

Minutes of the Regular Board Meeting for the  
Scotia Community Services District  
Tuesday March 19th, 2024, at 5:30 P.M.

**A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 5:37 PM**

Paul Newmaker, President– Present

Diane Black, Vice President – Absent

Delia Ansted, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

Steve Coppini, District General Manager; Amber Sandum, Administrative Assistant, Carolyn Walker, District Legal Counsel and Debbie Yokota, SDRMA

**B. SETTING OF THE AGENDA**

No Public Comment

**C. CONSENT CALENDAR** Consent Calendar items are routine, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be moved so that it may be acted upon separately in business.

1. Approval of Previous Regular Meeting Minutes-February 20, 2024
2. Approval of RCB Check Registers February 1-29, 2024.
3. Approval of Umpqua Check Registers February 1-29, 2024
4. Approval of RCB Mastercard Statement – January Statement
5. Approval of Umpqua Visa Statement – February Statement

No public comment

**Motion:** To Approve the Consent Calendar

**Motion:** Sellen **Second:** Newmaker

**Motion Vote:** **Ayes:** Ansted, Newmaker, Pryor, Sellen **Absent:** Black **Abstain:** None

Motion Carries

**D. PUBLIC COMMENT & WRITTEN COMMUNICATION –**

None received prior to the meeting, no public comment provided at meeting.

**E. ADJOURN TO CLOSED SESSION: at 5:42 p.m. GC §54956.9 Significant Exposure to Litigation-**  
one matter.

**1. Call to Order**

**2. Roll Call**

Paul Newmaker, President-Present

Diane Black, Vice President-Absent

Delia Ansted, Director-Present

Susan Pryor, Director-Present

Nina Sellen, Director-Present

**3. Government Code §54956.9 Significant Exposure to Litigation-** one matter

**4. Closed Session Discussion**

**F. ADJOURN TO OPEN SESSION: at 5:49 p.m.**

**a.** Report out of closed session.

Public comment-None

Information was given to the Board of Directors.

**G. BUSINESS**

**1. New Business -**

a. Review Mid-Year Budget FY 23/24

Staff Report was presented by Amber Sandum. Board discussed.

**No Public Comment**

**2. Old Business – None**

**H. REPORTS –**

**1. President’s Report:** None

**2. Board Director Reports:** None

**3. General Manager’s Report:**

The water plant is still scheduled to drain M6 tank and inspect in April.

Staff is working on the Park fence, Board members happy with new fence.

Steve read the Engineers project report for Jeff Laikam

**Winema Theater ADA** A second set of plan check comments were received from the County and are being addressed. Still working on the updates-the project is in drafting.

**Carpenter's Park Bathroom ADA-** The exterior of the building is complete. The Interior and the parking area need to be finished. Estimated completion in April 2024.

**Town of Scotia Subdivision: Phase 4-** Phase 4 is ongoing in the preliminary stages of construction. Weekly meetings are being conducted. No major issues so far. Steve added most of the major work is being completed next week, the CSD road will also be paved.

**Tesla Battery Backup-** Coordination between SHN (the future generator) and Tesla is ongoing. Tesla has refiled for the permit and is anticipating work to begin in April. Surveyors were onsite February 12<sup>th</sup> to verify existing conditions. The electrical design engineer for SHN is coordinating with Tesla to ensure the system is properly situated with our pump system.

Hoping to have a soft opening of the Museum in May.

- 4 . **Board Clerk's Report:** Mary Bullwinkel has been working on a brochure for the Museum and going through pictures. Still waiting to hear back from the FBI for the fingerprinting.
- 5 **District Counsels Report:** Nothing to report.
- 6 **Engineer's Report:** In General Manager's Report

I. **BOARD TRAINING – None**

J. **ADJOURNMENT at 6:22 p.m.**

Approved:



Paul Newmaker, President

Board of Directors

Scotia Community Services District

Date

4/16/24

Attest:



Board Clerk

Scotia Community Services District

Date

4/16/24

