



Notice is hereby given that a  
**REGULAR MEETING**  
Of the Board of Directors will be held at:  
400 Church Street, Scotia, CA 95565

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*Tuesday, January 21st, 2025, at 5:30 P.M.*  
*HYBRID In Person and Via Zoom*

**AGENDA**

- A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE** The Presiding Officer will call the meeting to order, and the Board Clerk will call the roll of members to determine the presence of a quorum. **PLEASE REMEMBER TO SILENCE ALL CELL PHONES**

This meeting may be accessed by using the following call-in number: 1 669 900 6833. When prompted enter the **meeting i.d.** 847-6790-8842 **and the following password** 068836.

Or Via Zoom Video Conferencing via URL <https://us02web.zoom.us/j/84767908842?pwd=aWGCFtDy8iW7VqaaRE3eo0OBXKQKx2.1> **meeting i.d.** 847-6790-8842 **and the following password** 068836.

Please submit public comments in writing 24 hours ahead of the meeting, if possible. If anyone who wishes to teleconference the meeting and has ADA access needs, please call the SCSD Administrative Office not less than 24 hours in advance of the meeting time to make accommodations.

All publicly posted documents on the District website are also available for inspection at the District office during regular business hours: 400 Church Street, Scotia CA 95565, Monday-Thursday 9:00am – 3:30pm.

- B. SETTING OF THE AGENDA** The Board may adopt/revise the order of the agenda as presented.
- C. CONSENT CALENDAR** Consent Calendar items are routine, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be moved so that it may be acted upon separately in business.
1. Approval of Previous Meeting Minutes – Regular Meeting December 17<sup>th</sup>, 2024
  2. Approval of RCB Check Registers December 1-31, 2024.
  3. Approval of Umpqua Check Registers December 1-31, 2024
  4. Approval of RCB Mastercard Statement – November Statement
  5. Approval of Umpqua Visa Statement – December Statement
- D. PUBLIC COMMENT & WRITTEN COMMUNICATION** Regularly scheduled meetings provide an opportunity for members of the public to directly address the SCSD Board Members on any action item that has been described in the agenda for the meeting, before or during consideration of that item, or on matters not identified on the agenda within the Board jurisdiction. Comments are not generally taken on non-action items such as reports or information. **COMMENTS SHOULD BE LIMITED TO THREE MINUTES**
- E. Closed Session-None**
- F. PUBLIC HEARING – None**

**G. BUSINESS**

**1. New Business –**

- a. Presentation by Gayle McKnight representing CERT (Community Emergency Response Team)
- b. Review and amend Volunteer Policy- Decide if the District or Volunteer will be responsible for the cost of the fingerprint fee for Background check to Volunteer for The Scotia Community Services District.

**2. Old Business – None**

**H. REPORTS**

**(5 minutes each)**

The Board may briefly discuss any particular item raised; no action will be taken on these items.

- 1. President’s Report**
- 2. Board Director Reports**
- 3. General Manager’s Report**
- 4. Board Clerk’s Report**
- 5. District Counsel’s Report**
- 6. Engineer’s Report**

**I. BOARD TRAINING – Sexual Harassment Training and Ethics Training Due February 2025**

**J. ADJOURNMENT**

Next Regular Meeting of the SCSD will be February 18th, 2025, at 5:30 PM. A Special meeting may be held prior to that.

Notice regarding the Americans with Disabilities Act: The District adheres to the [Americans with Disabilities Act](#). Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the SCSD Board of Directors have the right to have the decision reviewed by a State Court. The District has adopted [Section 1094.6](#) of the [Code of Civil Procedure](#) which generally limits the time within which the decision may be judicially challenged to 90 days.