

Minutes of the Regular Board Meeting for the  
Scotia Community Services District  
Tuesday June 18th, 2024. at 5:30 P.M.

**A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 5:32 p.m.**

Paul Newmaker, President-- Present

Diane Black, Vice President – Absent

Delia Ansted, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

Steve Coppini, District General Manager; Amber Sandum, Administrative Assistant and Scott McLeran, District Legal Counsel

**B. SETTING OF THE AGENDA** Action on GIB will be changed to review and authorize the General Manager to sign the SHN Services Agreement Addendum

No Public Comment

**C. CONSENT CALENDAR** Consent Calendar items are routine, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be moved so that it may be acted upon separately in business.

1. Approval of Previous Regular Meeting Minutes-May 21st, 2024
2. Approval of RCB Check Registers May 1-31st, 2024.
3. Approval of Umpqua Check Registers May 1-31st, 2024.
4. Approval of RCB Mastercard Statement – April Statement
5. Approval of Umpqua Visa Statement – May Statement
6. Approval of Board Stipends

Director Sellen requested to pull item C4

Motion was made to approve the Consent Calendar except for C4

Director Sellen had a question on a specific CCD charge on the RCB Statement

Discussion was made by the Board regarding the specific item in question

No public comment

**Motion:** To Approve the Consent Calendar except for item C4

**Motion:** Sellen **Second:** Pryor

**Motion Vote:** **Ayes:** Ansted, Newmaker, Pryor, Sellen **Absent:** Black **Abstain:** None **Opposed:** None

Motion Carries

Motion was made after discussion to approve item C4

**Motion:** Sellen **Second:** Newmaker

**Motion Vote:** **Ayes:** Ansted, Newmaker, Pryor, Sellen **Absent;** Black **Abstain:** None **Opposed:** None

Motion Carries

No Public Comment

**D. PUBLIC COMMENT & WRITTEN COMMUNICATION –**

None received prior to the meeting, no public comment provided at meeting.

**E. CLOSED SESSION: None**

**F. PUBLIC HEARING-**

**Public Hearing was opened to the public by the Board President**

1. Consider Adoption of Resolution 2024-3 A Resolution of the Scotia Community Services District to Adopt Final Budget for Fiscal Year 2024-2025

Staff Report was introduced by the General Manager no changes to the Budget. Board Discussed and motion was made.

**Motion:** Adopt Resolution 2024-3 A Resolution of the Scotia Community Services District to Adopt Final Budget for Fiscal Year 2024-2025

**Motion:** Pryor **Second:** Newmaker

**Motion Vote:** Ayes: Ansted, Newmaker, Pryor, Sellen **Absent:** Black **Opposed:** None **Abstain:** None

No Public Comment

2. Benefits Assessments Annual Reports

- a. Storm Drainage
- b. Streets and Street Lighting
- c. Parks & Recreation

Board Discussed the Assessment Reports no action was taken, discussion only

No Public Comment

**G. Business**

1. Approve SDRMA annual invoice for SDRMA Property and Liability Insurance

President Newmaker introduced and Amber Sandum reviewed the staff report. Board Discussed, Director Ansted asked what was actually covered on line item number one on the SDRMA invoice

**Motion:** Approve SDRMA invoice and authorize staff to submit payment

**Motion:** Sellen **Second:** Pryor

**Motion Vote:** Ansted, Newmaker, Pryor, Sellen **Absent:** Black **Opposed:** None **Abstain:** None  
No Public Comment

2. Review and authorize the General Manager SHN Consulting Engineers & Geologists Inc (SHN) Services Agreement Addendum with Scotia Community Services District FY 24/25

Staff report was introduced by the General Manager Steve Coppini

Board Discussed, question to Legal Counsel if it is common practice for there to be Addendum instead of a new Agreement. Legal Counsel stated it is common for Companies just to have Addendums signed.

**Motion:** Authorize the General Manager to sign the SHN Services Agreement Addendum

**Motion:** Pryor **Second:** Ansted

**Motion vote:** Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black **Abstain:** None  
No Public Comment

#### F. Old Business – None

#### E. REPORTS –

**President's Report:** None

**Board Director Reports:** Director Ansted had a question in regard to the SCSD website. Directed staff to add to July meeting agenda for discussion

**General Manager's Report:**

Engineer is out for a few weeks

**Carpenter's Park Bathroom ADA-** Bathrooms are complete there is a lock issue that needs to be fixed.

**Town of Scotia Subdivision: Phase 4-** Moving along, no issues or concerns have come up.

**Tesla Battery Backup-** No new updates

**Scotia BallPark:** On July 27<sup>th</sup> a softball tournament will be held at the Ballpark. Boards have been replaced in the bleachers and work has been done getting the field ready. The snack shack needs to be cleaned still.

**Scotia Museum:** Grand Opening is set for Thursday June 20<sup>th</sup>, Rex Bohn and Michelle Bushnell will be attending. The Rio Dell/Scotia Chamber of Commerce will be there for the ribbon cutting. Refreshments will be served.

**Board Clerk's Report:** None

**District Counsels Report:** Nothing to report.

**Engineer's Report:** In General Manager's Report

**F. BOARD TRAINING – None**

**G. ADJOURNMENT at 6:31 p.m.**

Approved:

Paul Newmaker

Paul Newmaker, President

Board of Directors

Scotia Community Services District

7/16/24

Date

Attest:

Amber Sandlum

Board Clerk

Scotia Community Services District

7/16/24

Date