

Minutes of the Regular Board Meeting for the
Scotia Community Services District
Thursday, October 19th, 2023, at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 5:30 PM

Paul Newmaker, President– Present

Diane Black, Vice President – Present

Delia Ansted, Director – Absent

Susan Pryor, Director – Present

Nina Sellen, Director – Present

Steve Coppini, District General Manager; Amber Sandum, Administrative Assistant; Scott McLeran, District Legal Counsel; Jeff Laikam, District Engineer; Mary Bullwinkle Museum Archivist, Public Members-Regina Taylor, and Gordon Clatworthy

B. SETTING OF THE AGENDA Move closed session after Business.

C. CONSENT CALENDAR Consent Calendar items are routine, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be moved so that it may be acted upon separately in business.

1. Approval of Previous Meeting Minutes – Regular Meeting September 21st, 2023
2. Approval of Special Meeting Minutes-Special Meeting October 10th,2023
3. Approval of RCB Check Registers September 1-30, 2023.
4. Approval of Umpqua Check Registers September 1-30, 2023
5. Approval of RCB Mastercard Statement – August Statement
6. Approval of Umpqua Visa Statement – September Statement
7. Approval of Planwest Partners Invoice— September 2023

No Public Comment

Motion: To Approve the Consent Calendar

Motion: Black **Second:**Pryor

Motion Vote: Ayes: Black, Newmaker, Pryor, Sellen **Absent:** Ansted **Abstain:** None

D. PUBLIC COMMENT & WRITTEN COMMUNICATION –None received prior to the meeting, no public comment provided at meeting.

E. CLOSED SESSION –

1. Call to Order at 5:55 p.m.

2. Roll Call

Paul Newmaker, President– Present

Diane Black, Vice President – Present

Delia Ansted, Director – Absent

Susan Pryor, Director – Present

Nina Sellen, Director – Present

3. Government Code §54956.9-Significant Exposure to Litigation-one matter
4. Closed Session Discussion

F. ADJOURN TO OPEN SESSION at 6:06 p.m.

1. a. Report out of closed session. Legal Counsel reported out of closed session that there was no reportable action.

G. PUBLIC HEARING – None

H. BUSINESS

1. New Business -

- a. Presentation by Mary Bullwinkle on the Museum Archiving Project-
President Newmaker introduced Mary Bullwinkle

Mary Bullwinkle introduced herself and thanked the Board for letting her be a part of getting the Museum back up and running. Continued efforts on archiving over 100 years of documents and artifacts at the Museum.

Plans and Ideas:

Need to rethink which exhibits are to be set up.

Create a public brochure for the Museum.

Exhibits could be both Pacific Lumber Company and Scotia History

Suggested setting of a TV/monitor to show video of the old mill tour

Move forward with a Grand Reopening, suggested to open from Memorial Day to Labor Day

Discussed utilizing High School students and ideas for future staffing of the Museum.

Suggested new signage in the interior and a gate or something blocking the stairs up to the second floor.

The Historical Society is having an event in February at the Scotia Lodge, would like to coordinate something if the Museum is opened.

Public comments were made regarding how to access the video of the Mill tour. President Newmaker commented we are in the process of finalizing the volunteer policy.

The Board requested a walkthrough of the Museum; staff will schedule a walkthrough at a later date when the Museum is completed.

- b. Review and authorize the General Manager to sign and execute the LIHWAP Agreement Extension on behalf of the Scotia Community Services District.

Motion: Authorize the General Manager to sign and execute the LIHWAP Agreement Extension on behalf of the Scotia Community Services District.

Staff report was introduced to the Board. The agreement was authorized by the Board to be signed and executed by the General Manager.

Motion: Pryor **Second:** Sellen

Motion Vote: Ayes: Black, Newmaker, Pryor, Sellen **Absent:** Ansted **Abstain:** None

2. Old Business – None

I. REPORTS –

- 1. **President’s Report:** Nothing to report.
- 2. **Board Director Reports: Director** Sellen apologized she misspoke regarding setting of the rates/Benefit Assessments. Explained the 218 process is on the SCSD website.
- 3. **General Manager’s Report:** Bruce Gehrke will be working directly with CSD no longer with Planwest. Adam will be returning to work on Monday. Moving forward with both the Wastewater/Water Plants.
- 4. **Board Clerk’s Report:** Nothing to report.
- 5. **District Counsel’s Report:** The District is moving in the right direction.
- 6. **Engineer’s Report:**
Scotia Museum remodel and ADA improvements- a couple of items remain.
Winema Theater comments were received from the County, we are in the process of responding to comments with designer.
Carpenter’s Park Bathroom ADA – Construction to begin the week of 10/23/2023.
Town of Scotia Subdivision Phase 4- Final signatures needed. Construction expected to begin in November.
TOS Subdivision Mill A- Construction complete.
Tesla Battery Backup- Easements are being confirmed.
Corridor/River Pumps- pumps have been functioning since March 2023. Project basically complete.

J. BOARD TRAINING –

K. ADJOURNMENT at: 6:06 PM

Approved:

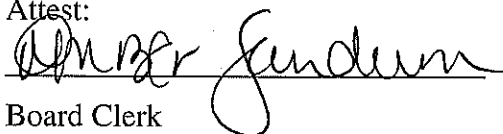


Paul Newmaker, President

Board of Directors

Scotia Community Services District

Attest:



Board Clerk

Scotia Community Services District

11/16/2023

Date

11/16/2023

Date

