

Minutes of the Regular Board Meeting for the
Scotia Community Services District
Tuesday July 15th, 2025, at 5:30 P.M.

A. CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE at 5:35 PM

Paul Newmaker, President– Present

Delia Ansted, Director – Absent

Nina Sellen, Director – Present

Susan Pryor Board Vice President- Present

Andrew Perkins- Absent

Steve Coppini General Manager, Amber Sandum Board Clerk, Amanda Urhammer District Legal Counsel,

Public Members-

B. SETTING OF THE AGENDA

G1A should be FY 24/25 clerical change

C. CONSENT CALENDAR

1. Approval of Previous Meeting Minutes – Regular June 17th, 2025
2. Approval of RCB Check Registers- June 1-30, 2025
3. Approval of Umpqua Check Registers June 1-30, 2025
4. Approval of RCB Mastercard Statement – May Statement
5. Approval of Umpqua Visa Statement- June Statement

Director Sellen requests to pull items C4 and C5 for further discussion.

Motion was made to approve items C1, C2 and C3

Motion: To Approve Consent Calendar items C1, C2, and C3

Motion: Pryor **Second:** Sellen

Motion Vote: Ayes Newmaker, Pryor, Sellen, Opposed: None Absent: Ansted, Perkins Abstain: None

No Public Comment

Motion Carries

Director Sellen wanted to discuss C4 the RCB MasterCard, as reference to charges that were made on the Umpqua CCD. The charge on May 27th was made at Hoby's and was approved she believes that the purchase was for supplies, and a receipt was provided. Clarification was made that that is correct from staff.

Director Sellen stated On C5 that she sees the notation on page 18 that the wrong card was used by the employee and employee will pay charges. Does not think it was intentional but an accident. Understands employee is on call a lot but is concerned that the CSD vehicle is being used at the places that are on the Visa statement.

Legal Counsel advised that if the employee is using the CSD credit card to reiterate with the employee that it can't happen again. General Manager stated that employee had been talked to and protocol for the credit cards has been changed. Staff answered questions that Director Sellen had. Director Sellen's questions were answered and made a motion to approve items C4 and C5.

No Public Comment

Motion: To Approve items C4 and C5

Motion: Sellen **Second:** Newmaker

Motion Vote: Newmaker, Pryor, Sellen **Opposed:** None **Absent:** Ansted, Perkins **Abstain:** None

Motion Carries

D. PUBLIC COMMENT & WRITTEN COMMUNICATION – No Public Comment or Written Communication

E. CLOSED SESSION-NONE

F. PUBLIC HEARING – None

G. BUSINESS

1. New Business

1. Consider Authorizing the Reengagement of Anderson, Lucas, Somerville, and Borgess for the FY 24/25.

Board discussed

No Public Comment

Motion: Authorize reengagement of Anderson, Lucas, Somerville, and Borgess for the FY 24/25 Audit

Motion: Newmaker **Second:** Pryor

Motion Vote: Newmaker, Pryor, Sellen **Opposed:** none **Absent:** Perkins, Ansted **Abstain:** None

Old Business – None

H. REPORTS –

1. President's Report: Glad to see everyone using the Park

2. **Board Director Reports:** Nothing to report

3. **General Manager's Report:**

Winema Theater- Continuing working on the Theater currently working on the ramp its coming along

Dog Park- contractor will hopefully be out in a week or so hoping to be open in the fall.

River Pump: scheduled to be installed on Monday

Baseball Park; 76ers have a double header on Friday from 5 to 7.

4. **Board Clerk's Report:** Nothing to report

5. **District Legal Counsel's Report:** Nothing to report

6. **Engineer's Report:** General Manager reported that Jeff has been working on Phase 4

I. **BOARD TRAINING:** None

J. **ADJOURNMENT at 5:49 PM**

Approved:

Paul Newmaker

Paul Newmaker, President

Board of Directors

Scotia Community Services District

Date

8/19/25

Attest:

Walter Gaudin

Board Clerk

Scotia Community Services District

Date

8/19/25

