



Notice is hereby given that a  
**REGULAR MEETING**  
Of the Board of Directors will be held at:  
400 Church Street, Scotia, CA 95565

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*Thursday, August 17, 2023, at 5:30 P.M.*  
*HYBRID In Person and Via Zoom*

### **AGENDA**

- A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE** The Presiding Officer will call the meeting to order and the Board Clerk will call the roll of members to determine the presence of a quorum. **PLEASE REMEMBER TO SILENCE ALL CELL PHONES**

**This meeting may be accessed by using the following call-in number: 1 669 900 6833. When prompted enter the meeting i.d.843-8336-2340 and the following password 499055.**

Or Via Zoom Video Conferencing via URL : <https://us02web.zoom.us/j/84383362340?pwd=OFkvcjJNUFkzcnJZQjJJbE9lLzloQT09>  
**meeting i.d. 843-8336-2340 and the following password 499055.**

Please submit public comments in writing 24 hours ahead of the meeting, if possible. If anyone who wishes to teleconference the meeting and has ADA access needs, please call the SCSD Administrative Office not less than 24 hours in advance of the meeting time to make accommodations.

All publicly posted documents on the District website are also available for inspection at the District office during regular business hours: 400 Church Street, Scotia CA 95565, Monday-Thursday 9:00am – 4:00pm.

- B. SETTING OF THE AGENDA** The Board may adopt/revise the order of the agenda as presented.
- C. CONSENT CALENDAR** Consent Calendar items are routine, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be moved so that it may be acted upon separately in business.

1. Approval of Previous Meeting Minutes – Regular Meeting July 20th, 2023
2. Approval of Previous Meeting Minutes – Special Meeting July 27<sup>th</sup>, 2023
3. Approval of Previous Meeting Minutes-Special Meeting August 3<sup>rd</sup>, 2023
4. Approval of RCB Check Registers July 1-31, 2023.
5. Approval of Umpqua Check Registers July 1-31, 2023
6. Approval of RCB Mastercard Statement – June Statement
7. Approval of Umpqua Visa Statement – July Statement
8. Approval of Planwest Partners Invoice— July 2023
9. FY 22/23 Year End Financial Statements

- D. PUBLIC COMMENT & WRITTEN COMMUNICATION** Regularly scheduled meetings provide an opportunity for members of the public to directly address the SCSD Board Members on any action item that has been described in the agenda for the meeting, before or during consideration of that item, or on matters not identified on the agenda within the Board jurisdiction. Comments are not generally taken on non-action items such as reports or information. **COMMENTS SHOULD BE LIMITED TO THREE MINUTES**

- E. CLOSED SESSION**

1. Call to Order
2. Roll Call

3. Government Code-§54956.9- Significant Exposure to Litigation – one matter

4. Closed Session Discussion

F. **ADJOURN TO OPEN SESSION** a. Report out of closed session.

G. **PUBLIC HEARING – None**

H. **BUSINESS**

1. **New Business**

a. Adopt Resolution 2023-12 A Resolution of The Board of Directors of The Scotia Community Services District Approving Funding Agreement No. D2202061 with The State Water Resources Control Board in the amount of 1,133,000.00 for the Planning, design, and construction of the Scotia Community Services District Water Treatment Facility Replacement Project No. 121000-001P

b. Adopt Resolution 2023-13 approving the River Intake Pumps Warranty Agreement with the Town of Scotia, LLC. concerning the Scotia Raw Water System, including transfer of Warranty by SHN from the Town of Scotia, LLC to the Scotia Community Services District.

c. Adopt Resolution 2023-14 accepting a Quitclaim Deed from the Town of Scotia, LLC transferring rights and Interest in a Reserve Easement to the Scotia Community Services District Pertaining to Utility Infrastructure running below State Highway 101.

f. Adopt Resolution 2023-15 Approving an Irrevocable Offer of Dedication of Linear Utility Corridor Infrastructure from the Town of Scotia, LLC, including the following documents:

i. Acceptance of an Irrevocable Offer of Dedication and Exhibits thereto, and any recordable documents, memoranda, or other documents required to complete the acceptance of the Dedication.

ii. SCSD Certificate of Acceptance

2. **Old Business –**

a. Staff Presentation - Pars Retirement 6.4.1- Comparisons from other Districts; direction to staff.

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a. **REPORTS**

**(5 minutes each)**

The Board may briefly discuss any particular item raised; no action will be taken on these items.

1. **President's Report**

2. **Board Director Reports**

3. **General Manager's Report**

4. **Board Clerk's Report**

5. **District Counsel's Report**

6. **Engineer's Report**

b. **BOARD TRAINING - None**

c. **ADJOURNMENT**

Next Regular Meeting of the SCSD will be September 21, 2023 at 5:30 PM. A Special meeting may be held prior to that.

Notice regarding the Americans with Disabilities Act: The District adheres to the [Americans with Disabilities Act](#). Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the SCSD Board of Directors have the right to have the decision reviewed by a State Court. The District has adopted [Section 1094.6](#) of the [Code of Civil Procedure](#) which generally limits the time within which the decision may be judicially challenged to 90 days.1