

Minutes of the REGULAR Board Meeting for the
Scotia Community Services District
Tuesday September 17th, 2024, at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/PLEDGE OF ALLEGIANCE The regular meeting of the Board of Directors of the Scotia Community Services District convened at 5:30 p.m. with the following directors in attendance:

Diane Black, Vice President –Absent

Paul Newmaker, President– Present

Delia Ansted, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director –Present

Steve Coppini General Manager, Amber Sandum Board Clerk/Admin Asst and Carolyn Walker Legal Counsel

Public Member- Liv Barker, Andrew Perkins

B. SETTING OF AGENDA-No Changes

C. CONSENT CALENDAR

1. **Approval of Previous Meeting Minutes August 20th, 2024**
2. **Approval of RCB Check Registers: August 1- August 31st, 2024**
3. **Approval of Umpqua Check Registers: August 1- August 31st, 2024**
4. **Approval of RCB Mastercard Statement- July Statement**
5. **Approval of Umpqua Visa Statement: August Statement**

No Public Comment

Motion: To Approve Consent Calendar

Motion: Sellen Second: Pryor

Motion Vote: Ayes-Ansted, Newmaker, Pryor, Sellen **Opposed: None** **Absent: Black** **Abstain: None**

No Public Comment

Motion Carries

D. PUBLIC COMMENT & WRITTEN COMMUNICATION

No Written Communication or Public Comment

E. CLOSED SESSION- NONE

F. PUBLIC HEARING-NONE

F. BUSINESS

1. New Business –

a. Interview Board of Directors Vacancy Candidate and Make a Recommendation to the Humboldt County Board of Supervisors to fill a vacancy on the Scotia Community Services District Board of Directors.

President Newmaker introduced and staff report was read by the General Manager.

Potential Candidate for Board Vacancy Andrew Perkins introduced himself. He is a local in Scotia has lived in the community for 5 or 6 years, wife works at the Scotia School and his child attends the school as well. Works at Green Wired as an Operations Manager. Wears a lot of hats at his job. Andrew wants to be part of the Community and wants to know what is going on.

Director Sellen asked if he had a flexible schedule. Andrew responded that he does have a flexible schedule, he works during the day, and it takes him about 45 minutes from Redway.

Director Pryor asked if he has been on any other Boards. He has not been on any Boards but looks forward to it.

Director Ansted explained that the CSD is also in charge of the Parks and Recreation. Andrew said he is very excited about this and wants to see the parks being utilized.

The Term will be a four-year term, replacing Vice President Black. Oaths of Office will be conducted at the December meeting for Director Pryor and Andrew Perkins.

Motion: To make recommendation to the Humboldt County Board of Supervisors to appoint Andrew Perkins to fill vacancy on the Scotia Community Services District Board of Directors

Motion was made.

Motion: Newmaker **Second:** Sellen

Motion Vote: Ayes-Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black **Abstain:** None

Public member Liv Barker commented and congratulated Andrew Perkins

Motion Carries

b. Consider Adoption of Resolution 2024-6 A Resolution of The Governing Body of the Scotia Community Services District, Declaring that Governing Body Members and Volunteers shall be deemed Employees of the District for the purpose of providing Worker's Compensation Coverage for said certain individuals while providing their services.

President Newmaker introduced and staff report was read by Amber Sandum.

Director Ansted asked if the Worker's Compensation only applies to our properties.

Consulted legal counsel she recommended to confirm with agent or Policy Holder. General Manager commented that we would try everything in our power to not ask volunteers to do a job of an employee.

Director Ansted was thinking of the scenario if a volunteer was working remotely. General Manager stated scenarios will be reviewed closely.

Director Ansted asked about a plan for next year at the Museum.

General Manager said basically we will put it out there that we are accepting applications, specifically for the Museum. When finalized will start with Mary to see if she would like volunteers for the Winter. At that time will work out the logistics. Public Member Liv Barker asked to contact her, and she will post it on her site. Director Sellen has questions about the wording on the Resolution. Staff explained that the Board is already covered by Workers Compensation.

Staff will consult with SDRMA to clarify specific questions in regard to Workers Compensation.

No additional Public Comment

Motion: To Approve Resolution 2024-6 A Resolution of The Governing Body of the Scotia Community Services District, Declaring that Governing Body Members and Volunteers shall be deemed Employees of the District for the purpose of providing Worker's Compensation Coverage for said certain individuals while providing their services.

Motion: Sellen Second: Ansted

Motion Vote: Ayes-Ansted, Newmaker, Pryor, Sellen Opposed: None Absent: Black Abstain: None

Motion carries

2. Old Business – NONE

G. REPORTS

The Board may briefly discuss any particular item raised, no action

1. **Board President**– Looking forward to having a new Board Member with different ideas

2. **Board Director Reports:** Director Pryor commented how good the cleaning by the Theater looks.

3. **General Manager's Report:**

General Manager read the engineers report in addition to his.

Winema Theater ADA Improvements- Nothing new to report on the Theater the revised plans for redesign are with the County.

Town of Scotia Subdivision Phase 4- Nothing that concerns us right now no issues so far

Tesla Battery Backup- Project is still ongoing.

Baseball Park: Scoreboard needs to be replaced; General Manager was contacted by Ferndale High School to see if they can use the Baseball Field to play a few games against Fortuna High School next year. Will need a working scoreboard to play.

Tractor will be delivered tomorrow. It has a small disc that can keep the road clean. Will be working by the Ballpark to explore the dog park idea. Mower is about 3 weeks out hopefully will get it soon so we can get the pond mowed.

General Manager would like to get feedback from the Community in regard to changing the Benefit Assessment for Residential households to monthly instead of yearly.

Would like to put the verbiage on the bill next month.

Public Member Liv Barker asked if she could be put on her website.

General Manager stated that if that's the route we will go he will be in touch.

Not making recommendation, just would like to get feedback from the public.

Question whether it will be just Residential, as of right now exploring just Residential Benefit Assessments.

Logistics if we can fit it on the bill. Director Ansted suggested a flier at the post office.

Director Pryor asked if we know when the gate will be fixed. Wahland is aware of the situation they are trying to figure out how to fix it. The District is billing them for the overtime. The gate still works its just the sensor after hours that the gate will not open.

4. **Board Clerk's Report-** Nothing to report


5. **District Counsel's Report:** Nothing to report

6. **Engineer's Report:** in General Manager Report

H. **Board Training**

ADJOURNMENT at 6:07 PM

Approved:



Paul Newmaker, President

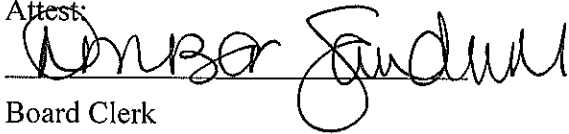
Board of Directors

Scotia Community Services District

10/15/24

Date

Attest:



Board Clerk

Scotia Community Services District

10/15/24

Date

