special Board Meeting for the  
Scotia Community Services District  
Thursday, April 13, 2023, at 5:30 P.M.

**A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 5:38 PM**

Paul Newmaker, President– Present

Diane Black, Vice President –Present

Delia Ansted, Director –Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

Leslie Marshall, GM; Amber Sandum, Administrative Asst; Julie Hawkins, Board Clerk; Scott MacLeran, District Legal Counsel; George Williamson, Planwest Partners

**B. SETTING OF THE AGENDA**

Table the Closed Session Item indefinitely

**C. PUBLIC COMMENT & WRITTEN COMMUNICATION –**

No Public Comment

**D. BUSINESS**

**1. New Business –**

**a. Planwest to introduce Recruitment Materials for Hiring a Direct Hire General Manager**

President Newmaker introduced and George Williamson presented the staff report and recruitment materials. The Board discussed and is happy with the materials and the plan for recruitment with minor content changes given to George Williamson and Planwest for update prior to publication and release.

**Motion:** To Approve the Recruitment Materials For Hiring a Direct Hire General Manager.

**Motion:** Black **Second:** Pryor

**Motion Vote:** Ayes Ansted, Black, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** None **Abstain:** None

**2. Old Business –**

**b. General Manager Job Description and Salary Schedule with Changes.**

President Newmaker introduced and Amber Sandum reviewed the staff report and presented the updated item. The Board adopted items by resolution at the April 6, 2013 special board meeting. Minor changes recommended coinciding with changes made to the recruitment materials presented in item D1a.

**E. ADJOURN TO CLOSED SESSION – Item tabled**

**F. ADJOURN TO OPEN SESSION –Item tabled**

**G. BOARD TRAINING – None**

**H. ADJOURNMENT 7:53 PM**

Approved:



Paul Newmaker, President

Board of Directors

Date

4-20-23

Scotia Community Services District

Attest:

Janice Sandum

Board Clerk

Scotia Community Services District

Date

4/20/23