

Minutes of the Regular Board Meeting for the
Scotia Community Services District
Thursday, November 16th, 2023 at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 5:30 PM

Paul Newmaker, President– Present

Diane Black, Vice President – Present

Delia Ansted, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

Steve Coppini, District General Manager; Julie Hawkins, Board Clerk; Amber Sandum, Administrative Assistant and Carolyn Walker, District Legal Counsel

B. SETTING OF THE AGENDA

No Changes

C. CONSENT CALENDAR Consent Calendar items are routine, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be moved so that it may be acted upon separately in business.

1. Approval of Previous Meeting Minutes – Regular Meeting October 19th, 2023

2. Approval of RCB Check Registers October 1-31, 2023.

3. Approval of Umpqua Check Registers October 1-31, 2023

4. Approval of RCB Mastercard Statement – September Statement

5. Approval of Umpqua Visa Statement – October Statement

No public comment

Motion: To Approve the Consent Calendar

Motion: Black **Second:** Pryor

Motion Vote: **Ayes:** Ansted, Newmaker, Pryor, Sellen **Absent:** None **Abstain:** None

D. PUBLIC COMMENT & WRITTEN COMMUNICATION –

None received prior to the meeting, no public comment provided at meeting.

E. ADJOURN TO CLOSED SESSION: None

F. PUBLIC HEARING – None

G. BUSINESS

1. New Business -

a. Evaluate the date of the December Board Meeting for Holiday Conflicts

Board changed the date of the December meeting from December 21, 2023, to December 28, 2023 at 5:30PM

No public comment.

2. Old Business – None

H. REPORTS –

1. **President's Report:** None

2. **Board Director Reports:**

Director Ansted asked about creating a project matrix to track District projects with weekly/monthly updates.

Director Ansted inquired about Jane Hartford's presentation items

Discussed museum opening; waiting on a desk to be delivered.

Historical Society Mtg on February 4, 2024. Possibility of taking them on a tour of the Museum.

3. **General Manager's Report:** Looking into a rate study, Board discussed. Forensic Engineer Report loaded to Board tablets. Delia asked if the report could be summarized.

Steve read the Engineer's report for Jeff Laikam as he was not present at the meeting.

- **Scotia Museum Remodel and ADA Improvements-** One item remains on the project drawings a transaction counter. Colors have been picked (mahogany) and it should be in progress.
- **Winema Theater ADA Improvements –** Comments received from the County; we are in process responding to comments with the designer. Expected resubmittal late November, early December.
- **Carpenter's Park Bathroom ADA-** Site visit completed with contractor late October- contractor unsure about the reuse of the existing slab. Construction is supposed to start soon.
- **Town of Scotia Subdivision Phase 4-** Town of Scotia is in the process of value engineering the project. Final approvals not in process yet.
- **Tesla Battery Backup-** Easements are in the process of being finalized with HRC. Tesla has provided their input. A special meeting for easement approval is scheduled for November 21st.
- **Corridor/River Pumps-** Pumps have been functioning since March. Project is complete.
- Amber has submitted the application for approval for fingerprinting to the FBI. It is a lengthy process. It will be at least 6 months for completion. The Board and Legal Counsel discussed if fingerprinting is necessary.

4. **Board Clerk's Report:** Julie Hawkins reported that she took a new position and this will be here last meeting with the SCSD.

5. **District Counsel's Report:** Carolyn Walker introduced herself. Took over on November 1st. Scott will be present at the Special Meeting. Happy to be here.

6. **Engineer's Report:** Read by the General Manager

I. BOARD TRAINING – None

J. ADJOURNMENT at: 6:30PM

Approved:



Paul Newmaker, President

12/28/23

Date

Board of Directors

Scotia Community Services District

Attest:

WBA Sandum
FOR Julie Hawkins

Board Clerk

Scotia Community Services District

12/22/2022

Date

