

Minutes of the Regular Board Meeting for the
Scotia Community Services District
Tuesday November 19th,2024 at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 5:36 PM

Paul Newmaker, President– Present

Diane Black, Vice President – Absent

Delia Ansted, Director – Present

Susan Pryor, Director – Present

Nina Sellen, Director – Present

Steve Coppini General Manager, Amber Sandum Board Clerk, Carolyn Walker District Legal Counsel,
And Barbara Guest from ALSB

Public Members- Steve Abrams, Renee Abrams

B. SETTING OF THE AGENDA

No Changes

C. CONSENT CALENDAR

1. Approval of Previous Meeting Minutes – Regular Meeting October 15th, 2024
2. Approval of RCB Check Registers October 1-31, 2024
3. Approval of Umpqua Check Registers October 1-31, 2024
4. Approval of RCB Mastercard Statement – September Statement
5. Approval of Umpqua Visa Statement – October Statement

No public comment

Motion: To Approve Consent Calendar

Motion: Sellen **Second:** Pryor

Motion Vote: Ayes Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black **Abstain:** None

D. PUBLIC COMMENT & WRITTEN COMMUNICATION – No Written Communication or Public Comment

E. CLOSED SESSION-NONE

F. PUBLIC HEARING – None

G. BUSINESS

New Business –

1. New Business -

- a. Presentation and review of Draft FY 2023/24 Audit by Anderson, Lucas, Somerville & Borges, LLP

Amber Sandum introduced. Board received a brief presentation from Barbara Guest of Anderson, Lucas, Somerville & Borges. Board discussed and asked questions.

No public comment.

Motion: Approve the Draft Audit for Fiscal Year 2023/2024 for the Scotia Community Services District for finalization.

Motion: Sellen **Second:** Newmaker

Motion Vote: Ayes Ansted, Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Black **Abstain:** None

- b. Evaluate the date of the December Board meeting for Holiday Conflicts

Board discussed no conflicts for Board Members, December Board meeting will be held as scheduled on December 17th, 2024.

No Public Comment

2. Old Business – None

H. REPORTS –

1. **President's Report:** Looking forward to meeting New Director Andrew Perkins

2. **Board Director Reports:** Director Pryor asked we could reach out to Amanda Carter regarding grant information for spay/neuter clinic that the Rio Dell City is doing with Critters with Litters. The clinic is only offered to Rio Dell residents. There is a need for this in Scotia. Director Pryor asked if there is a way to get plugs for the flagpoles. The General Manager will look into it, had thought Adam already had put some in.

3. **General Manager's Report:**

Winema Theater: Design Plans have been amended and sent to The County. There is no estimated time frame as of right now.

WTP and WWTP: WTP and WWTP projects are moving forward. Mostly what is being done is studies that SHN are conducting. The General Manager answered questions the Board had regarding how the new WWTP was going to work.

Phase 4: Currently in Phase 4 meters are being added

Director Ansted asked why the Soccer Field has a padlock, GM stated that there were people riding motorcycles in the field.

Staff has been working on the Dog Park

4. **Board Clerk's Report:** All set up with the fingerprint processing, next step will be for the Board to decide about the fingerprint fee. Will be put on the agenda at a later date.
5. **District Legal Counsel's Report:** Nothing to report
6. **Engineer's Report:** In General Manager's Report

I. **BOARD TRAINING:** None

J. **ADJOURNMENT at 6:30 PM**

Approved:

Paul Newmaker

Paul Newmaker, President

Board of Directors

Scotia Community Services District

Date

12/17/24

Attest:

Wendy Gardner

Board Clerk

Scotia Community Services District

Date

12/17/2024

