

Minutes of the Regular Board Meeting for the
Scotia Community Services District
Tuesday February 20, 2024, at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 5:31 PM

Paul Newmaker, President– Present

Diane Black, Vice President – Present

Delia Ansted, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

Steve Coppini, District General Manager; Amber Sandum, Administrative Assistant and Carolyn Walker, District Legal Counsel

B. SETTING OF THE AGENDA On the minutes from January 16th, 2024 the wrong year will be changed to reflect correctly on the Consent Calendar RCB and Umpqua Check registers.

No Public Comment

C. CONSENT CALENDAR Consent Calendar items are routine, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be moved so that it may be acted upon separately in business.

1. Approval of Previous Special Meeting Minutes – Special Meeting January 9th, 2024
2. Approval of Previous Regular Meeting Minutes-Regular Meeting Minutes January 16th, 2024
3. Approval of RCB Check Registers January 1-30, 2024.
4. Approval of Umpqua Check Registers January 1-30, 2024
5. Approval of RCB Mastercard Statement – December Statement
6. Approval of Umpqua Visa Statement – January Statement

No public comment

Motion: To Approve the Consent Calendar

Motion: Black **Second:** Pryor

Motion Vote: Ayes: Ansted, Newmaker, Pryor, Sellen, Black **Absent:** None **Abstain:** None

Motion Carries

D. PUBLIC COMMENT & WRITTEN COMMUNICATION –

None received prior to the meeting, no public comment provided at meeting.

E. ADJOURN TO CLOSED SESSION: None

F. PUBLIC HEARING – None

G. BUSINESS

1. New Business -

- a. Adopt Resolution 2024-2 A Resolution Authorizing the Scotia Community Services District to access State and Federal Level Summary Criminal History for Employment with Scotia Community Services District (Including Volunteers and Contract Employees)

President Newmaker introduced, and Staff Report was presented by Amber Sandum.

Motion: Sellen **Second:** Black

Motion Votes: Ayes: Ansted, Black, Newmaker, Pryor, Sellen **Absent:** None **Abstain:** None

Motion Carries

No Public Comment

2. **Old Business – None**

H. **REPORTS –**

1. **President’s Report:** None

2. **Board Director Reports:** None

3. **General Manager’s Report:**

The water plant is still scheduled to drain M6 tank and inspect in April.

Met with Justin from the Waterboard and Chuck from SHN the WWTP Project moving forward, permitting is moving slowly.

Steve read the Engineers project report for Jeff Laikam

Winema Theater ADA A second set of plan check comments were received from the County and are being addressed. Anticipated resubmittal will be late February.

Carpenter’s Park Bathroom ADA- Contractor has started construction. Contractor has started construction. The block walls are up and once the weather improves, the roof and other improvements will be completed.

Town of Scotia Subdivision: Phase 4- Kickoff meeting was held in early February. Construction will begin the week of February 19th, 2024.

Tesla Battery Backup- Coordination between SHN (the future generator) and Tesla is ongoing. Tesla has refiled for the permit and is anticipating work to begin in April. Surveyors were onsite February 12th to verify existing conditions.

4 . **Board Clerk’s Report:** None

5 **District Counsels Report:** Nothing to report

6 **Engineer’s Report:** In General Manager's Report

I. BOARD TRAINING – None

J. ADJOURNMENT at 5:58 pm

Approved:

Paul Newmaker

Paul Newmaker, President

Board of Directors

Scotia Community Services District

3/19/24

Date

Attest:

Walter Sandrum

Board Clerk

Scotia Community Services District

3/19/24

Date

